

CoC Leadership Council

Tuesday, August 8, 2023, at 1:30 p.m.



Meeting Agenda

1. Leadership Council Meeting Introduction

- ☐ Call to Order, Mack Haltom
- ☐ Roll Call
- ☐ Call for Nominations – Provider Representative and At-Large Representative
 - Provider Representative - All elected members should be executive leadership. AWH4T member agencies will nominate and elect provider representatives.
 - At-Large Representative - A poll of all AWH4T member agencies will be completed to collect suggestions or nominations of potential candidates.
 - Nominations Due by 8/18 to Erin Velez at evelez@housingstulsa.org
- ☐ CoC FY23 NOFO Competition Overview, Laura Evanoff

2. Discussion & Approval of:

- ☐ July 2023 Minutes*
- ☐ 9.2023 ODOC ESG24 Focus Group/Public Input Session*, Jessica Izquierdo
- ☐ 10.2023 FY23 CoC NOFO materials*, Claudia Brierre & Laura Evanoff
 - Standard of Operations
 - FY23 CoC NOFO Scoring Tool – Renewal Projects
 - FY23 CoC NOFO Scoring Tool – New Projects (Updated 8/4)
 - FY23 RFI Application Renewal Projects
 - FY23 RFI Application New Projects (Updated 8/4)
 - Equity Checklist

3. Meeting Topics

- ☐ Agency Feature: Salvation Army, Jennifer Leck
- ☐ Recommendations from Tulsa's Housing, Homelessness & Mental Health Task Force, Mayor Bynum

4. Meeting Wrap-Up

- ☐ Public Comments
- ☐ Next LC Meeting – September 12, 2023
- ☐ Adjourn

**Items to be voted on by Leadership Council*

CoC Leadership Council

Tuesday, August 8, 2023, at 1:30 p.m.



LC Attendance

	Name	Representing	Category	Term
<input type="checkbox"/>	Mack Haltom, Chair	Tulsa Day Center	Provider Representative, Elected	10/2021 - 01/2024
<input type="checkbox"/>	Mayor Bynum	City of Tulsa	Fixed Position, Appointed	09/2022 - 08/2024
<input type="checkbox"/>	James Rea	Tulsa County	Fixed Position, Appointed	09/2022 - 11/2024
<input type="checkbox"/>	Ginny Hensley	Tulsa Housing Authority	Fixed Position, Appointed	03/2022 - 02/2024
<input type="checkbox"/>	Claudia Brierre	INCOG	Fixed Position, Appointed	03/2022 - 02/2024
<input type="checkbox"/>	VACANT		Provider Representative, Elected	03/2022 - 02/2024
<input type="checkbox"/>	Beth Svetlic	Youth Services of Tulsa	Provider Representative, Elected	04/2023 – 3/2025
<input type="checkbox"/>	Benny Naifeh	Participant Advisory Group	Consumer Representative, Elected	12/2022-11/2023
<input type="checkbox"/>	Joshua Morrison	Youth Advisory Board	Consumer Representative, Elected	01/2023 - 12/2023
<input type="checkbox"/>	Lauren Sherry	QuikTrip Corporation	Business/Commerce Representative, Invited	04/2023 - 03/2025
<input type="checkbox"/>	Elizabeth Hall	Burnstein Family Foundation	Funder Representative, Invited	04/2023 - 03/2025
<input type="checkbox"/>	Crystal Hernandez	ODMHSAS	At-Large Representative, Invited	05/2022 - 04/2024
<input type="checkbox"/>	Tim Newton	Tulsa Dream Center	At-Large Representative, Invited	04/2023 - 03/2025
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<input type="checkbox"/>	Thomasene Osborn	Muscogee Creek Nation	Tribal Representative, Appointed	05/2023 - 04/2025

CoC Leadership Council

Tuesday, August 8, 2023, at 1:30 p.m.



By-Name Voting Record

Name	Representing	FY23 NOFO Competition Materials
Mack Haltom, Chair	Tulsa Day Center	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> A <input type="checkbox"/> R
Mayor Bynum	City of Tulsa	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> A <input type="checkbox"/> R
James Rea	Tulsa County	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> A <input type="checkbox"/> R
Ginny Hensley	Tulsa Housing Authority	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> A <input type="checkbox"/> R
Claudia Brierre	INCOG	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> A <input type="checkbox"/> R
VACANT		<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> A <input type="checkbox"/> R
Beth Svetlic	Youth Services of Tulsa	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> A <input type="checkbox"/> R
Benny Naifeh	Participant Advisory Group	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> A <input type="checkbox"/> R
Joshua Morrison	Youth Advisory Board	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> A <input type="checkbox"/> R
Lauren Sherry	QuikTrip Corporation	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> A <input type="checkbox"/> R
Elizabeth Hall	Burnstein Family Foundation	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> A <input type="checkbox"/> R
Crystal Hernandez	ODMHSAS	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> A <input type="checkbox"/> R
Tim Newton	Tulsa Dream Center	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> A <input type="checkbox"/> R
VACANT		<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> A <input type="checkbox"/> R
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Rhonda Clemons	Cherokee Nation	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> A <input type="checkbox"/> R
Thomasene Osborn	Muscogee Creek Nation	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> A <input type="checkbox"/> R

NOTICE OF FUNDING OPPORTUNITY (NOFO)

FY23 Overview

The U.S. Department of Housing and Urban Development (HUD) has released a Notice of Funding Opportunity (NOFO), signifying the beginning of a funding competition among approximately 450 Continuums of Care (CoC), the community stakeholder groups that guide local responses to homelessness. The 2023 CoC NOFO was released on July 5, 2023, opening the competition making A Way Home for Tulsa Continuum of Care 3 available approximately \$3.1 billion nationally to serve people experiencing homelessness. The information in the NOFO sets forth the competition rules and processes for 2023.

AVAILABLE FUNDING

This year, in our CoC, the eligible application amounts are estimated as follows. When HUD releases the available funding information, this information will be updated.

- Tier 1 (93% of Annual Renewal Demand \$4,054,754
- Tier 2 (remainder of Annual Renewal Demand + CoC Bonus): \$610,394
- CoC Bonus: \$305,197
- Domestic Violence (DV) Bonus: \$415,444
- CoC Planning: \$217,998

PRIORITIES

HUD expects CoCs to consider the policy priorities established in the strategic goals, the policy priorities established in this NOFO, and local priorities to determine the ranking of new and renewal project application requests. Projects selected for funding will be expected to establish a plan to track progress related to those goals, objectives, and measures. HUD will monitor compliance with the goals, objectives, and measures.

CoCs will be evaluated based on the extent to which they further HUD's policy priorities. The policy priorities listed this year remain the same from the 2022 NOFO; however, there is an emphasis on including people who are currently or have previously experienced homelessness to be included in the local planning process.

- | | |
|---|--|
| • Ending homelessness for all persons | • Addressing racial equity |
| • Using a housing first approach | • Improving assistance to LGBTQ+ individuals |
| • Reducing unsheltered homelessness | • Involving persons with lived experience |
| • Improving system performance | • Increasing affordable housing supply |
| • Partnering with housing, health, and service agencies | |

COMMUNITY-LEVEL CHANGES & REMINDERS

- Affirmative Furthering Fair Housing. HUD revised the Centralized or Coordinated Assessment System rating factor (V.B.j.) to place emphasis on CoCs affirmatively marketing housing and services available within the CoC broadly throughout the local area to any demographic groups that would be unlikely or least likely to apply absent such efforts. **One point was added** to this rating factor.

- Addressing the Needs of Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ+) Individuals. HUD **continues to give points** for factors for addressing the needs of LGBTQ+ individuals to continue emphasizing CoCs implementing and training their providers on the CoC-wide anti-discrimination policies that ensure LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination.
- Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decision Making and Provide Professional Development and Employment Opportunities. Persons with lived experience must have been homeless within the last seven years or are currently program participants. **One more point was added.** Full points are available if there is more than one person with lived experience of homelessness engaged in local CoC planning and at least one person with lived experience came from an unsheltered situation.
- Increasing Affordable Housing Supply. The FY 2023 NOFO **awards points to CoCs that take steps to engage local leaders about increasing housing supply.** CoCs must describe at least 2 steps in the past 12 months that engage city, county, or state governments within their geographic area regarding the following:
 - Reforming zoning and land use policies to permit more housing development; or
 - Reducing regulatory barriers to housing development.
- Racial Disparities. HUD **continues to award points** for CoCs evaluating racial disparities and making system and program changes to address racial equity.
- System Performance. HUD continues to score CoCs on **system performance** to include: Number of unhoused persons (12 points), length of time homeless (13 points), housing Retention (13 points).
- Leveraging Housing Resources. CoCs may receive **up to 7 points if the CoC Priority Listing includes at least one new permanent supportive housing or rapid rehousing project application created through reallocation or the CoC Bonus that utilizes housing subsidies or subsidized housing units funded through sources other than the CoC or ESG programs.** The full 7 points will be awarded if at least 25% of the units (PSH) or participants (RRH) will be supported with non-CoC funded housing. CoCs must attach letters of commitment, contracts, or other formal written documents that demonstrate the number of subsidies or units being provided to support the project. See Section V.B.6.a of the NOFO for additional details.
- Leveraging Healthcare Resources. CoCs may receive **up to 7 points if the CoC Priority Listing includes at least one new permanent supportive housing or rapid rehousing project application that utilizes healthcare resources to help individuals and families experiencing homelessness.** This must be documented with a written commitment from a health care organization to provide substance use treatment or recovery services to all interested program participants who qualify or to provide services equal in value to 25% of the funding being requested by the project.
- DV Bonus. HUD **maintained the point value** distribution for project applications based on the CoC Application score and responses to the revised domestic violence bonus specific questions in the project applications. For the FY 2023 CoC Program Competition, HUD maintained scoring factors based on the responses to questions that demonstrate CoCs' collaboration with victim service providers in the CoC Application, projects' plans to include survivors with lived experience in policy and program development and the inclusion of victim- centered practices in operating their projects.

Section 2.3 Leadership Council Members and Selection.

The A Way Home for Tulsa Leadership Council (hereinafter “Leadership Council”) is a public-private, cross-sector decision-making and leadership body that guides the community in responding to homelessness and implementing strategic plans and serves as the CoC Board.

The Leadership Council shall be representative of the full AWH4T CoC membership. Leadership Council shall include 12-17 voting members and several non-voting members outlined below. The Leadership Council is intended to have the majority of the voting members be key decision-makers with the authority to authorize structural change.

- Appointed Members: All appointed members should be executive leadership or elected officials.
- Elected Members: All elected members should be executive leadership. AWH4T member agencies will nominate and elect provider representatives. The Participant Advisory Board and Youth Advisory Board representatives will be elected by those committees.
- Invited Members: Before any member is invited to the Leadership Council or invited to Champion a Task Group, a poll of all AWH4T member agencies will be completed to collect suggestions or nominations of potential candidates.

Designated Leadership Council seats and selection process are as follows:

Voting Member	Selection Process
APPOINTED MEMBERS	
City of Tulsa, Mayor’s Office Representative (ESG/CDBG/HOME/HOPWA/ City Housing Director)	Appointed by the Mayor of the City of Tulsa
Tulsa County Commissioner Representative	Appointed by Tulsa County Commissioners
INCOG Representative (CDBG/HOME)	Appointed by INCOG Board of Directors
Tulsa Housing Authority Representative	Appointed by the THA Board of Commissioners
Cherokee Nation Representative	Appointed by Cherokee Nation
Muscogee (Creek) Nation Representative	Appointed by Muscogee (Creek) Nation
ELECTED MEMBERS	
Three executive-level AWH4T Member Agency representatives who are providers (one of which must be currently receiving CoC grant funding)	Elected by AWH4T member agencies who are providers
Participant Advisory Group representative	Elected by Participant Advisory Group
Youth Advisory Board representative	Elected by Youth Advisory Board
INVITED MEMBERS	
Business/Commerce representative	Invited by Leadership Council
Funding Representative	Invited by Leadership Council
Four At-Large Representatives (which may include advocates, representatives from health care system, faith-based institutions, education system, law enforcement system, criminal justice system, Champions from task groups, landlords, or other community stakeholders)	Invited by Leadership Council as needed to support strategic priorities and initiatives

CoC Leadership Council & All-Member Meeting

Tuesday, July 11, 2023, at 1:30 p.m.



