OK-501 Tulsa City and County Continuum of Care
Youth Homelessness Demonstration Program (YHDP)
Request for Proposals (RFP)

Funding Available: $5,380,192
Grant Term: 2 years
Application Due Date: May 26, 2023
Contact: rfp@housingsolutionstulsa.org

YHDP is a project of the US Department of Housing & Urban Development (HUD). Beginning in 2016, six rounds of communities have been selected to participate. Tulsa County was one of 17 communities selected in 2022 and awarded **$5,380,192** to apply toward its goal of preventing and ultimately ending youth homelessness.

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YHDP Overview

Background

A Way Home for Tulsa (AWH4T) is a collective impact of over 30 voting organizations that operates as a coalition of passionate stakeholders and providers who plan and implement strategies with a system approach to end and prevent homelessness within Tulsa City/County. A Way Home for Tulsa has a governing body, Leadership Council, that oversees the coordinated efforts across the community and is representative of the geography and composition of the Continuum of Care (CoC). Leadership Council must approve one entity as the designated Collaborative Applicant (also known as the CoC Lead Agency). Housing Solutions, as the designated CoC Lead Agency, is responsible for coordinating the local competitive funding competition on behalf of the community to receive HUD awarded federal funds dedicated to ending homelessness.

The U.S. Department of Housing and Urban Development (HUD) developed the Youth Homelessness Demonstration Project (YHDP) to support communities across the nation to end youth and young adult homelessness. Communities are invited to apply for YHDP funding through a competitive application process as outlined in the YHDP NOFO.

HUD awarded the Tulsa City and County Continuum of Care (OK-501) funding for the Youth Homelessness Demonstration Program (YHDP) Grant. These grant funds provide housing and services to youth and young adults between the ages of 18-24 years who are experiencing homelessness in Tulsa County, Oklahoma. CoCs awarded YHDP funding must facilitate a local competitive funding competition. The Coordinated Community Plan (CCP) to End Youth Homelessness outlines the background of the uses of these funds and how they will contribute to a larger community plan to end youth homelessness in Tulsa.

What is YHDP?

The Youth Homelessness Demonstration Program (YHDP) is an initiative designed to reduce the number of youth and youth adults (YYA) experiencing homelessness. The goal of YHDP is to support communities across the nation in the development and implementation of a coordinated community approach to preventing and ending youth homelessness. The YHDP will also support a robust continuous quality improvement plan to inform the national efforts and strategies used to end youth homelessness.

YHDP requires communities to:

- Bring together a wide variety of partners systems (housing, child welfare, education, workforce development, juvenile justice, and behavioral and mental health).

- Convene a Youth Action Board (YAB), comprised of youth who have current or past lived experience of homelessness, to lead YHDP planning and implementation.

- Assess the needs of special populations at higher risk of homelessness, including racial and ethnic minorities, 2SLGBTQ+ youth, pregnant/parenting youth, youth involved in the foster care and juvenile justice systems, and youth survivors of domestic violence and human trafficking.

- Create a Coordinated Community Plan (CCP) that assesses the needs of local youth at-risk of and experiencing homelessness, and address how they will use the money from the YHDP grant, along with other funding sources, to address the local needs for ending youth homelessness.

Youth Action Board

Tulsa County's Youth Action Board (YAB) is a decision-making body of the CoC with the primary responsibility for the planning and implementation of a coordinated community approach to prevent and end youth homelessness. The YAB directs the CoC on all matters regarding youth, as the subject area experts and responsible body. The YAB drives efforts and serves as the primary voice and decision-makers in planning, implementation, and evaluation The YAB provided feedback to adult partners, collaborated with the YHDP

Planning Group on CCP development and updates, and approved the CCP before submission to HUD. The YAB helped develop and approve the YHDP project review process and selection criteria and will participate in funding decisions made through the YHDP Independent Review Team (IRT).

YHDP Planning Group

The YHDP Planning Group is composed of YAB members, staff members of the CoC Lead Agency (Housing Solutions) and other community stakeholders who work in youth-serving programs and organizations. Planning Group members represent a diverse range of public sector organizations such as education, the juvenile legal system, service providers serving unhoused YYA, behavioral health providers, and child welfare. The Planning Group participated in the community planning process and system modeling sessions and was involved in the development of YHDP CCP and the funding priorities.

