

A Way Home for Tulsa

Leadership Council Meeting Minutes

February 8, 2022 | 1:30 pm | Boston Avenue Church

Agenda Item

1. Welcome & Call to Order
 - a. Melanie Stewart called the meeting to order.
2. Roll Call – Erin Velez
 - a. See attendance after meeting minutes
3. Approve January Minutes*
 - a. Melanie Stewart called for motion to approve January Minutes. Mack Haltom moved. Mark Hogan 2nd. Motion passed.
4. LC Term Expirations – Melanie Stewart
 - a. Three types of members
 - i. Appointed
 - ii. Elected
 - iii. Invited
 - b. Terri Cole with THA – appointed – THA will be appointing someone new
 - c. Mark Hogan with City of Tulsa – appointed – Mark Hogan will be continuing
 - d. Claudia Brierre with INCOG – appointed – Claudia Brierre will be continuing
 - e. Keri Fothergill with Tulsa County – appointed – Keri Fothergill will be continuing
 - f. Jim Delong with Participant Advisory Group – elected – need more information from the group to elect
 - g. Greg Shinn, Provider Agencies – elected – Greg Shinn is interested in continuing – must poll the AWH4T membership and then have LC vote
 - h. Greg Robinson, At-Large – invited – Greg Robinson is interested in continuing
 - i. Matt McCord, At-Large – invited – Matt McCord is interested in continuing
 - j. There will be emails circulating regarding nominations and elections.
 - k. Terms will be 2 years.
5. AWH4T Fund Policy* – Rhene Ritter
 - a. City of Tulsa set up a program as an alternative for panhandling.
 - b. Called the Panhandling Alternative Campaign
 - c. Asked AWH4T to manage the fund and the distribution of the fund
 - d. Leadership Council members received a draft of the policy and how the funds would be administered
 - e. Donations will be received through the campaign – campaign is a text to give campaign called Change the Way You Give aka Signs
 - f. City will put up signs where there is high traffic of panhandling with the text information to give to this campaign rather than to someone who is panhandling

- g. Becky notes that this is not condemning individuals for panhandling, it is simply an alternative way for people to give who are not comfortable with giving cash to someone who is panhandling
 - h. Money received through this campaign will be given directly to providers serving individuals experiencing homelessness
 - i. Funds would be distributed upon application from providers and then LC would approve the applications or request additional information
 - j. Signs have not been posted yet. There will be more information in the next month or so
 - k. Part of the application process requires that the funds directly benefit clients – not intended for supplementing staff or operational budgets – it will be for things like helping with a security deposit, transportation budget, or other flexible funds that go directly to the clients
 - l. A special email account will be set up at Housing Solutions to receive the applications to be funneled through to staff
 - m. Called for motion to approve AWH4T Fund Policy. Mark Hogan moved. Jeff Jaynes 2nd. Motion passed.
6. Lead Agency Report
- a. Legislative Update – Becky Gligo
 - i. A few bills being tracked
 - ii. SB 1672 - Increase repair and deduct cap up to \$2000 – deduct up to 50% of rent – anti-retaliation
 - iii. HB 3409 – increase repair and deduct cap to \$750 or 1 month’s rent – anti-retaliation
 - iv. SB 1498 and SB 1501 - Tax exemption for housing authorities for affordable housing development
 - v. HB 3238 – all tenant rights are null and void, evictions made immediate
 - vi. SB 1381 – encampments would have to meet residential requirements within 30 days or else be torn down
 - b. Cold Weather Shelter – Becky Gligo
 - i. Avalon - Initial city contract has been reviewed and sent back. City legal is still reviewing
 - ii. Likely still weeks away from Avalon being open
 - c. Data Quality – Olivia Denton Koopman
 - i. December numbers – full 2021 picture
 - ii. 2129 clients
 - iii. 885 housing placements in 2021 and 94 housing placements in December
 - 1. 5% decrease from 2020 housing placements
 - 2. 7.4% increase from 2019 housing placements
 - iv. Homelessness duration period average is 6.7 month
 - 1. Increase in November and December – related to unsheltered community being contacted
 - v. 80% assessed – trending up
 - vi. 91% of housing utilized
 - vii. Client Count Equity
 - 1. Slow increase of Black, Indigenous and People of Color population
 - 2. 46% in December 2021 (was 37% in January 2019)
 - 3. Indicates better data quality as well as there are higher eviction rates among this group and more of this population are accessing services