Meeting Minutes

1. Leadership Council Meeting Introduction

- ☐ Mack Haltom called the meeting to order.
- ☐ Attendance is included after minutes.

2. Discussion & Approval of:

- ☐ June 2023 Minutes*
 - Mack Haltom called for a motion to approve June minutes. Beth Sevtlic moved to approve. James Rea seconded the motion. Motion carried.
- ☐ Letter of Support for City Lights Foundation- Sarah Grounds
 - City Lights Foundation is asking for a letter of support from the AWH4T Leadership Council to bring additional Permanent Supportive Housing units to Tulsa for our neighbors experiencing homelessness through the development of City Lights Village.
 - Elizabeth Hall recused herself from the vote due to a conflict of interest.
 - Ben Naifeh made the motion to approve the Letter. Josh Morrison seconded the motion. Motion carried.

3. Lead Agency Updates

- ☐ Announcement-Greg Shinn
 - Greg Shinn announced that he is stepping down from the Leadership Council because he has accepted a position in Oklahoma City to work with Housing Authority and Maps 4.
- ☐ Data Review- Oliva Denton Koopman
 - Data Report is included after minutes.
 - A Way Home for Tulsa Dashboard
 - We are seeing more clients indicating we are getting in touch with more people, this is a great trend to see.
 - There is a decrease in “time in homelessness” which is 3 months now.
 - There are 2,100 people on the By Name List, which is a slight decrease.
 - Permanent Supportive Housing Need
 - We only have 30 vacancies, but we need closer to 1,300 units to meet the demand.
 - Data Quality Monitoring

CoC Leadership Council & All-Member Meeting

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- Looking forward to using the income training we completed on May 18 to improve the few areas of negative trends we are seeing.
- Data that is in this review goes to the Annual Homeless Review that is discussed among Congress.
- PIT and Housing Inventory Survey - We got great feedback from our HUD technical assistants. Last time there were 20 questions, this time only 2 on review.
- [NOFO](#)- Nancy Curry
 - We are reviewing and updating the guidelines and documents. We will be presenting those to CoC.
 - We have a very diverse group, including Lived Experience.
 - We elected our Sponsor which is Claudia Brierre and Nancy Curry as Champion.
 - Next meeting 7/21/23
- YHDP Update- Len Dittmeier
 - The applications were submitted on time despite the Tulsa windstorm and power outages.
 - We are working on launching projects and accepting more clients in October.
 - You can see the results of who was awarded funding on the [YDHP page](#) on the housing solutions website.
- Service Standards- Jacob Beaumont
 - The taskforce created a more client-centered and Tulsa-specific outline.
 - We went to YAB and PAG meetings to get their feedback.
 - Client termination and eviction will be the next focus area of standards that we will update. We will bring these suggested changes back to the Leadership Council upon completion.
- Criminal Justice Task Force Updates- Jacob Beaumont
 - David L Moss gives us a list of people who are experiencing homelessness, and we did a full PIT count there for our Coc, extending our reach to people we would have never seen before.
 - We are coordinating with Family and Children's Services Criminal Justice team for those inmates under the reentry grant and are making contact

CoC Leadership Council & All-Member Meeting

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with those clients. We are hoping to soon be engaging with DVIS clients as well.

- Membership Process- Erin Velez
 - There is a new process for becoming an AWH4T Member Agency. It includes an interview with the membership committee before the presentation to the Leadership Council. Agencies can access the application at [Membership | Housing Solutions Tulsa](#).



4. Meeting Topics

- Task Force Update – Travis Hulse & Mayor Bynum
 - We have concluded our sessions where we listen to those that help us truly understand the problem.
 - We plan to have a town hall meeting with the community where we ask their opinion on conclusions from the meetings.
 - We have pulled \$104.2 million for long-term goals while prioritizing the goals we want to accomplish in under 12 months and are working on a report to show the recommendations.
 - The City Council approved the budget to get a Mental Health Coordinator who will be responsible for coordinating all the first responders. This position will be funded by the opioid settlement.

CoC Leadership Council & All-Member Meeting

Tuesday, July 11, 2023, at 1:30 p.m.



- On August 8, there will be a vote to approve funding for all the projects that we want to implement immediately.
- The housing shortage is a major focus.
- Will invite LEAB to join Task Force for advice on the priority of projects we fund.

5. Meeting Wrap-Up

- ☐ Public Comments
 - BeHeard- Evan Dougood
 - a. Pop-Up Event on Admiral on Saturday 7/15/2023, 10-2
- ☐ Next Meeting is August.8.2023
- ☐ Meeting adjourned

CoC Leadership Council & All-Member Meeting

Tuesday, July 11, 2023, at 1:30 p.m.



LC Attendance

	Name	Representing	Category	Term
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<input checked="" type="checkbox"/>	Greg Shinn	Mental Health Association OK	Provider Representative, Elected	03/2022 - 02/2024
<input checked="" type="checkbox"/>	Beth Svetlic	Youth Services of Tulsa	Provider Representative, Elected	04/2023 – 3/2025
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Landlord Tenant Resource Center

Typical Cost of Eviction: \$2,965

	Total Cost of Eviction	Court Costs	Costs of Re-Leasing Unit..
Grand Total	\$2,965	\$448	\$2,516
Units in Property Man..			
1-5	\$3,691	\$615	\$3,076
6-20	\$2,444	\$351	\$2,093
21-100	\$2,740	\$413	\$2,327
100+	\$3,205	\$452	\$2,754

Beginning of Analysis
Monday, May 1, 2023

End of Analysis
Wednesday, May 31, 2023

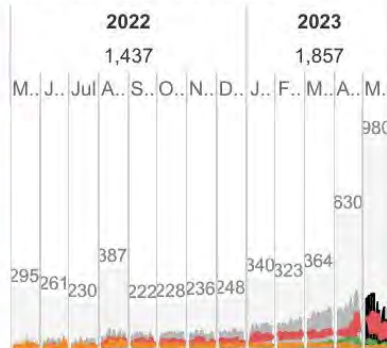
Count Type
Unique Individuals

Provider
All

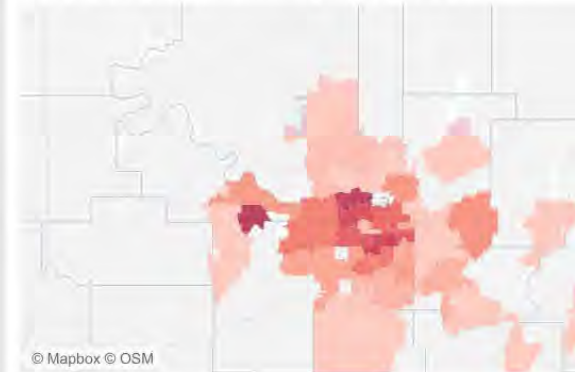


Unique Individuals Served by the Landlord Tenant Resource Center

The Landlord Tenant Resource Center served 980 Unique Individuals between Monday, May 1, 2023 and Wednesday, May 31, 2023



There was one potential eviction for every 211 rentals in the below area between Monday, May 1, 2023 and Wednesday, May 31, 2023



Legend

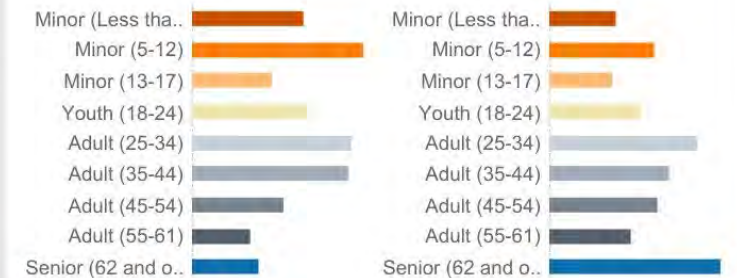


Demographics

Age

LTRC Clients served between Monday, May 1, 2023 and Wednesday, May 31, 2023...

...compared with the population of t.. City of Tulsa



A Way Home for Tulsa Data Dashboard

A Way Home for Tulsa Interactive Data Dashboard

Between May 1, 2023 and May 31, 2023, homelessness services served 2,714 individuals
Emergency Shelters, Safe Havens, Transitional Housing, and Street Outreach providers served 1,661 clients during the same time period

Jump To:

Housing Pathways

Equity

Controls

Beginning Date End Date
Monday, May .. Wednesday, M..

Universe Full Prior Years
individuals 1

Program Type
All

Organization
All

Provider
All

Age Group
All

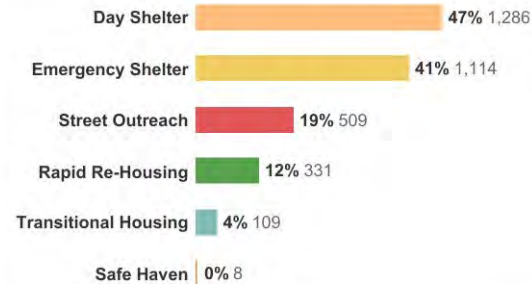
Tribe
All

Demographic Lens
Race

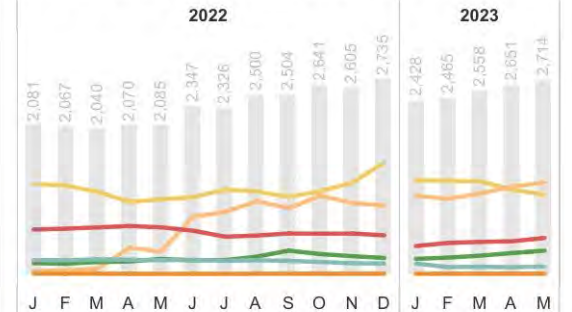
14% American Indian, Alaska Native
1% Asian or Asian American
28% Black, African American, or African American
0% Multi-Racial
1% Native Hawaiian or Pacific Islander
55% White
0% Other

Program type breakdown

Monday, May 1, 2023 - Wednesday, May 31, 2023

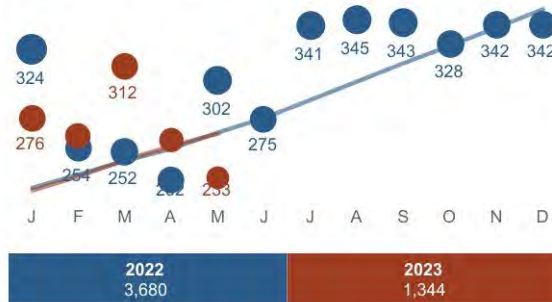


Unique individuals served over time



233 individuals were new to our continuum

Monday, May 1, 2023 - Wednesday, May 31, 2023



35 individuals were housed

Monday, May 1, 2023 - Wednesday, May 31, 2023



A Way Home for Tulsa Data Dashboard

A Way Home for Tulsa Interactive Data Dashboard

Housing Pathways: Between May 1, 2023 and May 31, 2023, **233** individuals were new to homelessness, and **35** were housed while **1,099** resided in supportive housing

Jump To:

Home

Equity

Controls

Beginning Date End Date
Monday, May .. Wednesday, M..