Request for Proposal (RFP) & Funding Priorities

Once a community is selected as a YHDP community, the community must develop a funding competition through an RFP process to select projects that will be submitted to HUD for the YHDP funding awards. YHDP leadership and community members develop an RFP that describes the project types for which local organizations may apply and the criteria that will be used to select project applications. YHDP Independent Review Team (IRT) is composed of 5 non-conflicted persons to serve as a neutral body to score and rank application submissions. The IRT members use a scoring rubric approved by the Youth Action Board to rate applications based on how well they meet local community priorities and programming needs outlined in the Coordinated Community Plan. Many YAB members led the design of funding priorities and the funding competition process from beginning to end, including serving on the RFP development committee and/or as project reviewers. Having YAB members serve in these roles helped ensure that youth-focused criteria are included in application scoring rubrics and that the "voice of youth with lived experience of homelessness" are represented when assessing the extent to which project applications addressed the core outcomes to meeting the needs of youth and young adults.

Coordinated Community Plan (CCP) Overview

The CCP provides important information about how YHDP funds are to be used to support our community's efforts to end homelessness.
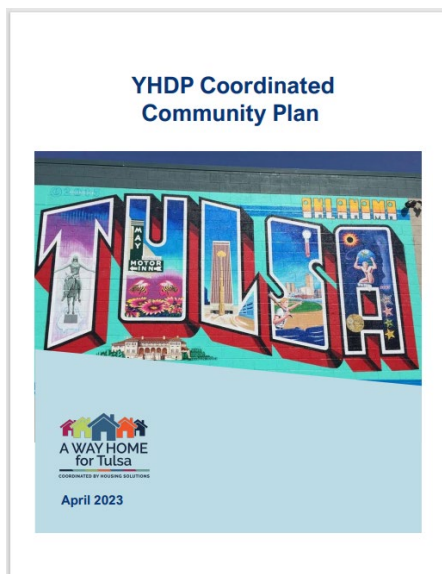
Access the AWH4T YHDP CCP [HERE](#)
Note: The AWH4T CCP is currently under review by HUD until May 8, 2023, and may undergo changes after that time to ensure compliance with HUD standards and requirements. In the event of changes, a revised document will be uploaded to the AWH4T YHDP page and notification will be given via email.

Applicants must be familiar with concepts provided in the AWH4T CCP in designing programming using YHDP funding and includes details and topics using the following outline:

Statement of Need	Goals and Objectives
List of Community Partners	Project Types
Shared Values and Guiding Principles	Governance Structure

Community Goals

Youth experience homelessness due to many interconnected challenges, which require a holistic solution that addresses both system-level and youth-level needs. AWH4T's planning process highlighted significant system inefficiencies and barriers faced by youth experiencing homelessness. Through a deliberate planning process, the YHDP Coordination Team, Youth Advisory Board (YAB) and the YHDP Planning Group, developed community goals used to guide the CCP and the work to end and prevent homelessness for youth and young adults residing in Tulsa. Identified goals, objectives, and action steps were created to align with:

- USICH Framework to End Youth Homelessness (youth framework)
- Preventing and Ending Youth Homelessness: A Coordinated Community Response
- Criteria and Benchmarks for Achieving the Goal of Ending Youth Homelessness

All goals were developed with authentic youth collaboration and the commitment to ensuring that all planning, decision-making, resource allocation, and system evaluation will be youth-driven from day one. Applicants must design programming and services that meet the following goals:

1. Rapid Identification and Seamless Access
2. Safe and Sustainable Housing
3. Foundational Youth Voice
4. Transformative Connections and Opportunity

Continuous Quality Improvement (CQI)

Through the development and implementation of YHDP, our goal is to prevent and end youth homelessness within the Tulsa City and County CoC. To measure progress toward our CCP goals and objectives, USICH outcomes, and HUD key principles, we must develop and engage in Continuous Quality Improvement (CQI). Our CQI process will measure the results of the interventions mentioned within the CCP, as well as ensure youth who are experiencing homelessness have quick and reliable assistance to access the appropriate housing, services, and/or intervention to fit their needs. Our goal is to gather data that demonstrates youth progress towards stable and rewarding futures (e.g., continuing education, gainful employment, developing social-emotional well-being, and individualized goals as defined by youth).

To reach these goals, we are committed to evaluating our partnerships, working groups, and systems alongside the YAB. The success of preventing and ending youth and young adult homelessness in our region will be continuously monitored by the lead agency to the AWH4T CoC (Housing Solutions), the YAB, as well as AWH4T's governing board, the Leadership Council. We will consistently review and refine our strategies, practices, and goals to ensure that we remain responsive to the needs of youth and young adults, as well as develop more effective and systemic solutions to end youth and young adult homelessness.

The Youth Homelessness Task Group and YAB will lead in the development of working groups who will meet quarterly to review progress on implementation of the CCP, correlated impacts on system performance, and the current state of youth homelessness in our region. Our local Homeless Management Information System (HMIS) and local Coordinated Entry System (CES) and other systems will be continuously monitored to ensure that they are adaptive and inclusive to the unique needs of youth and young adults. This quarterly review will use UISCH core outcomes as the baseline to track progress.