- viii. Still meeting with providers monthly – created a manual for use of the Data Dashboards
 - ix. Data Quality Framework – documents included after the minutes
 - 1. Area of improvement – Social Security Numbers
 - 2. Other PII is in the green
 - 3. Income and Housing Data – 55% error rate for destination – this can be difficult to obtain this information
 - 4. Chronic Homelessness – data looks great for transitional housing and permanent housing. Area of opportunity for emergency shelters, safe havens, and street outreach (11% error rate)
 - 5. Timeliness – goal was same day data entry. 62% entered same day. 11% entered within 1-3 days. 27% entered after 4 days or more.
 - d. PIT Count Update – Tyler Parette
 - i. Over 1,000 surveys – on trend with last year – official numbers will be out in the spring
 - ii. David L Moss participated – 219 individuals in the jail experiencing homelessness – in addition to the 1,000 surveys
- 7. Oklahoma Arts Council Grant Opportunity – Erika Wilhite and Thomas Tran
 - a. Goal is a future where all communities can be viewed and celebrated through art. Recognize art as essential
 - b. Grants benefit schools and art programs
 - c. Also supply emergency relief support during pandemic
 - d. Grants to K-12 schools, public libraries, colleges and universities, tribal governments, 501(c)(3) nonprofit organizations, and others
 - e. Grant Programs
 - i. More information is available on their website and their social media sites
 - f. Arts can provide a safe and encouraging environment, income generated, and social well-being
 - g. Eligible for up to 3 grants up to \$2500 each fiscal year (July to June)
 - h. Application must be submitted at least 30 days before the start of the project
- 8. New Contact Introductions – Gabbi Smith, TPS
 - a. Manages the Homeless Education Office for TPS. She is the only one in the department for the district
 - b. Support for students, immediate enrollment regardless of documentation, transportation, support with school supplies and uniforms and extra circular activities
 - c. Can also help with getting in contact with clients regarding new programs
 - d. Federal funding – very limited and specific
 - e. Plans to add more staff to the department
- 9. Discharge Planning Task Group – Becky Gligo
 - a. Strong need for this group
 - b. Specifically with healthcare
 - c. Housing Solutions will be scheduling a meeting for this in the next few weeks to get this task force started.
- 10. Public Comments
 - a. James Willis with Youth Villages – HUD meeting Thursday 2/10 at 4pm to discuss funds and recommendations. The meeting will run a little longer than an hour.
 - b. Greg Shinn – ERAP Update

- i. \$36M distributed since March of last year
- ii. Still processing existing applications
- iii. No longer accepting new applications
- iv. Partnership with Tulsa Responds as a call center

11. Adjourn Meeting – Melanie Stewart

Name	Representing	Category	Term	Y/N
Mark Hogan	City of Tulsa	Appointed	2 years	Y
Keri Fothergill	Tulsa County	Appointed	2 years	Y
Terri Cole	Tulsa Housing Authority	Appointed	2 years	N
Claudia Brierre	INCOG	Appointed	2 years	Y
Melanie-Stewart	Provider Agencies	Elected	1 year	Y
Mack Haltom	Provider Agencies	Elected	1 year	Y
Greg Shinn	Provider Agencies	Elected	2 years	Y
Jim DeLong	Participant Advisory Group	Elected	2 years	Y
Vacant	Youth Advisory Board	Elected	1 year	
Cory Pebworth	Business/Commerce	Invited	1 year	N
Nancy Curry	Funders	Invited	1 year	Y
Greg Robinson	At-Large Representative	Invited	2 years	N
Donnie House	At-Large Representative	Invited	1 year	Y
Jeff Jaynes	At-Large Representative	Invited	1 year	Y
Matt McCord	At-Large Representative	Invited	2 years	Y