Universe Full Prior Years
individuals 1

Program T.. All

Organization
All

Provider
All

Age Group
All

Tribe All

Demographic Lens
Race



Before entering AWH4T, individuals experienced 3.0 month(s) of first-time homelessness
Monday, May 1, 2023 - Wednesday, May 31, 2023

2022 2023
2.4 months 2.8 months

Before securing permanent housing, individuals experienced 12.7 month(s) of homelessness
Monday, May 1, 2023 - Wednesday, May 31, 2023

2022 2023
5.7 months 6.4 months

2,176 Clients on the By Name List
hover for definitions

Clients on By Name List 2,176
Rapid Re-Housing By Name List 1,220
Chronic By Name List 1,226
Family By Name List 311
Youth By Name List (Ages 17-24) 250
Veteran By Name List 113

Tulsa's 548 Permanent Supportive Housing units were 97% Occupied
on Wednesday, May 31, 2023

MHAOK Tul- MAP Auxiliar.. 99% 229/232

Veterans Affairs - Tulsa(1.. 100% 229/229

Volunteers of America of .. 86% 44/51

Tulsa Day Center(3) 83% 30/36

Rapid Re-Housing served 820 clients

between Monday, May 1, 2023 and Wednesday, May 31, 2023

CSC Supportive Services for Veterans Families(974.. 728

Tulsa Day Center(3) 81

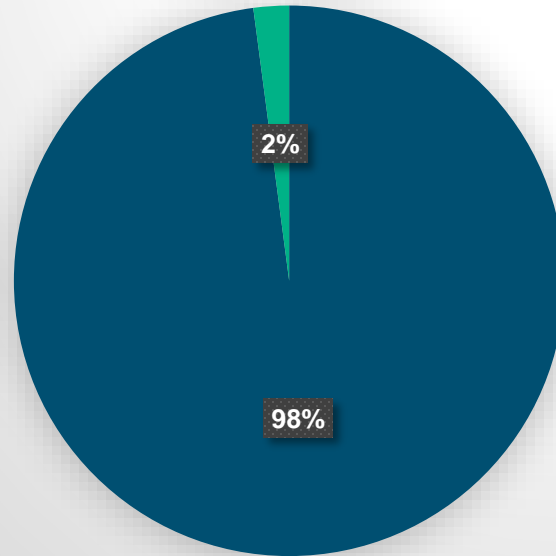
Youth Services of Tulsa Inc(340) 11



Permanent Supportive Housing Need

- Permanent housing assistance with supportive services
- 27 PSH vacancies
- 1,269 individual on Chronic By-Name List
- PSH Need: 1,242 beds

Permanent Supportive Housing (PSH)



■ Individuals with Chronic Homelessness

■ PSH Vacancies

A Way Home for Tulsa Data Dashboard

A Way Home for Tulsa Interactive Data Dashboard

Equity within homelessness services

Between May 1, 2023 and May 31, 2023

Jump To:

Home

Housing Pathways

Controls

Beginning Date Monday, May ..
End Date Wednesday, M..

Universe individuals
Full Prior Years 1

Program T.. All

Organization All

Provider All

Age Group All

Tribe All

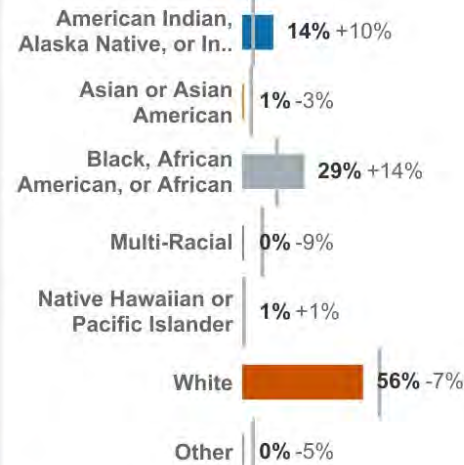
Demographic Lens Race



Program Demographics vs...

City of Tulsa

Race Monday, May 1, 2023 - Wednesday, May 31, 2023



First-Time Homelessness and Race

8% among the homelessness services population

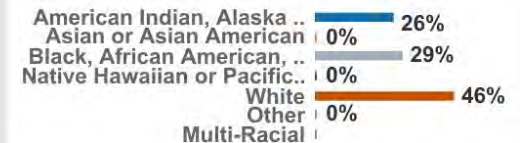
Monday, May 1, 2023 - Wednesday, May 31, 2023



Housing Placements and Race

1% among the homelessness services population

Monday, May 1, 2023 - Wednesday, May 31, 2023



Data Quality Monitoring

- Personally Identifiable Information
 - 31% error rate → **Negative Trend**
 - SSN: 27% error rate
- Universal Data Element
 - Veteran Status: 5% error rate → **Positive Trend**
 - Relationship to Head of House: 9% error rate → **Negative Trend**
 - Disability Status: 11% error rate → **Positive Trend**
 - All other factors at 0% error rate



Data Quality Monitoring, cont'd.

- Income and Housing
 - Destination: 17% error rate → Positive Trend
 - Income at Start: 24% error rate → Negative Trend
 - Income at Annual: 59% error rate → Negative Trend
 - Income at Exit: 30% error rate → Negative Trend
- Chronic Homelessness
 - 15% error rate → Neutral Trend



A WAY HOME FOR TULSA

Request for CoC Leadership Council Committee Agenda Item

1. Brief Description of Proposed Item:

ODOC ESG24 Focus Group - Public Input Session is proposed for August 22, 1:30-3:00 pm
The purpose of the Focus Group is to introduce an initial list of proposed changes to ODOC's 2024 ESG Program and ask for any feedback for items proposed or new ideas that need to be discussed by/for the community. Most importantly I want to hear from everyone that works with the policies and decisions that are made regarding how to serve those in need. These meetings also help meet the Citizen Participation Requirement (24 CFR 91.115) and CoC Consultation regulations (24 CFR 91.110) of the Emergency Solutions Grant Program.

2. Date of Leadership Council Meeting:

Tuesday, August 8, 2023

3. Proposed Committee Resolution:

Approval of the date and time for the ODOC ESG24 Focus Group - Public Input Session.

A WAY HOME FOR TULSA

Request for CoC Leadership Council Committee Agenda Item

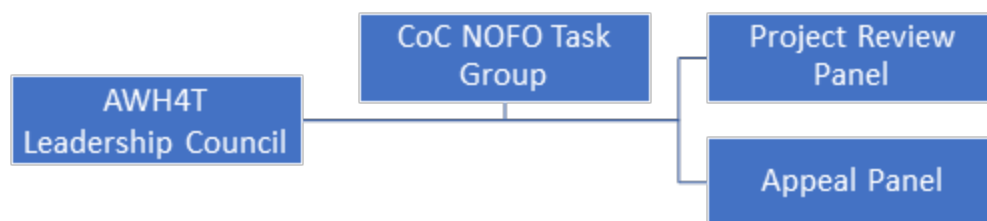
1. Brief Description of Proposed Item:

The CoC NOFO Task Group members have updated the materials used to review, rate and rank renewal and new applicants as a part of the competition and in accordance with the FY23 NOFO.

FY 23CoC NOFO Task Group Members:

HS/PAG	Shay Wilson	VoA	John Bierman
YST	Beth Svetlic	Tulsa Day Center	Noe Rodriguez
INCOG	Claudia Brierre	DVIS	Tracey Lyall
PAG	Stephanie Wyrick	City of Tulsa	Travis Hulse
HS	Burnita Smith	AHZF	Nancy Curry
MHA	Greg Shinn	HS	Jacob Beaumont
Salvation Army	Jennifer Leck		

Governance Overview:



- **Leadership Council** - Responsible for approving CoC NOFO materials: Standards of Operations (policies), and Consolidated Application and Final Project Ranking.
- **CoC NOFO Task Group** - Task Group that reviews and revises the local policies and process (application materials) in which the annual CoC NOFO funding competition operates under.
- **Project Review Panel (PRP)** - At least 5 non-conflicted community members review and score project applications in accordance with local policy and procedures. Panel must include persons with lived experience – one member from Youth Action Board (YAB) and 1 member from the Participant Advisory Group (PAG).
- **Appeal Panel** - Three Leadership Council members responsible for determining the results of an appeal during the funding competition. 1 member must be an LC seat that represents lived experience.
- **Housing Solutions** - The CoC designated Collaborative Applicant and CoC Lead Agency. Responsible for facilitating activities needed to submit a complete and successful application to HUD.

FY23 Tulsa CoC NOFO:

CoC	PPRN	Estimated ARD	Tier 1	CoC Bonus	DV Bonus	CoC Planning
OK-501 - Tulsa CoC	\$4,154,442	\$4,359,951	\$4,054,754	\$305,197	\$415,444	\$217,998

Overview of Changes:

- Standard of Operations:
 - Added representation of persons with lived experience of homelessness to the Project Review Panel and Appeals Panel.
 - Auto-ranked projects and First-Time Renewal projects will be ranked at the top of Tier 1 instead of at the bottom.
- Application:
 - Updated format of application materials and e-snaps submission is not included in local application.
 - Revised Resiliency and Equity Checklist to include open-ended questions for narrative sections and to request that applicants include data in narrative sections.
- Scoring Tools
 - New Projects: Total Points and section points were not changed. Some items have additional scoring criteria to support review panel in assigning a score.
- Renewal Projects:
 - Added VAWA Budget Line-Item questions and additional points as a part of increasing safety points.
 - Included HUD NOFO priorities of partnering with Public Housing Authorities and/or with healthcare providers.

2. Date of Leadership Council Meeting:

Tuesday, August 8, 2023

3. Proposed Committee Resolution:

The CoC NOFO Task Group is requesting the review and approval of the FY23 CoC NOFO Competition materials:

- Standard of Operations
- FY23 CoC NOFO Scoring Tool – Renewal Projects
- FY23 CoC NOFO Scoring Tool – New Projects
- FY23 RFI Application Renewal Projects
- FY23 RFI Application New Projects



OK-501 Tulsa City and County FY2023 Continuum of Care Program NOFO Annual Consolidated Application Standards of Operations

Continuum of Care Competitive Funding Policy:

The A Way Home for Tulsa (AWH4T) Tulsa City and County Continuum of Care (CoC) will competitively rank projects for funding based on projects' improvement of system performance. AWH4T seeks to facilitate a coordinated, equitable, and outcome-oriented community process for the solicitation, review, ranking, and selection of project applications, and a process by which renewal projects are reviewed for performance and compliance with 24 CFR 578.1 and increase overall funding through overall performance in ending homelessness in Tulsa City and County.

Background & Governance:

Annually, the U.S. Department of Housing and Urban Development (HUD) holds a national competition for Continuum of Care (CoC) Program funds through the CoC Program Notice of Funding Opportunity (NOFO) authorized by subtitle C of title IV of the McKinney-Vento Homeless Assistance Act. This competition provides federal funding awards to service providers in the Tulsa City and County area dedicated to providing housing and services to individuals and families who are experiencing homelessness. HUD requires that CoCs facilitate a local review process to review and accept all projects included in the CoC annual consolidated grant application.

In accordance with 24 CFR 578, CoCs must follow a collaborative process for the development of an application in response to and in accordance with the requirement of the CoC Program NOFO issued by HUD. The AWH4T Governance Charter defines requirements specific to the local process. The AWH4T governing board, Leadership Council, is responsible for approving the agency designated as the Collaborative Applicant for the OK-501 Tulsa CoC. The Center for Housing Solutions, Inc. (Housing Solutions), the Collaborative Applicant for the Tulsa County Continuum of Care, has been appointed by the Leadership Council to:

- Complete and submit the Consolidated Application consisting of the CoC Application, Priority Listing, and Project Applications; and
- Facilitate the local competition for CoC Program funding, under the supervision of the Leadership Council, or its representative.

The *Leadership Council*, approves all NOFO related policies and procedures.

The *CoC NOFO Task Group* is formed as a governing body to facilitate the collaborative development of the local competition policies, application materials, and scoring criteria implemented annually. The CoC Leadership Council reviews and approves the NOFO Task Group's recommendations to the local review process and scoring criteria; and subject to necessary changes based on requirements outlined in the CoC Program NOFO.