YHDP Funding Competition: Timeline & Application Process

Funding Overview

RFP Description

AWH4T is seeking applications from agencies interested in providing critical services that support movement toward and access to housing for youth experiencing homelessness. YHDP will be administered in accordance with all applicable requirements issued by the US Department of Housing and Urban Development. This Request for Proposals (RFP) is open to any legally constituted non-profit or governmental entity that meets the minimum eligibility requirements. For-profit entities are not eligible to apply for grant funds.

Funding Available

A total of $5.38 million over two years in YHDP funding is available for this competition. Projects selected in this competitive funding process will receive two-year grants with the possibility to renew those grants through the community's annual Continuum of Care (CoC) Program funding competition.

HUD outlines eligible costs in 24 CFR 578.43 through 578.63 when used to establish and operate projects under the following program components established at 24 CFR 578.37. Applicants are encouraged to carefully review the YHDP NOFO materials including information provide in **YHDP NOFO Appendix A (PDF)**.

Grant Terms

All projects will be awarded two-year terms, with one-year renewals after the grant term, if approved through the local CoC program competition. The project award timeline is defined by HUD and is subject to change. Obligation Deadlines: all YHDP funds must be obligated by September 30, 2024.

Competition Timeline

Date	Action Item
April 11	Leadership Council (LC) authorizes YAB and YHDP Planning Group to develop RFP materials (application and scoring tools)
April 28	HS Release RFP
May 26	YHDP Application Submission Deadline
May 30-31	Independent Review Team scores and ranks projects
June 2	Preliminary Project Ranking is released - Applicants are notified of funding selection and/or funding rejection and notified of appeal process
June 6	Deadline for rejected projects to file appeal by noon (12:00pm) Central Time
June 6-7	Appeals reviewed
June 9	Deadline for applicants to receive response to appeal requests
June 13	YHDP Ranking is presented to Leadership Council by the YHDP IRT YAB members to approve selected projects (YHDP Project Ranking List) and release final ranking
June 14	Applicants are notified of final funding selection and/or rejection, including appeal outcome, if applicable
June 14-20	Applicants begin entering project information in e-snaps
June 21-25	Housing Solutions reviews e-snaps applications
June 28	Deadline for projects to make e-snaps corrections recommended by Housing Solutions
July 1	Applications due in e-snaps (final applications are submitted)

Eligible Applicants & Requirements

Eligible Applicants

Eligible applicants for YHDP project funding (Project Applicants) are outlined in section III.A of the YHDP NOFO.

To be considered for funding, Project Applicants must complete the information required by HUD, receive the approval of the YAB for their project(s) through a letter of support, and receive the approval of the CoC to apply for funding, as indicated by a letter of support from the Collaborative Applicant or its designee. Eligible applicants for YHDP project funds include nonprofit housing and/or supportive services organizations, public housing authorities, and other public agencies. All applicants and application sub-recipients must be registered in the United States System for Awards Management, have a Unique Entity Identity (UEI) number, and not be suspended or debarred from doing business with the Federal government at the time of application.

Additional Information:
- All subrecipients must also meet the eligibility standards for Eligible Applicants in section III.A. of the YHDP NOFO.
- UEI Requirement. As of April 4, 2022, entities doing business with the federal government must use the UEI created in SAM.gov and must provide a valid UEI, registered and active at www.sam.gov/ in the application.
- Active Registration in SAM. All Project Applicants seeking funding under the YHDP NOFO must have an active SAM registration. HUD will not issue a grant agreement for awarded funds to a Project Applicant until it verifies that its SAM registration is active.

Homeless Management Information System Requirement (HMIS)

Projects funded under the YHDP Program must utilize the local Homelessness Management Information System (HMIS) database and follow HUD mandated data entry standards for YHDP Program and project types.

Additional Information and Resources:

- YHDP HMIS Manual
  - https://files.hudexchange.info/resources/documents/YHDP-HMIS-Manual.pdf
- General HMIS Info X
  - HMIS 101: Understanding the Interconnectedness of HMIS Data (HUD Exchange)
- AWH4T Resources
  - Data gathered from current AWH4T providers

Local Project Application Process

Local Competition Deadlines

Local competition deadlines are established to ensure all project applications are finalized within the timeline outlined in the Request for Proposals and to meet HUD specific deadlines. All applications must be complete and submitted within the required deadline in order to be considered.

Project Application Submittal

All project applications are required to be submitted to Housing Solutions at rfp@housingsolutionstulsa.org. See the Local Process Timeline for specific deadlines. Applicants will submit the local application materials which will be scored and ranked by the YHDP Independent Review Team (IRT).