DQF OK-501 Tulsa CoC (11154) Q2 2021

DQF Report Results - Date Ran: 10/04/2021 11:46:35 AM - Report ID: 107579

Q1 - Report Validations Table

Report Validations Table

1. Total Number of Persons Served
2. Number of Adults (age 18 or over)
3. Number of Children (under age 18)
4. Number of Persons with Unknown Age
5. Number of Leavers
6. Number of Adult Leavers
7. Number of Adult and Head of Household Leavers
8. Number of Stayers
9. Number of Adult Stayers
10. Number of Veterans
11. Number of Chronically Homeless Persons
12. Number of Youth Under Age 25
13. Number of Parenting Youth Under Age 25 with Children
14. Number of Adult Heads of Household
15. Number of Child and Unknown-Age Heads of Household
16. Heads of Households and Adult Stayers in the Project 365 Days or More

Q2 - Data Quality: Personally Identifiable Information

Data Element

Name (3.1)

SSN (3.2)

Date of Birth (3.3)

Race (3.4)

Ethnicity (3.5)

Gender (3.6)

Overall Score

Q3 - Data Quality: Universal Data Elements

Data Element

Veteran Status (3.7)

Project Start Date (3.10)

Relationship to Head of Household (3.15)

Client Location (3.16)

Disabling Condition (3.8)

Q4 - Data Quality: Income and Housing Data Quality

Data Element

Destination (3.12)

Income and Sources (4.2) at Start

Income and Sources (4.2) at Annual Assessment

Income and Sources (4.2) at Exit

Q5 - Data Quality: Chronic Homelessness

Entering into project type

ES, SH, Street Outreach

TH

PH(all)

Total

Q6 - Data Quality: Timeliness

Time For Record Entry

0 days

1 - 3 days

4 - 6 days

7 - 10 days

11+ days

TOTALS

Within 3 Days

Q7 - Data Quality: Inactive Records: Street Outreach and Emergency Shelter

Contact (Adults and Heads of Household in Street Outreach or ES - NBN)

Bed Night (All clients in ES - NBN)

2488
 2165
 309
 14
 893
 730
 773
 1595
 1435
 153
 725
 447
 2
 1996
 65
 431

Client Doesn't Know/Client Refused	Information Missing	Data Issues
0	1	0
59	357	34
0	38	1
12	64	
36	67	
0	13	