The *Project Review Panel* is a group of appointed community members responsible for reviewing and objectively scoring all Renewal and New Project applications and making funding recommendations to Leadership Council. At least five (5) non-conflicted Project Review Panel Members will be recruited by Housing Solutions, the Collaborative Applicant. The panel will include at least one CoC Leadership Council member a non-conflicted provider (ideally a provider with experience administering Federal, non-CoC grants), and a representative from the Participant Advisory Group (PAG) and Youth Advisory Board (YAB) . In addition, a Collaborative Applicant representative will attend panel meetings to act as a resource (leaving the room when a conflict requires it). For purposes of the CoC Project Review Panel participation, conflict will not extend to a substantially independent program or arm of a CoC recipient, subrecipient, or applicant organization, so long as the program is controlled by an independent board and does not receive or directly benefit from CoC funding or the potential award of a CoC grant.

A three-member *Appeal Panel* will be selected from the Leadership Council or its designees. Appeal Panel Members will not have a conflict of interest with any of the agencies or parties applying for CoC Program funding as defined by the existing Project Review Panel's conflict of interest rules. Voting members of the Appeal Panel shall not serve simultaneously on the Project Review Panel; however, a Project Review Panel Member and a staff person of the Collaborative Applicant will attend the Appeal Panel meeting to inform discussion.

Homebase will collect and assemble application materials for the Project Review Panel and appeals documentation, if any, for the Appeal Panel.

Leadership Council	The CoC's governing board for the AWH4T. Leadership Council is responsible for approving the Consolidated Application and Final Project Ranking before it is submitted to HUD by the designated Collaborative Applicant entity.
CoC NOFO Task Group	A Leadership Council designated Task Group under the AWH4T's governance structure assigned to review and revise the local policies and process in which the annual CoC NOFO funding competition operates under.
Housing Solutions	The Continuum of Care Collaborative Applicant and CoC Lead Agency designated by the Leadership Council. The agency responsible for facilitating the activities needed to submit a complete and successful application to HUD as a part of the nation-wide competitive funding competition.
Project Review Panel (PRP)	A minimum of 5 non-conflicted community members are appointed by the Collaborative Applicant to review and score project applications in accordance with local policy and procedures. The review panel must include at least one person from YAB and PAG with lived experience of homelessness and must follow conflict of interest policy and procedures.
Appeal Panel	Three members selected from the CoC Leadership Council who are responsible for determining the results of an appeal during the funding competition. One of the three members selected must represent a lived experience voting seat.

Local Project Application Process

Declaration of Intent to Submit a New or Renewal Application or Reallocation Application

Organizations that plan to submit applications for New or Renewal projects are requested complete local application materials and guidelines following instructions based on the type of application being submitted. Renewal projects that are auto-ranked (e.g., first time renewal projects) and/or applicants applying for a Transition project must notify the Tulsa CoC's Collaborative Applicant of the intent to either submit an application for renewal, to apply for a transition project, to voluntarily release project funds to the CoC for reallocated funding applications by the deadline outlined in the local timeline. A Letter of Intent form will be posted on the competition website. Notifications must be submitted by email to TulsaCoCNOFA@homebaseccc.org and nofo@housingsolutionstulsa.org by the date indicated in the **Local Process Timeline**. Organizations that release funds for reallocation from an existing project shall be given the right of first refusal for those funds if applying for a new eligible project. Otherwise, reallocation shall be based on standard competitive factors.

For the annual competition, submission of a Renewal Application is not a guarantee of Tier 1 priority ranking in the local CoC application. CoC Project Review Panel Members shall review all project applications using CoC-approved scoring criteria and selection priorities to determine ranking order. Only renewal projects verified and submitted through the **FY2023 Grants Inventory Worksheet** registration process shall be considered eligible for renewal funding.

In light of the possibility of reallocated funding and the availability of new or new bonus funding, the Tulsa City & County CoC will post on the Tulsa CoC website (www.housingsolutionstulsa.org) and distribute to the AWH4T contact list a Request for Information (RFI).

Local Competition Deadlines

Local competition deadlines are established to ensure all project applications are finalized within the timeline outlined in the HUD NOFO. As part of the Tulsa CoC application process, the implementation of deadlines that meet the standards for Project Applications shall be considered as part of scoring criteria for the CoC Collaborative Application.

Project Application Submittal

All project applications are required to be submitted to Homebase and Housing Solutions at TulsaCoCNOFA@homebaseccc.org and nofo@housingsolutionstulsa.org. See the Local Process Timeline for specific deadlines for new and renewal projects. Any corrections to e-snaps project applications for HUD must be completed by the applicant by the deadline indicated in the Local Process Timeline.

Project Renewal Threshold

In accordance with the CoC NOFO III.C.(d), CoCs must consider the need to continue funding for projects expiring in CY 2024 (Jan 1, 2024 - Dec 31, 2024). Renewal projects must meet minimum eligibility, capacity, timeliness, and performance standards identified in the NOFO or they will be rejected from consideration for funding. HUD will review information in eLOCCS, APRs, and information provided from

the local HUD CPD field office (monitoring reports, audit reports, and performance standards on prior grants).

Deficiencies

Deficiency is used to refer to missing or omitted information within a submitted application. Deficiencies typically involve missing documents, information on a form, or some other type of unsatisfied information requirement (e.g., an unsigned form, unchecked box, etc.). Depending on specific criteria, deficiencies may be either curable or non-curable.

- Curable Deficiency – Applicants may correct a curable deficiency with timely action. To be curable, the deficiency must:
 - Not be a threshold requirement, except for documentation of applicant eligibility.
 - Be remedied within the time frame specified in the notice of deficiency.
- Non-Curable Deficiency – An applicant cannot correct a non-curable deficiency after the submission deadline. Non-curable deficiencies are deficiencies that, if corrected, would change an applicant's score or rank versus other applicants. Non-curable deficiencies may result in an application being marked ineligible, or otherwise adversely affect an application's score and final determination.

All applicants whose projects have identified both curable and/or non-curable deficiencies must be given at least two (2) business days to address and adequately resolve any deficiencies. If deficiencies cannot be sufficiently addressed, the applicant cannot move forward in the process.

Applicants can appeal the determination based on the appeal policy outlined below.

CoC Notification to Project Applicants

The Tulsa CoC shall notify project applicants in writing whether or not their project applications shall be included in the FY23 CoC Project Priority List as a part of the Annual CoC Consolidated Application submission. Applicants who submit applications that are rejected shall be notified of the reason for the rejection and may submit a request for reconsideration or appeal as outlined in the Appeals Policy and Procedures outlined within this document.

Competition e-snaps Submission

After the local review process has been finalized, all projects accepted for inclusion in the FY2023 Project Priority List and the CoC Annual Consolidated Application must submit a final online e-snaps project application to the Tulsa CoC, according to the Local Process Timeline deadline.

Local Project Review and Ranking Process

The CoC Program Competition is administered under the CoC Program Interim Rule.

Scoring criteria and scoring tools have been developed to measure performance and capacity based on the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act Performance Measures, in compliance with CoC Interim Rule and HUD identified priorities. The scoring criteria found in the **Scoring Tools** and these policies detail how the Tulsa CoC Project Review Panel Members shall evaluate projects for the funding year, determine inclusion in the Project Priority List of the CoC Annual Consolidated Application and rank the CoC projects.

Projects submitted to the Continuum of Care will be thoroughly reviewed at the local level. Deficient project applications prolong the review process for HUD, which results in delayed funding announcements, lost funding for CoCs due to rejected projects, and delays in funding to house and assist individuals and families experiencing homelessness. CoCs are expected to closely review information provided in each project application to ensure:

1. All proposed program participants will be eligible for the program component type selected;
2. The information provided in the project application and proposed activities are eligible and consistent with program requirements in 24 CFR part 578;
3. Each project narrative is fully responsive to the question being asked and that it meets all the criteria for that question as required by this NOFO;
4. The data provided in various parts of the project application are consistent; and,
5. All required attachments correspond to the list of attachments in e-snaps and contain accurate and complete information.

The review and ranking process will proceed as follows:

1. A Technical Assistance (TA) Workshop to release information about the Continuum of Care (CoC) Notice of Funding Opportunity (NOFO) Competition and will be open to all prospective applicants. Dates and times will be announced and publicly posted on the Collaborative Applicant's website (housingsolutionstulsa.org) following the NOFO release.
2. Auto-ranked projects (i.e., HMIS, SSO-CE Projects, first-time renewals) will be automatically ranked at the top of Tier 1 and will not require to submit a local application materials to be reviewed and scored during the competition. HMIS, SSO-CE, first time renewal project applicants must meet all local deadlines and requirements outlined in the NOFO and the local timeline - including timely and complete submission of project applications in e-snaps.
3. All applicants must submit required renewal and/or new application materials to apply for CoC funding to TulsaCoCNOFA@homebaseccc.org and nofo@housingsolutionstulsa.org. The Request for Information (RFI) Application will be posted on the Housing Solutions website when the local application opens for renewal and new projects.
4. Transition Grant Projects: All projects who plan to apply for a transition project must notify the CoC in advance before the local renewal application deadline. Transition projects will follow the new application process and will not submit renewal application materials. A Letter of Intent form will be provided on the local competition page for applicants who are interested in submitting a Transition Grant project.
5. All applicants will prepare and submit project application materials.
 - a. **Late Applications.** New applications received after the deadline will not be accepted. Renewal applicants who do not meet the deadline for local RFI application submission must reach out to the Collaborative Applicant in advance to consider an extension for all renewal applications or provide a waiver under extraordinary circumstances.

- b. **Administrative Errors.** Project Review Panelists shall have discretion to deduct up to 10 points from a project's total score for administrative errors, such as incomplete or incorrect application submissions. Panelists will take into consideration the extent of the error, due diligence in resolving the error, impact on the competition, and other factors subject to panelist discretion.
6. Renewal projects may voluntarily reallocate part or all of their funding in order to create new projects through the CoC Bonus process. Low-performing projects and/or projects that have a history of not spending at least 80% of their award are encouraged to reallocate, and potential applicants are encouraged to apply for new projects through reallocation.
7. Project Review Panel Members will be oriented to the process and will receive applications, project performance data, and scoring materials. Scoring criteria used by the Panel members will be publicly posted on the competition website.
8. Project Review Panel Members will review and tentatively score the applications prior to their first meeting in a scoring spreadsheet provided by Homebase.
 - a. Homebase/CoC staff will ensure all applications meet threshold requirements (additional detail below). These threshold criteria may be found in the Scoring Tools.
 - b. New projects (including Expansion projects and Transition Grant projects) will be scored using the New/Transition Scoring Tool.
 - c. A new expansion project will not be ranked above the renewal project that it proposes to expand. If a new expansion project receives a higher score than the associated renewal project, it will be ranked directly below the renewal project.
 - d. Renewal projects that are ranked competitively will be scored using the Renewal Scoring Tool.
 - e. To enhance system performance by preventing returns to homelessness and promoting housing stability and retention, renewal projects that meet two out of three key *AWH4T Outcomes Standards* may be ranked above any new projects that have not demonstrated their ability to better enhance system performance.

Key Outcomes Standards include:

 - The extent to which programs are running at capacity based on occupied units/served persons
 - The extent to which programs are spending down their CoC grants
 - The extent to which participants achieve housing stability, i.e., retain or exit to permanent housing for permanent supportive housing and exit to permanent housing for rapid rehousing and transitional housing.
9. The Project Review Panel will meet over the course of one to two days to jointly discuss each application and individually score applications:
 - a. Ranked list(s) will be prepared based on raw scores, then translated to a tiered list for the annual competition process.