CoC Notification to Project Applicants

Project applicants will be notified in writing whether or not their applications shall be included as part of the YHDP Preliminary Ranking and YHDP Final Ranking submission. Project applicants that submitted project applications that were rejected shall be notified of the reason for the rejection and have an opportunity to appeal the decision before the YHDP Final Project Ranking List is approved and submitted to HUD.

Competition e-snaps Submission

After the local review process has been finalized, all projects accepted for inclusion in the AWH4T's YHDP Final Project Ranking must submit a final online e-snaps project application to the Tulsa CoC, according to the Local Process Timeline deadline. Housing Solutions, the Collaborative Applicant and Lead Agency for the AWH4T will review applications in e-snaps for accuracy and request corrections or revisions before the final submission to HUD.

Local Project Review and Ranking Process

The YHDP Program Competition is administered under the requirements outlined in the YHDP NOFO and under local CoC governance.

Scoring criteria and scoring tools have been developed to measure performance and capacity based on the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act Performance Measures, in compliance with CoC Interim Rule, YHDP priorities, and other locally identified priorities. The scoring criteria can be found in the YHDP Application and Scoring Tool document on the Housing Solutions website at www.housingsolutionstulsa.org and these policies detail how the YHDP IRT Members shall evaluate projects for the initial ranking. HUD will have the final determination of YHDP funding awards.

1. Project Review Panel Members will be oriented to the process, will receive applications and scoring materials.
2. Project Review Panel Members will review and tentatively score the applications prior to their first meeting in a scoring spreadsheet provided by Housing Solutions.
3. Housing Solutions staff will ensure all applications meet threshold requirements.
   a. All projects will be scored using the Scoring Tool.
4. The YHDP Independent Review Team (IRT) will meet over the course of one to two days to jointly discuss each application, and individually score applications. Ranked list(s) will be prepared based on scores.
5. Preliminary scoring results to applicants and any applicants that fall outside of the funding amount allowed by the community will be rejected.
6. Rejected applicants will have an opportunity to submit an appeal in writing before the final YHDP Project Ranking is presented to Leadership Council and approved.
7. Housing Solutions will distribute a summary of general feedback based on the application review and select scoring factors.
8. Tulsa CoC's YHDP NOFO Application is made available for public review and reference on the Tulsa CoC website.
9. Approved projects must meet additional deadlines outlined in the RFP timeline.

YHDP Project Types & Design

Population & Service Delivery

Target Population
YHDP funding can serve at-risk or unaccompanied youth and pregnant and parenting youth who are

- Youth and young adults ages 18-24 (no household member may be over the age of 25)
- Meet criteria of HUD's homelessness definition
  - Category 1, Literal Homelessness: Individuals and families who live in a place not meant for human habitation (including the streets or in their car), emergency shelter, transitional housing, and hotels paid for by a government or charitable organization.
  - Category 2, Imminent Risk of Homelessness: Individuals or families who will lose their primary nighttime residence within 14 days and have no other resources or support networks to obtain other permanent housing.
  - Category 4, Fleeing Domestic Violence: Individuals or families who are fleeing or attempting to flee their housing or the place they are staying because of domestic violence, dating violence, sexual assault, stalking, or other dangerous or life threatening conditions related to violence that has taken place in the house or has made them afraid to return to the house, including trading sex for housing, trafficking, physical abuse, violence (or perceived threat of violence) because of the youth's sexual orientation, and who lack resources or support networks to maintain or obtain permanent housing.

Best and Promising Practices
The following evidence-based practices and topics are expected to be incorporated and utilized across all projects and ensure that services are following national best practices. Applicants must include how they will implement best practices throughout the application narratives and in other attachments or resources submitted as a part of the application process.

- Harm Reduction
- Trauma-informed Care
- Positive Youth Development
- Housing First
- Culturally Responsive Services
- Racial Equity
- Authentic Youth and Young Adult Engagement
- Multi-system Approaches
- Motivational Interviewing (encouraged)
- Critical Time Intervention (encouraged)

Eligible YHDP-Funded Project Types

The YAB approved local funding priorities to be used as a part of the YHDP funding competition. Priorities were developed based on the unique service and housing needs of youth and young adults in Tulsa experiencing homelessness and/or housing instability. **Project types that will be prioritized are outlined in the CCP (pages 36-48) and includes important requirements that each project type must incorporate in program designs**.
- The FY2022 YHDP Notice of Funding Opportunity (NOFO) materials include eligible project types and requirements of operating specific projects under YHDP and CoC programs.
  - [Youth Homelessness Demonstration Program | HUD.gov / U.S. Department of Housing and Urban Development (HUD)](#)
  - https://www.hud.gov/sites/dfiles/CPD/documents/FY22-YHDP-NOFO.pdf
  - It is recommended that applicants review [Appendix A](#)