Error Count	% of Error Rate
99	5%
0	0%
124	5%
0	0%
249	10%

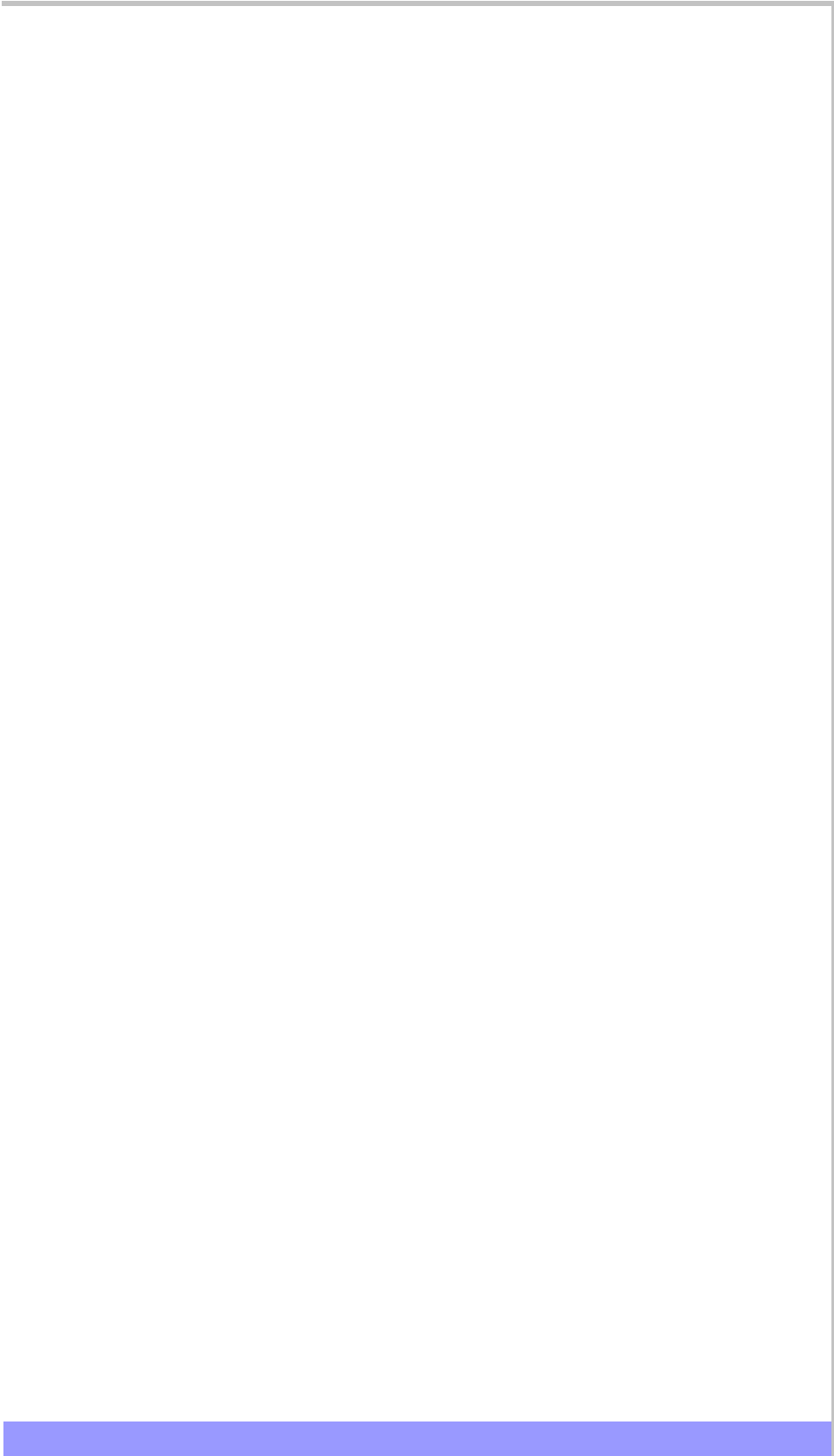
Error Count	% of Error Rate
487	55%
643	29%
191	44%
209	27%

Count of total records	Missing time in institution (3.917.2)	Missing time in housing (3.917.2)
1030		
115	0	0
393	0	1
1538		
Number of Project Start Records	Number of Project Exit Records	
814	468	
111	95	
96	62	
51	47	
125	203	
1197	875	2072
925	563	1488
# of Records	# of Inactive Records	% of Inactive Records
269	226	84%
60	60	100%

Total	% of Error Rate
1	0%
450	18%
39	2%
76	3%
103	4%
13	1%
518	21%

Approximate Date started (3.917.3) DK/R/missing	Number of times (3.917.4) DK/R/missing
113	84
4	2
3	5

72% within 3 days



Number of months (3.917.5) DK/R/missing	% of records unable to calculate
88	13%
3	4%
2	2%
	10%

OK-501 CoC Overall Reporting Group Q3 2021

DQF Report Results - Date Ran: 10/15/2021 04:17:13 PM - Report ID: 108575

Q1 - Report Validations Table

Report Validations Table

1. Total Number of Persons Served
2. Number of Adults (age 18 or over)
3. Number of Children (under age 18)
4. Number of Persons with Unknown Age
5. Number of Leavers
6. Number of Adult Leavers
7. Number of Adult and Head of Household Leavers
8. Number of Stayers
9. Number of Adult Stayers
10. Number of Veterans
11. Number of Chronically Homeless Persons
12. Number of Youth Under Age 25
13. Number of Parenting Youth Under Age 25 with Children
14. Number of Adult Heads of Household
15. Number of Child and Unknown-Age Heads of Household
16. Heads of Households and Adult Stayers in the Project 365 Days or More

Q2 - Data Quality: Personally Identifiable Information

Data Element

Name (3.1)

SSN (3.2)

Date of Birth (3.3)

Race (3.4)

Ethnicity (3.5)

Gender (3.6)