- b. Auto ranked projects (First time renewal, HMIS and Coordinated Entry projects will be automatically ranked in Tier 1 at the top. Another mechanism will be used to evaluate HMIS and Coordinated Entry outside the CoC NOFO Review and Rank process.
 - c. The Panel will consider reallocating renewal projects – see *Reallocation* below. In the event that the Project Review Panel identifies a renewal project(s) whose funding should not be renewed or should be decreased, the Panel will determine whether any new proposed projects should be awarded and will proceed with reallocation – see *Reallocation* below.
- 10. Homebase and the Panel releases scoring results to applicants with information reminding them of the appeals process – see *Appeals* below. Homebase will distribute a summary of general panel feedback on select scoring factors.
- 11. Appellate hearings will be held, if requested, and results will be distributed.
- 12. The Leadership Council will consider alternative ranking recommendations and will modify and approve the Final Priority Ranking List of projects, which is then included in the Tulsa CoC's Consolidated NOFO Application.
- 13. Tulsa CoC's Consolidated NOFO Application is made available for public review and reference on the Tulsa CoC website.
- 14. Annual process debriefs are held with Project Review Panel Members, project applicants, and the Collaborative Applicant. This information will support the NOFO Task Group in making recommendations for improvements to the competition.
- 15. Tie Breaking: If a situation arises where two projects earn the same score, the Project Review Panel or the Appeal Panel (depending on what stage the tie occurs in) will determine which project will rank above the other.

Reallocation

HUD expects CoCs to reallocate funds from non- and/or under-performing projects to projects addressing higher priority community needs that align with HUD priorities and goals. Reallocation involves using funds in whole or in part from existing eligible renewal projects to create one or more new projects.

HUD expects that CoCs will use performance data to decide how to best use the resources available to end homelessness within the community. CoCs should reallocate funds to new projects whenever reallocation would reduce homelessness. Communities should use CoC approved scoring criteria and selection priorities to determine the extent to which each project is still necessary and address the policy priorities listed in the NOFO. Recent NOFOs have stated that HUD would prioritize those CoCs that have demonstrated a capacity to reallocate funding from lower performing projects to higher performing projects through the local selection process.

Only eligible renewal projects that have previously been renewed under the CoC Program will be considered for reallocation. When considering reallocation, the Project Review Panel will:

- Consider unspent funds and the ability to cut grants without cutting service/housing levels;
- Consider history of reallocation (e.g., if a grant was reduced one year, this will not be apparent in spending the following year);

- Consider the project's performance;
 - The CoC will work with projects that scored low in the most recent local review process. The CoC will assess the project and set up goals and objectives to bring a failing project up to standards.
 - If the project continues to underperform and cannot meet the stated objectives and goals, then that project will be recommended for reallocation in the next HUD CoC NOFO process.
- Consider the project's ability to meet financial management standards;
 - The CoC will work with grantees that have had HUD Monitoring findings that call into question the project's ability to meet financial management standards. The CoC will assess the project and set up goals and objectives to bring a failing project up to standards and will provide technical assistance to address the findings.
- If the project cannot meet the stated objectives and goals or cannot address HUD findings, then that project will be recommended for reallocation in the next HUD CoC NOFO process.
- Consider specific new permanent supportive housing or rapid rehousing project(s) and specific renewal project(s) at risk of not being funded;
- Consider alternative funding sources available to support either new or renewal project(s) at risk of not being funding;
- Consider renewal HUD "covenant" concerns related to grant funds for acquisition, rehabilitation, or new construction;
- Consider impact on system performance and the CoC's Consolidated Application score; and
- Consider impact on the community in light of community needs.

The impact of this policy is that high-scoring projects may be reallocated if these considerations warrant that decision.

Appeals

For the annual CoC Competition, the CoC Project Review Panel reviews all applications and ranks them based on approved scoring criteria. The Preliminary Priority Ranking List will be used in the delivery of the ranking recommendations made to Leadership Council. If an appeal occurs, the Appeal Panel will adjust the Preliminary Priority Ranking List based on the appeal results. Applicants may appeal the decision by following the process set forth below.

Who May Appeal

An agency may appeal a rank assigned to a project by the Project Review Panel (including exclusion from the Preliminary Priority Rank List) if the ranking:

- Requesting a late application to be considered for review and ranking as a renewal (new project applications will not be reviewed if submitted after the deadline);
- Adjusting the score received during the application review process.

Reasons an applicant may consider appealing:

- For consideration to increase place on the Priority Rank List to be considered a top ranked project;
- Scoring and ranking that makes it likely to result in the project not being funded, in whole or in part;
- Scoring and ranking that places the project in the bottom 25% of Tier 1; or

- Scoring and ranking that places the project in Tier 2.

Basis for Appeal

An appeal must relate to specific scoring factors and the number of points awarded to the project by the Project Review Panel and/or other criteria mentioned throughout the NOFO Standard of Operations document.

Initiating a Formal Appeal

Any agency desiring to appeal must contact Homebase to submit its formal appeal to the Project Review Panel's decision regarding their rank or exclusion from the Priority List by the date and time indicated in the Local Process Timeline.

The Formal Appeal must consist of a short, clear, written statement (no longer than two pages) of the agency's appeal of the Project Review Panel's decision. The statement can be in the form of a letter, a memo, or an email transmittal.

The Formal Appeal must be emailed or delivered so that it is received by the date and time indicated in the Local Process Timeline.

The Formal Appeal Process

The Appeal Panel will meet (by telephone or video conference or in person) with a representative(s) of the party making the appeal to discuss the issue(s) at an Appeal Hearing on the date indicated in the Local Process Timeline. The Panel will then deliberate. Please note that the Appeals Process may result in an upward or downward change in a project's ranking.

The Appeal Panel will inform appealing agencies of its decision by the deadline indicated in the Local Process Timeline. Appeals will be submitted to Homebase at TulsaCoCNOFA@homebaseccc.org.

Appeal to HUD: Denied or Decreased Funding

Eligible applicants that submitted an application to HUD in response to the NOFO, that were either not awarded funds by HUD, or that requested more funds than HUD awarded, may appeal HUD's decision within 45 days after the final funding announcement. HUD will only consider for funding or additional funding applicants the CoC ranked within the COC's maximum amount available - the Annual Renewal Demand (ARD).

Strategic Allocation of CoC Funding

The CoC is committed to using Continuum of Care Program funding efficiently and strategically as a component of the community's broader continuum to maximize availability of high performing programs to end homelessness.

If funding is still available once the application deadline has passed, the Collaborative Applicant will solicit new applications. Top ranked projects in order will be allowed to submit an expansion grant past the deadline in order to ensure the community applies for the full funding amount under the competition

Once the Preliminary Priority Ranking List is completed either by the Review and Rank Group or the Appeal Panel, it will be presented to the NOFO Task Group. In the case of an appeal, the Appeal Panel will create the final Preliminary Priority List Ranking. Following the Appeal Panel, the appeal results will be provided to the NOFO Task Group.

The NOFO Task Group will convene to review the Preliminary Priority List. The NOFO Task Group may recommend alternative ranking recommendations to present to the Leadership Council outside of the scoring criteria. Recommendations may address ranking only; recommendations regarding reallocation developed by the Project Review Panel and sustained by the Appeal Panel may not be considered or modified by the NOFO Task Group after appeals are complete.

In recommending changes to the ranking of Tier 2 projects, the NOFO Task Group may consider the following:

- The project's ability to continue operations by accessing alternative sources of funding that are available if HUD CoC Program funding is not awarded; and
- The impact on the CoC's bed or unit inventory and overall resources to address homelessness if a project is not awarded CoC funding. Information will be provided regarding number of beds and units, amount of grant request, operating year dates, population served, and current unit utilization rate.

Homebase will develop a process for providing information about projects to the NOFO Task Group and guidelines for participation by applicants.

Any NOFO Task Group recommendations to the CoC Leadership Council must be either:

- Consensus recommendations, or
- Recommendations based on a vote of at least 60% of the NOFO Task Group members in attendance, in which case the vote must be recorded and given to the CoC Leadership Council alongside the recommendation of the voting majority as well as the grounds for opposition.

The CoC Leadership Council will select and approve the Final Project Priority Rank List for submission to HUD. The decision of the CoC Leadership Council will be final.

Continuum of Care Program Statutory and Regulatory Requirements

The CoC Program Interim Rule at 24 CFR part 578 outlines the requirements with which projects awarded funds through the competition must comply. To be eligible for funding under this NOFO, project applicants must meet all statutory and regulatory requirements in the CoC Program Interim Rule. Project applicants can obtain a copy of the Act and the CoC Program Interim Rule on the HUD Exchange website (<https://www.hudexchange.info/>) or by contacting the NOFO Information Center at 1-800-HUD-8929 (483-8929).

Organizations awarded CoC funds within the Tulsa CoC shall individually enter into a grant agreement with HUD.

Final Project Quality Review

Housing Solutions, as the Collaborative Applicant, will provide staff responsible for reviewing applications submitted in e-snaps and approving the final project submission to HUD to ensure all applications meet the requirements of 24 CFR 578.15 and any additional threshold requirements outlined in the NOFO.

1. All proposed program participants will be eligible for the program component type selected;
2. The information provided in the project application and proposed activities are eligible and consistent with the NOFO and CoC Plan;
3. Each project narrative is fully responsive to the question being asked and that it meets all the criteria outlined in NOFO required sections;
4. The data provided in various parts of the project application are consistent;
5. All required attachments correspond to the list of attachments in e-snaps and contain accurate and complete information.

Conflict of Interest Policy

No member of the Review Panel may have a conflict of interest in creating the recommended Priority List. Review Panel Members will be asked to sign a statement declaring that they do not have a conflict of interest.

A conflict of interest exists if:

1. Panelist or a member of their immediate family is now, has been within the last year, or has a current agreement to serve in the future as a Board member, staff member, or paid consultant of an organization making a proposal for funding;
2. Panelist is currently employed by or sits on the Board of Directors for an organization that has a contractual relationship with any entity making a proposal for funding or has had one within the past year. However, no conflict exists under this provision if the panelist's employer, or the organization on whose Board the panelist serve, is a funding entity or if the contractual relationship in place is not impacted by the proposals being made; or,
3. Any other circumstances exist which impede the panelist's ability to objectively, fairly, and impartially review and rank the proposal for funding.

Exception: Panelist may serve on a panel if they are no longer affiliated with an organization making a proposal for funding, AND the potential conflict has been waived through public notice to the CoC with no opposition raised within the period listed in that public notice.



Tulsa City and County Continuum of Care FY 2023 RENEWAL PROJECTS Scoring Tool

Summary of Factors

Threshold Requirements – **not scored**

1. Outcomes Supporting System Performance Measures¹ – **55 points**
2. Data Quality – **20 points**
3. System Improvement & Priorities– **26 points**
4. Strategy: Priority Project Types (PH) & Population Bonus² – **5 points**

TOTAL: 106 points

Threshold Requirements

These factors are required, but not scored. If the project indicates “no” for any threshold criteria, it is ineligible for CoC funding.

- **Services Standards.** Applicant participated in the A Way Home for Tulsa Services Standards fidelity assessment and action planning process during the spring TA meetings with Homebase and Housing Solutions.
- **HMIS Implementation.** Projects are required to participate in HMIS, unless the project is operated by a victim services provider. Victim service providers must use a comparable database that complies with the federal HMIS data and technical standards.
- **Coordinated Entry.** Projects are required to participate in Coordinated Entry (when it is available for the project type) in compliance with the CoC's Coordinated Entry standards and HUD's Coordinated Entry Notice.

¹ All of the scoring factors in this tool measure projects' contribution to improving Tulsa City and County's System Performance by strengthening the overall system of care through data collection, coordination, prioritization and increasing resources available to end homelessness in Tulsa City and County. Certain scoring factors relate to specific Performance Measures, as enumerated in each factor. Projects will be scored based on data in the CoC's HMIS, except for projects operated by victim services providers which will be scored based on data from the victim service provider's comparable database.

² Bonus points help ensure fairness and equal footing across scoring tools – which otherwise strongly advantage projects without data – and support prioritization of proven strong performers while encouraging reallocation of projects not advancing system performance.

- **HUD Threshold.** Projects will be reviewed for compliance with the eligibility requirements of the CoC Interim Rule and Subsequent Notices and must meet the threshold requirements outlined in the 2023 Notice of Funding Availability.
- **HUD Policies.** Projects are required to have policies regarding termination of assistance, client grievances, Equal Access, ADA and fair housing requirements, VAWA protection, and confidentiality that are compliant with HUD CoC Program requirements.