A Way Home 4 Tulsa YHDP Funding Priorities (approved by YAB)	
Program/Project Type	**Annual Amount / Estimated # of Households Served**

Rapid Re-housing (1-3 projects) CCP Pages: 37-39 **HUD Project Type:** Rapid Re-Housing (RRH)	$600,000 - $950,000 32 or more units at a single point in time annually 40+ persons served annually
Joint Transitional Housing (TH) to Rapid Rehousing (TH-RRH) (1-2 projects) CCP Pages: 39-41 **HUD Project Type** Joint TH to PH-RRH	200,000 - $250,000 Estimate 10 or more units annually Estimate 15 or more individuals annually If applying for the Joint TH-RRH Component, applicants are strongly encouraged to review additional HUD guidance: YHDP Transitional Housing-Rapid Rehousing Joint Component Project (PDF)
Access Points (1-2 projects) CCP Page: 45-46 **HUD Project Type:** Supportive Services Only - SSO-Street Outreach, - SSO-with housing outcomes (housing navigation), - SSO Standalone Services Please review Appendix A	$400,000 - $600,000 50-75 caseload slots 200-300 or more persons served annually
Diversion (1-2 projects) CCP Page: 43-45 **HUD Project Type:** Supportive Services Only - SSO-Street Outreach, - SSO-with housing outcomes (housing navigation) - SSO Standalone Services	$400,000 - $600,000 40-60 caseload slots 160-240 or more persons served annually
Permanent Supportive Housing (PSH) (1-3 projects) CCP Pages: 41-43 **HUD Project Type:** Permanent Supportive Housing (PSH)	$400,000 - $600,000 Estimate 15 or more units annually Estimate 20 or more individuals annually

Waiver Options for Additional Flexibility

Waivers Requiring Notice to HUD

YHDP projects may choose to take advantage of the special YHDP activities and other options listed at I.C.1. The following options would not meet CoC program requirements but may be used to carry out YHDP projects. As authorized by the FY 2022 Appropriations Act, projects that use these options (and other YHDP projects) can be renewed with available FY 2022 or prior FY funding for the CoC program. If similar authorization

appears in future acts, projects that use these options (and other YHDP projects) could also be renewed with CoC program funding provided under those acts. As stated in I.C.9 of Appendix A (https://www.hud.gov/sites/dfiles/CPD/documents/Appendix-A.pdf)

YHDP funding must generally comply with the CoC Program Interim Rule, at 24 C.F.R. Part 578. To allow for innovative projects that most effectively support YYA, the Department of Housing and Urban Development (HUD) will consider requests to waive certain CoC Program funding requirements for YHDP projects.

The CoC will accept applicants for YHDP projects that utilize any of the program flexibilities outlined in the YHDP Notice of Funding Availability Appendix A, section C.1.a, which require notice to HUD but do not require HUD approval.

The CoC will support applicants for YHDP projects to request a waiver from HUD of the following CoC Program Interim Rule requirements, which will require HUD approval:

CoC Program Requirement	YHDP Flexibility
Each rapid rehousing (RRH) participant must have a lease with an initial term of at least one year.	Each rapid rehousing (RRH) participant must have a lease with an initial term of at least one month.
RRH projects are limited to Tenant-Based Rental Assistance.	YHDP recipients may use tenant-based rental assistance, leasing, sponsor-based rental assistance, or project-based rental assistance in Rapid Rehousing projects.
Project budgets may include an Administrative line item, which is limited to costs listed in 24 C.F.R. Part 578.59(a).	In addition to the eligible costs listed in 24 C.F.R. Part 578.59(a), YHDP recipients may use administrative funds for costs associated with involving youth with lived experience being unhoused in project implementation, execution, and improvement. Recipients of YHDP funds can use administrative funds to attend conferences and trainings that are not HUD-sponsored or HUD-approved, provided that the subject matter is relevant to youth homelessness.
Recipients may not employ current project participants.	YHDP recipients may employ youth who are receiving services, including housing, from the recipient organization. Recipients that utilize this special YHDP activity must maintain documentation that discloses the nature of work that the youth does, and that the youth is not in a position that creates a conflict of interest.
An inspection for compliance with the Housing Quality Standards in 24 C.F.R. Part 578.75 must be completed prior to assisting a participant in a unit.	YHDP recipients may use the habitability standards in 24 C.F.R. Part 576.403(c) rather than Housing Quality Standards for short- or medium-term housing assistance. Recipients implementing this special YHDP activity must keep documentation of which standards are applied to the units, and proof that the units complied with the standards before assistance is provided for every unit funded by YHDP.
Once per participant, recipients may use Supportive Services funds to cover moving expenses, as described in 24 C.F.R. Part 578.53(2).	YHDP recipients may use Supportive Services funds to cover moving expenses more than one-time to a program participant.