Overall Score

Q3 - Data Quality: Universal Data Elements

Data Element

Veteran Status (3.7)

Project Start Date (3.10)

Relationship to Head of Household (3.15)

Client Location (3.16)

Disabling Condition (3.8)

Q4 - Data Quality: Income and Housing Data Quality

Data Element

Destination (3.12)

Income and Sources (4.2) at Start

Income and Sources (4.2) at Annual Assessment

Income and Sources (4.2) at Exit

Q5 - Data Quality: Chronic Homelessness

Entering into project type

ES, SH, Street Outreach

TH

PH(all)

Total

Q6 - Data Quality: Timeliness

Time For Record Entry

0 days

1 - 3 days

4 - 6 days

7 - 10 days

11+ days

Q7 - Data Quality: Inactive Records: Street Outreach and Emergency Shelter

Contact (Adults and Heads of Household in Street Outreach or ES - NBN)

Bed Night (All clients in ES - NBN)

2422
 2055
 353
 14
 1030
 821
 851
 1392
 1234
 163
 757
 458
 3
 1868
 53
 434

Client Doesn't Know/Client Refused	Information Missing	Data Issues
0	1	0
55	392	28
0	33	0
11	21	
37	31	
0	15	

Error Count	% of Error Rate
51	2%
0	0%
140	6%
0	0%
177	7%

Error Count	% of Error Rate
491	48%
456	22%
206	47%
150	18%

Count of total records	Missing time in institution (3.917.2)	Missing time in housing (3.917.2)
1162		
106	0	0
390	0	1
1658		
Number of Project Start Records	Number of Project Exit Records	Grand Total:
852	496	1348
98	82	180
72	64	136
48	47	95
149	288	437
# of Records	# of Inactive Records	% of Inactive Records
298	238	80%
102	100	98%

Total	% of Error Rate
1	0%
475	20%
33	1%
32	1%
68	3%
15	1%
535	22%

Approximate Date started (3.917.3) DK/R/missing	Number of times (3.917.4) DK/R/missing
101	73
2	1
3	5