1. Outcomes Supporting System Performance Measures – 55 points

Overall, has the project been performing satisfactorily and effectively addressing the need(s) for which it was designed? Keep in mind that outcomes will naturally be lower in a population with more complex needs. Such populations include refugees or immigrants, persons with current or past substance abuse or serious mental illness, a history of victimization (e.g., domestic violence, dating violence, sexual assault, stalking, human trafficking), criminal histories, and chronic homelessness.

1A. Utilization³

- Scored in Presto
- Calculated based on HMIS or comparable database data
- Informed by supplemental information submitted as part of the proposal

Criteria: Is the project serving the number of people it was designed to serve?

Panelists may exercise discretion and adjust from the scaled score by one step based on factors including but not limited to historic performance, time in operation for recently funded programs applying for their first renewal with APR data, average annual occupancy HMIS or comparable database data provided by the applicant, occupancy rate trending up or down, project size, population served, and facility status issues beyond the project's sphere of influence.

Calculation: Average Number of Households Served Across Four Points in Time ÷ Units Funded

$$[(\text{APR 8b January Total} + \text{APR 8b April Total} + \text{APR 8b July Total} + \text{APR 8b October Total}) \div 4] \div \text{Project Application 4B Total Units OR 5A Total Households}$$

Community Benchmark: 90%

Scale:

- | | |
|--------------|-----------|
| • 90-100% | 10 points |
| • 78.9-89.9% | 8 points |
| • 67.6-78.8% | 6 points |
| • 56.4-67.5% | 4 points |
| • 45.1-56.3% | 2 points |
| • 0-45% | 0 points |

1B. Housing Stability

- Scored in Presto
- Scoring is dependent on project component type
- Calculated based on HMIS or comparable database data
- Informed by supplemental information submitted as part of the proposal

³ HUD System Performance Measures 1, 3

Permanent Supportive Housing⁴

Criteria: Do project participants remain housed in the project or exit to other permanent housing (excluding participants who pass away and persons who exit to Foster Care Home or Foster Care Group Home, Hospital or Other Residential Non-Psychiatric Medical Facility, or Long-term Care Facility or Nursing Home)?

Panelists may exercise discretion and adjust from the scaled score by one step based on factors including but not limited to historic performance, time in operation for recently funded programs applying for their first renewal with APR data, project size, population served, and circumstances beyond the project's sphere of influence.

Calculation: $(\text{Total Stayers} + \text{Total Exits to PH}) \div (\text{Total Clients} - \text{Total Deceased} - \text{Total Exits to Foster Care Home or Foster Care Group Home} - \text{Total Exits to Hospital or Other Residential Non-Psychiatric Medical Facility} - \text{Total Exits to Long-term Care Facility or Nursing Home})$

$[\text{APR 5a Stayers} + \text{APR 23c Permanent Destination Subtotal}] \div [\text{APR 5a Persons Served} - \text{APR Q23c Deceased} - \text{APR Q23c Foster Care Home or Foster Care Group Home} - \text{APR Q23c Hospital or Other Residential Non-Psychiatric Medical Facility} - \text{APR Q23c Long-term Care Facility or Nursing Home}]$

Community Benchmark: 95%

Scale:

- 95-100% 10 points
- 88.3-94.9% 9 points
- 81.5-88.2% 8 points
- 74.7-81.4% 7 points
- 68.0-74.6% 6 points
- 61.2-67.9% 5 points
- 54.4-61.1% 4 points
- 47.6-54.3% 3 points
- 0-47.5% 0 points

Rapid Rehousing and Transitional Housing⁵

Criteria: Do project participants exit to other permanent housing based on HUD APR performance measures

Panelists may exercise discretion and adjust from the scaled score by one step based on factors including but not limited to historic performance, time in operation for recently funded programs applying for their first renewal with APR data, project size, the number of persons who exited the project, population served, and circumstances beyond the project's sphere of influence.

Projects with no leavers will receive full points.

Calculation: $\text{Total Exits to PH} \div (\text{Total Leavers} - \text{Total Deceased} - \text{Total Exits to Foster Care Home or Foster Care Group Home} - \text{Total Exits to Hospital or Other Residential Non-Psychiatric Medical Facility} - \text{Total Exits to Long-term Care Facility or Nursing Home})$

$\text{APR 23c Permanent Destinations Subtotal} \div [\text{APR 5a Leavers} - \text{APR 23c Deceased} - \text{APR Q23c Foster Care Home or Foster Care Group Home} - \text{APR Q23c Hospital or Other Residential Non-Psychiatric Medical Facility} - \text{APR Q23c Long-term Care Facility or Nursing Home}]$

Community Benchmark: 85%

⁴ HUD System Performance Measures 3, 7

⁵ HUD System Performance Measures 1, 3, 7

Scale:

- 85-100% 10 points
- 79-84.9% 9 points
- 73-78.9% 8 points
- 66.9-72.9% 7 points
- 60.8-66.8% 6 points
- 54.7-60.7% 5 points
- 48.7-54.6% 4 points
- 42.6-48.6% 3 points
- 0-42.5% 0 points

1C. Gained/Increased Cash Income⁶

- **Scored in Presto**
- Calculated based on HMIS or comparable database data
- Informed by supplemental information submitted as part of the proposal

Criteria: Do adult project participants gain or increase cash income from entry to latest annual assessment (excluding stayers not yet required to have an annual assessment) or exit?

Panelists may exercise discretion and adjust from the scaled score by one step based on factors including but not limited to historic performance, time in operation for recently funded programs applying for their first renewal with APR data, project size, population served, and circumstances beyond the project's sphere of influence.

Projects with no leavers and no stayers required to have annual assessments will receive full points.

Calculation: (Adult Leavers Who Gained Income + Adult Stayers Who Gained Income + Adult Leavers Who Increased Amount of Income + Adult Stayers Who Increased Amount of Income) ÷ (Adults - Stayers Not Required to Have Assessment)

[APR19a1 Row 5 Column 4 + APR19a2 Row 5 Column 4 + APR19a1 Row 5 Column 5 + APR19a2 Row 5 Column 5] ÷ [APR5a Adults - APR18 Adult Stayers Not Yet Required to Have an Annual Assessment]

Community Benchmark: 75%

Scale:

- 75-100% 5 points
- 65.7-74.9% 4 points
- 56.4-65.6% 3 points
- 47-56.3% 2 points
- 37.6-46.9% 1 points
- 0-37.5% 0 points

1D. Non-Cash Mainstream Benefits⁷

- **Scored in Presto**
- Calculated based on HMIS or comparable database data
- Informed by supplemental information submitted as part of the proposal

⁶ HUD System Performance Measure 4

⁷ HUD System Performance Measures 2, 7

Criteria: Do project participants (excluding stayers not yet required to have an annual assessment) receive non-cash mainstream benefits?

Panelists may exercise discretion and adjust from the scaled score by one step based on factors including but not limited to historic performance, time in operation for recently funded programs applying for their first renewal with APR data, project size, population served, and circumstances beyond the project's sphere of influence.

Projects with no leavers and no stayers required to have annual assessments will receive full points.

Calculation: (Adult Leavers with At Least 1 Benefit + Adult Stayers with At Least 1 Benefit) ÷ (Total Adults - Adult Stayers Not Yet Required to Have an Assessment)

[APR 20b 1Plus Sources Leavers + APR 20b 1Plus Sources Stayers] ÷ [APR 5a Adults - APR 18 Adult Stayers Not Yet Required to Have an Assessment]

No Community Benchmark

Scale:

- 70-100% 5 points
- 50-69.9% 3 points
- 30-49.9% 1 point
- 0-29.9% 0 points

1E. Health Insurance⁸

- **Scored in Presto**
- Calculated based on HMIS or comparable database data
- Informed by supplemental information submitted as part of the proposal

Criteria: Do project participants (excluding stayers not yet required to have an annual assessment) have health insurance?

Panelists may exercise discretion and adjust from the scaled score by one step based on factors including but not limited to historic performance, time in operation for recently funded programs applying for their first renewal with APR data, project size, population served, and circumstances beyond the project's sphere of influence.

Projects with no leavers and no stayers required to have annual assessments will receive full points.

Calculation: (Stayers with 1 or More Sources of Health Insurance + Leavers with 1 or More Sources of Health Insurance) ÷ (Total Clients - Stayers Not Yet Required to Have an Assessment)

[APR 21 Stayers 1 Source of Health Insurance + APR 21 Stayers More than 1 Source of Health Insurance + APR 21 Leavers 1 Source of Health Insurance + APR 21 Leavers More than 1 Source of Health Insurance] ÷ [APR 5a Total Served - APR 21 Stayers Not Yet Required to Have an Assessment]

No Community Benchmark

Scale:

- 70-100% 5 points
- 50-69.9% 3 points
- 30-49.9% 1 point
- 0-29.9% 0 points

⁸ HUD System Performance Measures 2, 7

1F. Alignment with Housing First Principles & Exits to PH Destinations⁹

- Based on narrative responses submitted as part of the proposal
- System Performance Measures - Exits to Permanent Housing Destinations

Criteria:

5 points: The agency will enroll individuals or households referred through coordinated entry regardless of the following circumstances. Panelists should take into account any legal requirements explained by the applicant. Based on the Housing First Chart completed in the RFI, to what extent does the program provide low barrier housing first services through eligibility at program entry and ongoing eligibility of services throughout duration of program participation – including ensuring persons are not exited based on specific criteria listed in the chart.

- Would not disqualify is marked for all items 5 points
- Might disqualify is marked for 2 or less items 3 points
- Would disqualify is marked for any items 0 points

Review panel may provide exceptions to scoring based on narrative response indicating that the qualifications are outside of the program policies and control.

5 Points: The agency works with participants to avoid involuntary project exit and program terminations, in compliance with the CoC's Policy for Participant Termination, through client-centered case management, robust support and resources, and a no-fail approach.

5 Points: The agency and/or programming provides clear strategies, services and assistance to reduce barriers to housing relevant to the population being served. The program has a clear understanding of their data and performance surrounding returns to homelessness and has strategies in place to reduce returns to homelessness.

1G. Improving Safety¹⁰

Projects Dedicated to Serving Survivors of Domestic Violence

- Calculated based on comparable database data
- Informed by supplemental information submitted as part of the proposal

Criteria: Percentage of survivors for whom a safety plan was completed or offered.

Panelists may exercise discretion and adjust from the scaled score by one step based on factors including but not limited to project size and the number of households served.

Calculation: Number of Survivors with Completed/Offered Safety Plans ÷ Number of Households Served

Number of Completed/Offered Safety Plans Reported by Project ÷ APR 8 Households Served

Scale:

- 100% 5 points
- 90-99.9% 2 points
- 0-89.9% 0 points

⁹ HUD System Performance Measures 1, 3, 7

¹⁰ HUD System Performance Measures 1, 2, 3, 7

Other Housing Projects

- Based on Yes/No responses submitted as part of the RFI application response

Criteria: Does the agency have a process in place to assess clients for risk of domestic violence AND provide warm hand-offs to a victim services provider?

Scale:

- Agency does not have a process to assess risk of domestic violence or to provide warm hand-offs to a victim services provider 0 points
- Has a process in place to assess risk of domestic violence and to provide warm handoffs to victim service providers 2 points
- Bonus: Project has added VAWA eligible costs to support emergency transfers to budget by either shifting less than 10% of existing budget to line item or by requesting an expansion. 3 points

2. Data Quality – 20 points

2A. Complete Data

- **Scored in Presto**
- Calculated based on HMIS or comparable database data
- Informed by supplemental information submitted as part of the proposal

Criteria: Percentage of complete data (not null/missing, “don’t know” or “refused” data, “data issues,” or “error”), as reported in APR 6a, 6b, and 6c, except for Social Security numbers.

Panelists may exercise discretion and adjust from the scaled score by one step based on factors including but not limited to limited project exits and circumstances beyond the project’s sphere of influence.