Eligible uses of funding are limited to the costs specifically listed in 24 C.F.R. Part 578 Subpart D.	YHDP grant funds may be used for the additional costs listed in the YHDP NOFO Appendix A, section C.1.a.10 (pp. 2-3), to the extent they are necessary to assist program participants to obtain and maintain housing. Recipients must maintain records establishing how it was determined that paying the costs was necessary for the program participant to obtain and retain housing. They must also conduct an annual assessment of the needs of the program participants and adjust costs accordingly.

Waivers Requiring Approval by HUD

The CoC will support applicants for YHDP projects to request a waiver from HUD of the following CoC Program Interim Rule requirements, which will require HUD approval:

CoC Program Requirement	YHDP Flexibility
Recipients may provide up to 24 months of rental assistance to participants in rapid rehousing (RRH).	YHDP recipients may request approval from HUD to provide up to 36 months of rental assistance to participants in RRH. The recipient must demonstrate: (1) The method it will use to determine which youth need rental assistance beyond 24 months; and 2) The services and resources that will be offered to ensure youth are able to sustain their housing at the end of the 36 months of assistance.
Recipients may provide up to 6 additional months of case management to participants in rapid rehousing (RRH), after rental assistance ends.	YHDP recipients may request approval from HUD to provide supportive services to participants for up to 24 months after the program participant exits transitional housing or after the end of housing assistance. The recipient must demonstrate: 1) The proposed length of extended services to be provided; 2) The method it will use to determine whether services are still necessary; and 3) How those services will result in self-sufficiency and ensure stable housing for the YHDP program participant. YHDP recipients may continue providing supportive services to program participants for up to 36 months after the program participant exits homelessness, if the services are in connection with housing assistance, such as the Foster Youth to Independence initiative, or if the recipient can demonstrate that extended supportive services ensures continuity of case workers for program participants.
Rental Assistance funds may not be combined with Leasing or Operating funds in the same building.	Rental assistance may be combined with leasing or operating funds for different units in the same building, provided that the recipient submits a project plan that includes safeguards to ensure that no part of the project would receive a double subsidy.

All recipients must secure cash or in-kind match from non-YHDP sources equal to 25% of YHDP grant funds, excluding leasing funds. Match funds can only be used for eligible YHDP grant costs.	Recipients will not be required to meet the 25% match requirement if the recipient is able to show it has taken reasonable steps to maximize resources available for youth experiencing homelessness in the community. Note: Recipients will be required to meet the 25% match requirements if/when they renew a grant beyond the initial 2-year grant period. The CoC encourages all applicants to attempt to identify sources of match funding.

In addition to the specific flexibility options listed above, other innovative activities to reduce youth homelessness may be carried out using YHDP funds, even if they are not allowed under CoC Program regulations. To use this flexibility, the recipient must demonstrate that the activity meets the following criteria:

- The activity is approved by both the Youth Action Board and the Continuum of Care, as evidenced by letters of support from each organization;
- The activity will be testing or likely to achieve a positive outcome in at least one of the four core outcomes for youth experiencing homelessness (stable housing, permanent connections, education/employment, and well-being);
- The activity is cost effective; and
- The activity is not in conflict with fair housing, civil rights, or environmental regulations.

YHDP & CoC Resources

Continuum of Care Program Statutory and Regulatory Requirements

The CoC Program Interim Rule at 24 CFR part 578 outlines the requirements with which projects awarded funds through the competition must comply. To be eligible for funding under this NOFO, project applicants must meet all statutory and regulatory requirements in the CoC Program Interim Rule. Project applicants can obtain a copy of the Act and the CoC Program Interim Rule on the HUD Exchange website https://www.hudexchange.info/) or by contacting the NOFO Information Center at 1-800-HUD-8929 (483-8929).

Organizations awarded CoC funds within the Tulsa CoC shall individually enter into a grant agreement with HUD.

Threshold Requirements

All submissions will undergo a threshold review for completion and accuracy prior to being scored by the Review and Selection Committee. Projects that submit incomplete applications or do not submit their application by the stated deadline in the competition timeline document may not be considered for funding. All project applications must include the following components. We encourage potential applicants to seek technical assistance if they are unsure of their ability to meet any of these expectations.

    i.   Review of Appendix A- https://www.hud.gov/sites/dfiles/CPD/documents/Appendix-A.pdf
    ii.   Completed Application included Project Budget
    iii.   Agency Operational Budget
    iv.   Match and Leveraging Letters/MOUs (if applicable)
    v.   Federal Tax Exemption Determination Letter
    vi.   List of Board of Directors and organizational leadership (including a breakdown of self-reported
    vii.   demographics)
    viii.   Project Organizational Chart
    ix.   Housing First Policy
    x.   Proof of Ownership or Lease (if housing will be provided at a site-based location)
    xi.   Copy of Financial Audits (most recent 2 years)

Projects that do not submit the above documents by the application due date will not be considered for funding.