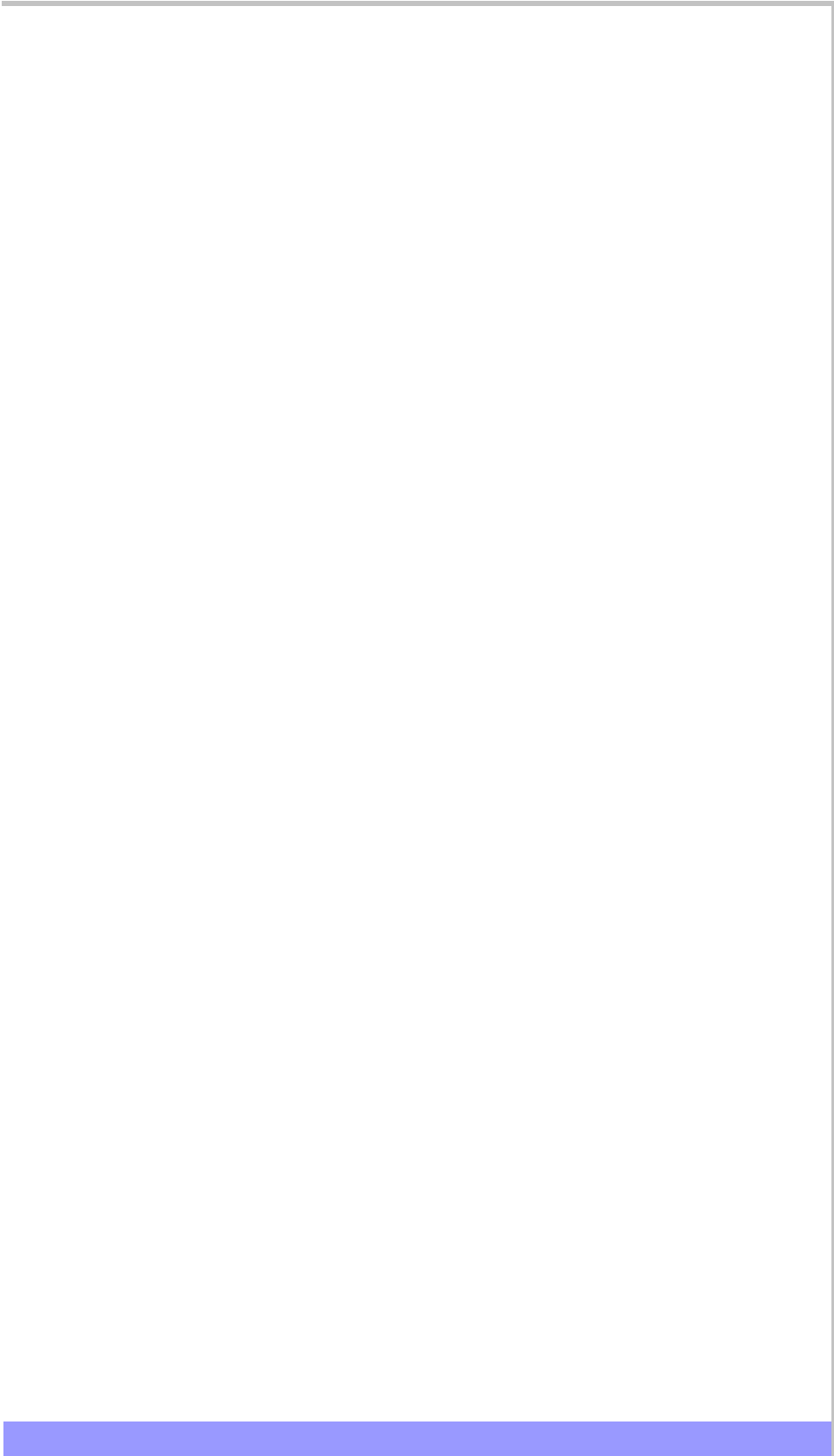
2196

Data Entered Less than 3 Days:

1528

70%

668



Number of months (3.917.5) DK/R/missing	% of records unable to calculate
82	11%
2	3%
2	2%
	8%

Q1 - Report Validations Table**Report Validations Table**

1. Total Number of Persons Served	2673
2. Number of Adults (age 18 or over)	2346
3. Number of Children (under age 18)	313
4. Number of Persons with Unknown Age	14
5. Number of Leavers	888
6. Number of Adult Leavers	717
7. Number of Adult and Head of Household Leavers	766
8. Number of Stayers	1785
9. Number of Adult Stayers	1629
10. Number of Veterans	161
11. Number of Chronically Homeless Persons	806
12. Number of Youth Under Age 25	546
13. Number of Parenting Youth Under Age 25 with Children	3
14. Number of Adult Heads of Household	2202
15. Number of Child and Unknown-Age Heads of Household	79
16. Heads of Households and Adult Stayers in the Project 365 Days or More	663

Q2 - Data Quality: Personally Identifiable Information

Data Element	Client Doesn't Know/Client Refused
Name (3.1)	0
SSN (3.2)	65
Date of Birth (3.3)	1
Race (3.4)	18
Ethnicity (3.5)	38
Gender (3.6)	0

Overall Score**Q3 - Data Quality: Universal Data Elements**

Data Element	Error Count
Veteran Status (3.7)	51
Project Start Date (3.10)	0
Relationship to Head of Household (3.15)	122
Client Location (3.16)	0
Disabling Condition (3.8)	235

Q4 - Data Quality: Income and Housing Data Quality

Data Element	Error Count
Destination (3.12)	548
Income and Sources (4.2) at Start	673
Income and Sources (4.2) at Annual Assessment	408
Income and Sources (4.2) at Exit	185

Q5 - Data Quality: Chronic Homelessness

Entering into project type	Count of total records
ES, SH, Street Outreach	1245
TH	96
PH(all)	388
Total	1729

Q6 - Data Quality: Timeliness

Time For Record Entry	Number of Project Start Records
0 days	786
1 - 3 days	146
4 - 6 days	31
7 - 10 days	33
11+ days	91

Q7 - Data Quality: Inactive Records: Street Outreach and Emergency Shelter

	# of Records
Contact (Adults and Heads of Household in Street Outreach or ES - NBN)	422
Bed Night (All clients in ES - NBN)	188