Calculation: $1 - \frac{[(\text{Sum of Client Doesn't Know/Refused} + \text{Information Missing} + \text{Data Issues} + \text{Error Count for 14 data elements in APR Questions 6a-6c, excluding SSN}) \div (14 * \text{Total Served})]}{1}$

1 - $\frac{[(\text{APR6a Client Don't Know Refused for Name, Date of Birth, Race, Ethnicity, Gender} + \text{APR6a Information Missing for Name, Date of Birth, Race, Ethnicity, Gender} + \text{APR6a Data Issues for Name, Date of Birth, Race, Ethnicity, Gender} + \text{APR 6b Error Count for Veteran Status, Project Start Date, Relationship to Head of Household, Client Location, Disabling Condition} + \text{APR 6c Error Count for Destination, Income and Sources at Start, Income and Sources at Annual Assessment, Income and Sources at Exit}) \div (14 * \text{APR5a Total Served})]}{1}$

No Community Benchmark

Scale:

- 99-100% 5 points
- 95-98.9% 3 points
- 90-94.9% 1 point
- 0-89.9% 0 points

2B. Exits to Known Destinations

- **Scored in Presto**
- Calculated based on HMIS or comparable database data
- Informed by supplemental information submitted as part of the proposal

Criteria: Percentage of clients who exit to known destinations.

Panelists may exercise discretion and adjust from the scaled score by one step based on factors including but not limited to limited project exits and circumstances beyond the project's sphere of influence.

PSH projects with no leavers receive full points.

Calculation: (Total Leavers - Leavers With Don't Know/Refused Destinations - Leavers With Missing Destinations) ÷ Total Leavers

[APR5a Leavers - APR23c Total Client Doesn't Know/Client Refused - APR23c Total Data Not Collected] ÷ APR5a Leavers

Community Benchmark: 90%

Scale:

- 90-100% 5 points
- 67.6-89.9% 3 points
- 45.1-67.5% 1 point
- 0-45% 0 points

2C. Known Income

- **Scored in Presto**
- Calculated based on HMIS or comparable database data
- Informed by supplemental information submitted as part of the proposal

Criteria: Percentage of adult project participants with known income at latest annual assessment (excluding stayers not yet required to have an annual assessment) or exit.

Panelists may exercise discretion and adjust from the scaled score by one step based on factors including but not limited to project size and circumstances beyond the project's sphere of influence.

Calculation: (Adult Stayers With Known Income + Adult Leavers With Known Income) ÷ (Adults – Adult Stayers Not Yet Required to Have an Annual Assessment)

[APR18 Adults with Income Information at Annual Assessment + APR18 Adults with Income Information at Exit] ÷ [APR5a Adults - APR18 Adult Stayers Not Yet Required to Have an Assessment]

No Community Benchmark

Scale:

- 95-100% 5 points
- 85-94.9% 3 points
- 75-84.9% 1 point
- 0-74.9% 0 points

2D. Known Benefits

- **Scored in Presto**
- Calculated based on HMIS or comparable database data
- Informed by supplemental information submitted as part of the RFI application

Criteria: Percentage of adult project participants with known benefits at latest annual assessment (excluding stayers not yet required to have an annual assessment) or exit.

Panelists may exercise discretion and adjust from the scaled score by one step based on factors including but not limited to project size and circumstances beyond the project's sphere of influence.

Calculation: (Adult Stayers With Known Non-Cash Benefits + Adult Leavers With Known Non-Cash Benefits) ÷ (Total Adults – Adult Stayers Not Yet Required to Have Annual Assessments)

[APR20b Adult Leavers No Sources + APR20b Adult Leavers 1Plus Sources + APR20b Adult Stayers No Sources + APR20b Adult Stayers 1Plus Sources] ÷ [APR 5a Adults - APR18 Adult Stayers Not Yet Required to Have an Assessment]

No Community Benchmark

Scale:

- 95-100% 5 points
- 85-94.9% 3 points
- 75-84.9% 1 point
- 0-74.9% 0 points

3. System Improvement & Priorities– 26 points

3A. Compliance

- Based on any financial audit, HUD monitoring report and correspondence, and supplemental information submitted as part of the RFI application materials.

Criteria: To what extent does the agency have:

- Any outstanding financial audit findings or concerns related to HUD-funded programs?
- Any outstanding HUD monitoring findings or concerns and/or any history of HUD-imposed sanctions, including but not limited to suspension of disbursements, required repayment of grant funds, or de-obligation of grant funds due to performance issues?

If yes, what steps is the agency taking to resolve the findings or concerns and to what extent has the project advised the Collaborative Applicant of issues identified by HUD?

If an agency has no outstanding audit or monitoring findings or concerns and no history of sanctions imposed by HUD or has not had a financial audit or HUD monitoring, the agency should receive full points.

Scale: Up to 2 points

Drawdown Compliance

- Based on narrative response submitted as part of the proposal and attachments provided in RFI application.

Criteria: Has the agency completed the required quarterly drawdowns successfully?

- Yes – 3 Points
- No – 0 Points

3B. Grant Spend-Down

- Scored in Presto

Criteria: Has the agency spent down their grant funds in the past three grant cycles?

Consider if the project is running at capacity (at four points during the year), whether spend-down is trending up or down, and whether it receives leasing or rental assistance funding.

Panelists may score projects up or down from the scaled score.

Scale:

- 97-100% 5 points
- 94-96.9% 3 points
- 90-93.9% 1 point
- 0-89.9% 0 points

3C. Alignment with CoC Priorities

- Based on completed Resilience and Equity Checklist

Criteria:

6 points: Resilience and Equity Checklist indicates agency and program staff take a continuous quality improvement approach using data to tailor programming, services, and outreach to ensure equitable outcomes and are clearly active in engaging and collaborating with diverse community based services and interventions.

4 Points: Resilience and Equity Checklist indicates agency has identified any barriers to participation (e.g., lack of outreach) impacting Black or African American, Hispanic/Latinx, and Native American people experiencing homelessness, and has taken steps to eliminate the identified barriers.

2 points: Resilience and Equity Checklist includes steps the agency will take to continue to eliminate racial disparities impacting Black or African American, Hispanic/Latinx, and Native American people experiencing homelessness by ensuring racial equity within its programs (where racial equity is defined as the condition achieved if one's racial identity no longer predicted, in a statistical sense, how one fares).

3D. Client Participation in Project Design and Policymaking

- Based on narrative submitted as part of the proposal

Criteria: Does the agency engage unhoused and formerly unhoused participants and staff in program design and policymaking?

5 Points: Agency utilizes one or more of the following strategies for gathering participant input and/or building participant leadership.

- High-Priority Strategies (eligible for max 5 points)
 - The applicant engages AWH4T lived experience boards (Participant Advisory Group and/or Youth Action Board) on matters of organizational policy/decision-making. This could include the development/revision of policies and procedures, creation/implementation of new programs, determination of hiring/retention strategies, etc. At least 15% of the applicant's board of directors and/or leadership has lived experience of homelessness
 - At least 25% of the applicant's staff OR 25% of staff of this CoC-funded project has lived experience of homelessness (not including temporary, contract, or stipend-based roles)
 - The applicant dedicates resources to support community advocacy by participants (e.g., stipends for participant advocacy work, public speaking skills development, etc.)
 - The applicant's hiring policies and approaches (e.g., job descriptions and/or qualifications, peers support positions, on-the-job-training, outreach/recruitment strategies, etc.) are designed to prioritize hiring and retention of people with lived experience of homelessness, including equitable compensation for peer/lived experience work.
- Additional Strategies (eligible for max 3 points)
 - The applicant has a participant advisory board that has the authority to make recommendations directly to the agency leadership and board of directors
 - This CoC-funded project has at least one staff member with experience of homelessness

- The applicant has a participant advisory board, but it is not entitled to make recommendations directly to the agency leadership or board of directors
- The applicant administers satisfaction or feedback surveys to participants in this project
- The applicant uses client focus groups which include participants in this project
- Other strategies

5 Points: The applicant must give an example of constructive feedback or input received from participants in the past four years. Feedback can be from participants in this CoC-funded project or in another project operated by the agency if the applicant clearly describes how feedback would impact or affect this CoC-funded project. The applicant must describe how they responded to the feedback, which may include but is not limited to any of the following:

- Exploring feasibility of changes in response to the feedback
- Communicating with agency leadership and/or board of directors about the feedback
- Communicating with participants about follow-up efforts in a feedback loop
- How the decision was made to make changes or not make changes based on the feedback
- Any changes that were made that impacted this CoC-funded project

4. Strategy & Priority Project Type & Population Bonus – up to 5 points

- Based on supplemental information submitted as part of the proposal in the RFI Application (Section 4, item 17)

Criteria:

Projects may receive points for each bullet point item below – up to 5 points total.

- Does the project provide permanent housing (Joint TH-RRH, RRH, PSH)? (2 points)
- Is the project dedicated to serving a priority population, i.e., young adults, domestic violence survivors, families with children, or veterans? (1 point)
- Does the project support HUD priorities by leveraging funding by partnering with the local public housing authority or by partnering with a healthcare system provider (2 points)

FY 2023 CoC NOFO Renewal Project Scoring Rubric Overview

Scoring Factor	Source	Points
1. Outcomes Supporting System Performance Measures: 55 Points		
**Scored based on submission of Sage APR data entered in Presto		
Utilization**	Source: HMIS Data pulled from APR (8b). FY23 Scoring Tool (1A). Notes: Number of total units/beds available is determined by contractual number submitted in original e-snaps application. HUD NOFO: Objective Criteria	0-10
Housing Stability: Successful Placement & Retention**	Source: HMIS APR (Q22, Q23) & System Performance Measure (SPM). FY23 Scoring Tool (1B) HUD NOFO: Objective Criteria	0-10
Gained/Increased Cash Income**	Source: HMIS APR (Q19) and System Performance Measure (SPM). FY23 Scoring Tool (1C) HUD NOFO: Objective Criteria	0-5
Non-Cash Benefits**	Source: HMIS APR (20b) and System Performance Measure (SPM). FY23 Scoring Tool (1D) HUD NOFO: Objective Criteria	0-5
Health Insurance**	Source: HMIS APR (Q21). FY23 Scoring Tool (1E) HUD NOFO: Objective Criteria	0-5
Alignment with Housing First: Eligibility & Lack of Screening Out	Source: RFI (1F)(Q5) narrative response and attachments submitted from RFI. FY23 Scoring Tool (1F) HUD NOFO: Objective Criteria, severe barriers	0-5
Alignment with Housing First: Termination P&P	Source: System Performance Measures - exits to Permanent Housing Destinations. RFI (1F)(Q7) narrative response and attachments submitted from RFI. FY23 Scoring Tool (1F) HUD NOFO: Severe barriers	0-5
Housing First: Returns to Homelessness and Barriers	Source: HMIS and System Performance Measures (SPM). RFI (1F)(Q8) narrative response and attachments submitted from RFI. FY23 Scoring Tool (1F) HUD NOFO: Severe Barriers	0-5
Improving Safety	Source: RFI narrative response (section 1G) and attachments. HMIS & VSP Comparable database APR Report (8) HUD NOFO: Objective Criteria, Severe barriers	0-5
2. Data Quality: 20 Points		
Complete Data**	Source: HMIS APR (6a, 6b, 6c) & Data Quality Report. FY23 Scoring Tool (2A) HUD NOFO: Objective Criteria	0-5
	6a – Data Quality: Personally Identifiable Information Overall Score HUD NOFO: Objective Criteria	