Minimum Requirements

To be considered for funding through this RFP, projects must meet or be prepared to meet the following requirements by project start date (determined by HUD Award Letter).

- Be located and/or able to provide services within our service region and serve youth and young adults who are experiencing homelessness.
- Submit for approval to the YAB approval for the final project design, implementation strategies, and participation requirements and rules.
- Utilize recommendations of the YAB and The Lead Agency to improve the project and overall YHDP impact.
- Involve youth/young adults in the design, implementation, and evaluation of project services. Including adding Youth into leadership roles.
- Experience and capacity serving diverse populations including but not limited to 2SLGBTQ+ youth, youth of color, non-citizen youth, pregnant and parenting youth, and youth with disabilities.
- Accept referrals exclusively through the local Coordinated Entry System.
- Not be suspended or debarred from receiving federal funds and in good standing with all government and funding contracts.
- Participate in the Homeless Management Information System (HMIS) and adhere to HMIS Policies and Procedures (subject to revision) including but not limited to data quality and timeliness standards. Complete New User training by all staff and comply with any HMIS data quality standards.
- Organizations must record case notes for every client interaction and document service in HMIS within 48 hours of the interaction.
- Adhere to Housing First practices while serving households experiencing homelessness.
- Adhere to all expectations stipulated in the Coordinated Community Plan and as may be further revised and updated by the YAB and/or Lead Agency.
- Have active registration status in the United States System for Award Management (SAM).
- Have a current and valid Unique Entity Identifier (UEI) obtained from SAM.
- Adhere to all requirements of the Continuum of Care Program Interim Rule, 24 CFR 578, and other statutory and regulatory requirements applicable to the project.
- If a housing project, adhere to applicable Fair Housing and Equal Access Rule requirements.
- Provide initial and ongoing training including Positive Youth Development, Trauma-Informed Care and to ensure staff competency and qualification to effectively serve youth experiencing homelessness.
- Maintain active membership and regular participation in AWH4T CoC.
- Participate in YHDP continuous quality improvement processes and initiatives.
- Participate in YHDP Workgroups.
- Adhere to housing first and have a 2nd chance housing approach for justice-involved youth.

Conflict of Interest Policy

No member of the Review Panel may have a conflict of interest in creating the recommended Priority List. Review Panel Members will be asked to sign a statement declaring that they do not have a conflict of interest.

A conflict of interest exists if:

1. The panelist or a member of their immediate family is now, has been within the last year, or has a current agreement to serve in the future as a Board member, staff member, or paid consultant of an organization making a proposal for funding;

2. The panelist is currently employed by or sits on the Board of Directors for an organization that has a contractual relationship with any entity making a proposal for funding or has had one within the past year. However, no conflict exists under this provision if the panelist's employer, or the organization on whose Board the panelist serve, is a funding entity or if the contractual relationship

in place is not impacted by the proposals being made; or,

3. Any other circumstances exist which impede the panelist's ability to review and rank the proposal for funding objectively, fairly, and impartially.

Exception: Panelists may serve on a panel if they are no longer affiliated with an organization making a proposal for funding, AND the potential conflict has been waived through public notice to the CoC with no opposition raised within the period listed in that public notice.

Additional Information and Resources

- HUD Youth Homelessness Resources Page: https://www.hudexchange.info/homelessnessassistance/resources-for-homeless-youth/
- US Interagency Council on Homelessness (USICH): https://www.usich.gov/goals/youth/
- US Interagency Council on Homelessness (USICH): https://www.usich.gov/tools-for-action/webinar-trauma-informed-care-housing-first-foryouth-positive-youth-development-and-family-engagement-for-yhdp-grantees-hud/

All items related to this funding opportunity are posted on the Housing Solutions website at: https://housingsolutionstulsa.org

- YHDP NOFO (grants.gov)
- YHDP NOFO (PDF)
- YHDP NOFO Appendix A (PDF)
- YHDP NOFO Appendix B (PDF)
- FY 2021 YHDP NOFO Rural CoCs
- FY 2021 YHDP NOFO Rural Area Worksheet
- Map of YHDP-Funded CoCs
- Debriefing Document from Previous YHDP Competition

Continuum of Care Virtual Binders

This website has links to a lot of information about the Continuum of Care (CoC) program, including CoC regulations, program requirements, other federal regulations that are relevant to CoC programming, and much more! Agencies that currently receive, or are interested in receiving, CoC funding, are encouraged to review these materials from HUD. https://www.hudexchange.info/homelessness-assistance/coc-esg-virtual-binders/