Information Missing	Data Issues	Total	% of Error Rate
2	0	2	0%
465	47	577	22%
32	1	34	1%
61		79	3%
60		98	4%
21		21	1%
		649	24%

% of Error Rate
2%
0%
5%
0%
9%
% of Error Rate
62%
28%
62%
24%

Missing time in institution (3.917.2)	Missing time in housing (3.917.2)	Approximate Date started (3.917.3) DK/R/missing	Number of times (3.917.4) DK/R/missing	Number of months (3.917.5) DK/R/missing	% of records unable to calculate
		106	85	99	11%
0	0	1	1	2	2%
0	3	4	6	3	2%
					9%

Number of Project Exit Records	Grand Total: 1965	Data Entered Less than 3 Days:	
538	1324	1551	79%
81	227		
36	67	414	
25	58		
198	289		
# of Inactive Records	% of Inactive Records		
340	81%		
186	99%		

**Difference from
Previous Quarter**

0%

2%

0%

2%

-1%

0%

2%

**Difference from
Previous Quarter**

0%

0%

-1%

0%

2%

**Difference from
Previous Quarter**

14%

6%

15%

6%

**Difference from
Previous Quarter**

0%

-1%

0%

**Difference from
Previous Quarter**

9%

A Way Home for Tulsa Data Quality Framework Report – April to December 2021

Q1 - Report Validations Table	
Report Validations Table	
1. Total Number of Persons Served	3868
2. Number of Adults (age 18 or over)	3271
3. Number of Children (under age 18)	583
4. Number of Persons with Unknown Age	14
5. Number of Leavers	2299
6. Number of Adult Leavers	1841
7. Number of Adult and Head of Household Leavers	1954
8. Number of Stayers	1569
9. Number of Adult Stayers	1430
10. Number of Veterans	250
11. Number of Chronically Homeless Persons	1056
12. Number of Youth Under Age 25	705
13. Number of Parenting Youth Under Age 25 with Children	4
14. Number of Adult Heads of Household	3044
15. Number of Child and Unknown-Age Heads of Household	145
16. Heads of Households and Adult Stayers in the Project 365 Days or More	612

Q2 - Data Quality: Personally Identifiable Information					
Data Element	Client Doesn't Know/Client Refused	Information Missing	Data Issues	Total	% of Error Rate
Name (3.1)	0	2	0	2	0%
SSN (3.2)	97	707	69	873	23%
Date of Birth (3.3)	1	34	0	35	1%
Race (3.4)	21	60		81	2%
Ethnicity (3.5)	48	65		113	3%
Gender (3.6)	0	22		22	1%
Overall Score				952	25%

Q3 - Data Quality: Universal Data Elements		
Data Element	Error Count	% of Error Rate
Veteran Status (3.7)	51	2%
Project Start Date (3.10)	0	0%
Relationship to Head of Household (3.15)	156	4%
Client Location (3.16)	0	0%
Disabling Condition (3.8)	288	7%

Q4 - Data Quality: Income and Housing Data Quality		
Data Element	Error Count	% of Error Rate
Destination (3.12)	1268	55%
Income and Sources (4.2) at Start	904	26%
Income and Sources (4.2) at Annual Assessment	373	61%
Income and Sources (4.2) at Exit	443	23%

Q5 - Data Quality: Chronic Homelessness							
Entering into project type	Count of total records	Missing time in institution	Missing time in housing	Approximate Date started DK/R/missing	Number of times DK/R/missing	Number of months DK/R/missing	% of records unable to calculate
ES, SH, Street Outreach	2055			166	135	148	11%
TH	127	0	0	3	1	2	3%
PH(all)	438	0	2	3	5	2	2%
Total	2620						9%

Q6 - Data Quality: Timeliness			
Time For Record Entry	Number of Project Start Records	Number of Project Exit Records	Totals
0 days	1838	1222	3060
1 - 3 days	317	220	537
4 - 6 days	133	96	229
7 - 10 days	103	93	196
11+ days	287	601	888

62% entered same day

11% entered within 1 - 3 days

27% entered 4+ days old