Continuum of Care Virtual Binders "At-A-Glance" Fact Sheets

These "At A Glance" documents, developed in conjunction with the CoC and ESG Virtual Binders (linked above) provide concise guidance on key CoC topics. https://www.hudexchange.info/resource/6325/coc-and-esg-virtual-binders-at-a-glance/

Corporation for Supportive Housing (CSH)

CSH is an industry leader in the field of Permanent Supportive Housing. Their website offers a wealth of resources on the development and implementation of Permanent Supportive Housing programming. www.csh.org

Potential PSH providers are particularly encouraged to review CSH's materials on "Dimensions of Quality Supportive Housing" as these are seen as tools to implement best practices in supportive housing: www.csh.org/supportive-housing-101/quality-2/

National Alliance to End Homelessness Rapid Rehousing Toolkit

The National Alliance to End Homelessness (NAEH) has published a Rapid Rehousing (RRH) toolkit to help current and potential Rapid Re-Housing (RRH) providers design, redesign, and operate effective programs that

successfully use the core components of RRH to end homelessness for individuals and families. It provides details on recommended RRH program design and practice, based on what is currently considered recommended practice by the National Alliance to End Homelessness and high performing RRH programs. https://endhomelessness.org/resource/rapid-re-housing-toolkit/

Equitable, Authentic Youth Collaboration & Engagement

True Colors United is an organization devoted to ending youth homelessness through advocacy, technical support, and training, with a particular focus on 2SLGBTQ+ youth and young adults. They offer various toolkits created with the leadership of diverse lived experience voices on skills and approaches central to YHDP principles, including racial equity, 2SLGBTQ+ inclusion, and youth collaboration. True Colors United - Toolkits

BRIDGES Youth Center, based in Memphis, TN, is centered on empowering youth within decision-making spaces, with the goal of creating more just, equitable systems. They provide a range of resources on how to cultivate successful intergenerational collaboration and combat adultism. https://drive.google.com/drive/folders/1i8B3zftyCAHsD7Tj0Zm_C6IRWZxHSb7L?usp=share_link

SSO Project Type Considerations

YHDP recipients have 4 project types available under the SSO component in *e-snaps*:

1. Street Outreach
2. Coordinated Entry
3. Housing Project or Housing Structure Specific Services
4. Standalone Supportive Services

Although these four project types are often eligible to fund the same activities, recipients must determine the project types according to the purpose of the project and respective performance outcomes. Because the HMIS project setup and APR differ between project types, it is crucial to determine which SSO project type best fits the intended purpose and outcomes of the project so that the project will collect and report on the most useful and representative data. Additionally, note that the description of the 4 SSO project types differs between *e-snaps* and HMIS. The chart below offers a crosswalk between the descriptions used in *e-snaps* and those used in HMIS project setup and APR reporting while also providing a brief description of the purpose of each project type, example project activities, and intended performance outcomes.

Description in *e-snaps*	Purpose of the Project	Example Project Activities	Performance Outcomes	HMIS Project Type
Street Outreach	To provide regular/repeated contacts to youth experiencing homelessness to move them to engagement. Contacts include the provision of basic needs and service referrals. Engagement is defined as the youth's willingness to develop a plan for moving out of homelessness.	Youth street outreach projects Low barrier drop-in centers for youth	**Positive housing outcomes** include Shelter, Transitional Housing, Permanent Housing.	Project type 4 - Street Outreach
Coordinated Entry	To provide a centralized or coordinated process designed to coordinate program participant intake assessment and provision of referrals.	• Funding coordinated entry call center • Staffing for coordinated entry access points to provide assessment, prioritization, and referrals	**Access, assessment & referral** measured for performance.	Project type 14 - Coordinated Entry
Housing Project or Housing Structure Specific Services	Providing supportive services necessary to assist program participants obtain and maintain housing. This can be a broad range of supportive services that directly lead to a youth obtaining and maintaining housing. These services are provided to youth not residing in housing operated by the recipient.	• Peer housing navigation services • Diversion • Host Homes • Kinship support • Family reunification supports	**Permanent housing outcomes** are any form of Permanent Housing. **Note:** exit to shelter or TH are not permanent housing outcomes under this SSO type.	Project type 6 - Services Only
Standalone Supportive Services	Providing supportive services necessary to assist program participants obtain and maintain housing. Under this SSO type the services provided are focused and limited/specific services.	• Employment and training program • Educational support program	**No specific performance indicator**	

https://files.hudexchange.info/resources/documents/YHDP-HMIS-Manual.pdf