Exits to Known Destinations**	Source: HMIS APR (6c) & Data Quality Report. FY23 Scoring Tool (2B) HUD NOFO: Objective Criteria	0-5
	6c – Data Quality: Income and Housing Data Quality → Destination (3.12) HUD NOFO: Objective Criteria	
Known Income**	Source: HMIS APR (6c) & Data Quality Report. FY23 Scoring Tool (2C) HUD NOFO: Objective Criteria	0-5
	6c – Data Quality: Income and Housing Data Quality → Income and Sources at Start; Income and Sources at Annual Assessment; Income and Sources at Exit HUD NOFO: Objective Criteria	
Known Benefits**	Source: HMIS APR (20b) & Data Quality Report. FY23 Scoring Tool (2D)	0-5
	20b – Number of Non-Cash Benefit Sources HUD NOFO: Objective Criteria	
3. System Improvement & Priorities: 26 Points		
Compliance (Financial Audit; Same score across all projects within an agency)	Source: RFI application responses (section 3A) and attachments. FY23 Scoring Tool (3A) HUD NOFO: Objective Criteria	0-2
Compliance (Drawdown)	Source: RFI application and attachments (eloccs, grant closeout, Sage). FY23 Scoring Tool (3A) HUD NOFO: Objective Criteria	0-3
Grant Spend-Down**	Source: RFI application response (3B) and attachments (eloccs, grant closeout, Sage). FY23 Scoring Tool (3B) HUD NOFO: Objective Criteria	0-5
Alignment with CoC Priorities (Resilience & Equity Checklist)	Source: Completion of Equity Checklist (RFI Attachment). FY23 Scoring Tool (3C) HUD NOFO: Severe barriers	0-6
Client Participation in Project Design and Policymaking: Item 1	Source: RFI application narrative responses (3D). FY23 Scoring Tool (3D)	0-5
Client Participation in Design and Policymaking; Item 2	Source: RFI application narrative responses (3D). FY23 Scoring Tool (3D)	0-5
4. Strategy: Priority Project Types & Population Bonus - Up to 5 points		
Priority Project Type and Population Bonus Points	Source: RFI application narrative response (4). FY23 Scoring Tool (4). PH Project Types (2 Points) HUD NOFO: Objective Criteria	0-5
Total Points		106

HUD Criteria for Renewal Project Scoring	
Establish maximum points for each project type.	<p>Permanent Housing (Joint TH-RRH, RRH, PSH)</p> <ul style="list-style-type: none"> • 106 out of 106 maximum points (100%) • See Renewal Scoring Tool Section 4 <p>Other Renewal Project Types:</p> <ul style="list-style-type: none"> • 104 out of 106 maximum points (98%) • See Renewal Scoring Tool Section 4
Maximum points available for objective criteria – 33% are based on objective criteria for the project application	<p>Permanent Housing (Joint TH-RRH, RRH, PSH)</p> <ul style="list-style-type: none"> • 85 Points out of 106 (80%) <p>Other Renewal Project Types:</p> <ul style="list-style-type: none"> • 83 Points out of 104 (79%)
Maximum points for system performance criteria with at least 20% of total points based on system performance criteria	<p>Permanent Housing (Joint TH-RRH, RRH, PSH)</p> <ul style="list-style-type: none"> • 30 out of 106 (28%) <p>Other Renewal Project Types:</p> <ul style="list-style-type: none"> • 30 out of 104 (29%)
Provided points for addressing specific severe barriers to housing and services	<p>Permanent Housing (Joint TH-RRH, RRH, PSH)</p> <ul style="list-style-type: none"> • 26 Points (24%) <p>Other Renewal Project Types:</p> <ul style="list-style-type: none"> • 26 Points (25%)
Data used from comparable database to score projects submitted by Victim Service Providers	<p>Renewal Project Scoring Tool Chart</p> <ul style="list-style-type: none"> • Items indicated with ** in scoring tool includes Annual Performance Report (APR) data entered into Sage and generated from the local HMIS database or a Victim Service Provider comparable database.



FY 2023 Tulsa City and County Continuum of Care NEW & DV BONUS • TRANSITION GRANTS • EXPANSION PROJECTS Scoring Tool

Summary of Factors

Threshold Requirements – **not scored**

1. Project Ability to Enhance System Performance¹ – **45 points**
2. Agency/Collaborative Capacity – **55 points**

TOTAL: 100 points

Threshold Requirements

The Continuum of Care Program is designed to promote communitywide commitment to the goal of ending homelessness; provide funding for efforts by nonprofit providers; and State and local governments to quickly rehouse households experiencing homelessness, while minimizing the trauma and dislocation caused during a housing crisis. The Tulsa Continuum of Care, A Way Home for Tulsa (AWH4T) uses local standards and HUD standards to evaluate and select program applications which meet the community's needs to end and prevent homelessness.

- FY 2023 CoC Program NOFO Competition

Threshold factors are required, but not scored. If the project indicates “no” and is unable to meet threshold requirements by the dates and deadlines included in the local competition timeline for any threshold criteria, it is ineligible for CoC funding.

- **Services Standards**
 - **New applicants.** Applicant has submitted a completed AWH4T Services Standards fidelity self-assessment and action plan.
 - **Applicants with existing renewal projects.** Applicant participated in any required AWH4T Services Standards fidelity assessments and action planning processes.
- **HMIS Implementation.** Projects do/will participate in HMIS, unless the project is operated by a victim services provider. Victim service providers do/will use a comparable database that complies with the federal HMIS data and technical standards and meet all reporting requirements as a recipient of CoC Program funding.

¹ All of the scoring factors in this tool measure projects' contribution to improving Tulsa City and County's System Performance by strengthening the overall system of care through data collection, coordination, prioritization and increasing resources available to end homelessness in Tulsa City and County. Certain scoring factors relate to specific Performance Measures, as enumerated in each factor. Projects will be scored based on data in the CoC's HMIS, except for projects operated by victim services providers which will be scored based on data from the victim service provider's comparable database.

- **Coordinated Entry.** Projects do/will participate in Coordinated Entry (when it is available for the project type) in compliance with the CoC's Coordinated Entry standards and HUD's Coordinated Entry Notice.
- **Eligible Applicant.** Applicants and subrecipients (if any) are eligible to receive CoC funding, including nonprofit organizations, states, local governments, instrumentalities of state and local governments, and tribal nations.
 - **Section III. Eligibility Information (page 33-52)**
 - **Eligible New Project Type.** If the project is a new project in 2023 it is an eligible new project type authorized by the FY 2023 CoC Program Notice of Funding Availability (NOFO): Permanent Supportive Housing (PSH), Rapid Re-Housing (RRH), or Joint Transitional Housing-Rapid Re-Housing (TH-RRH) serving eligible populations; Homeless Management Information System (HMIS); or Supportive Services Only for Coordinated Entry (CE) .
 - **New – CoC Bonus**
 - **New – DV Bonus**
 - **Transition Grant**
 - **Expansion**
- **HUD Threshold.** Projects comply with the eligibility requirements of the CoC Interim Rule and Subsequent Notices and must meet the threshold requirements outlined in the 2023 Notice of Funding Opportunity.
- **HUD Policies.** Projects are required to have policies regarding termination of assistance, client grievances, Equal Access, ADA and fair housing requirements, VAWA protection, and confidentiality that are compliant with HUD CoC Program requirements.
 - [CoC Program Grants Administration User Guide](#)
 - [CoC and ESG Virtual Binders](#)
- **Renewable Activities.** Projects do/will utilize the grant funds for renewable activities (e.g., leasing rental subsidies, and housing operations) as opposed to non-renewable ones (e.g., acquisition, construction, and rehabilitation).

Project Ability to Enhance System Performance – 45 points

Consider the overall design of the project in light of its outcome objectives, and the CoC's goal that permanent housing projects for people experiencing homelessness result in stable housing and increased income (through benefits or employment).

Based on: Narrative response submitted as part of the proposal

Criteria: The extent to which the agency:

- Narrative in application (Section 1A Question 2) includes the type, scale, and location of the services and housing which fit the needs of the clients to be served and address racial, ethnic, and gender-based disparities The applicant must include how services will support the CoC in improving System Performance Measures related to decreasing the amount of time people experience homelessness and how performance measure will be monitored.

RFI narrative (Section 1A, Question 2) has a complete response that includes: the type, scale, and location of the services. AND Narrative in RFI Application (Section 1A, Question 2) states how the project will improve System Performance Measure of reducing length of time homeless by ensuring	2 Points
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households are rapidly housed and how performance measure will be monitored.	
RFI narrative (Section 1A, Question 2) does not have a complete response – does not include the type, scale, and location of the services AND Narrative in RFI Application (Section 1A, Question 2) DOES NOT state how the project will improve System Performance Measure of reducing length of time homeless by ensuring households are rapidly housed and how performance measure will be monitored.	0 Points

- .
- Demonstrate how the project will develop a strategy for providing supportive services to those with the highest service needs by selecting **at least one** of the following client populations (Section 1A, Question 1): Chronic Homelessness, Unsheltered Homelessness, Domestic Violence..

Applicant indicated the project will serve one of the following client populations in Section 1A, Question1: Chronic Homelessness, Unsheltered Homelessness, Domestic Violence.	2 Points
Applicant did NOT indicate the project will serve one of the following client populations in Section 1A, Question1: Chronic Homelessness, Unsheltered Homelessness, Domestic Violence.	0 Points

- Demonstrates how the project will improve safety for survivors of domestic violence, dating violence, sexual assault, stalking, and/or human trafficking. See section I.B.2.b.(8) of the NOFO for additional information and requirements.

Application includes one of the following: 1. Selected Domestic Violence as client population in Section A, Question 1. 2. The budget includes costs for Emergency Transfers under VAWA. And/or 3. If the agency is not a Victim Service Provider, the response in Section 1A, Question 5 states which internal staff positions that will be responsible for coordinating with property managers to ensure all VAWA Housing Rights are followed during VAWA Emergency Transfers (Section 1A, Question 5).	2 Points
The Application does NOT include at least one of the following: 1. Selected Domestic Violence as client population in Section A, Question 1.	0 Points

2. The budget includes costs for Emergency Transfers under VAWA. And/or 3. If the agency is not a Victim Service Provider, the response in Section 1A, Question 5 states which internal staff positions that will be responsible for coordinating with property managers to ensure all VAWA Housing Rights are followed during VAWA Emergency Transfers. (Section 1A, Question 5)	
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- Demonstrates how clients will be assisted in obtaining and coordinating the provision of mainstream benefits and obtain housing.

The narrative for Section 1A, Question 6 indicates services that will ensure participants obtain benefits by including at least one of the following: <ul style="list-style-type: none"> - Identifies 1 staff position at the agency (or subrecipient agency) who will serve program participants and is or will be required to be trained in applying for mainstream benefits. - Has a formal agreement with a partner agency to serve program participants - Budget or match source includes staff positions that are dedicated to supporting households in obtaining benefits (e.g., SOAR staff, Community Health Worker, Navigator, Peer Support Specialist) 	2 Points
The narrative for Section 1A, Question 6 DOES NOT indicate at least one of the following: <ul style="list-style-type: none"> - Identifies 1 staff position at the agency or subrecipient agency) who will serve program participants and is or will be required to be trained in applying for mainstream benefits. - Has a formal agreement with a partner agency to serve program participants - Budget or match source includes staff positions that are dedicated to supporting households in obtaining benefits (e.g., SOAR staff, Community Health Worker, Navigator, Peer Support Specialist) 	0 Points

- Section 1A, Question 7 establishes performance measures for housing and income that are objective, measurable, trackable, and meet or exceed any established HUD, HEARTH or CoC benchmarks. Projects must identify how the project will measure outcomes with at least 2 System Performance Measures.

The applicant includes at least 2 HUD System Performance Measures in the narrative for Section 1A, Question 7.	2 Points
The applicant does NOT include at least 2 HUD System Performance Measures in the narrative for Section 1A, Question 7,	0 Points

Exceeds expectations: Project description is not only complete but clearly fills a gap needed within the homelessness response system. All required fields provide a detailed description of how the design meets the community needs to end homelessness in Tulsa.	8-10
Meets expectations: Project description is complete across application materials and the applicant provides complete responses to all items. Project design supports the community in ending homelessness.	6-8
Almost meets expectations: The application does not provide a clear response to understand all components of the project description and design and/or did not complete items or submit attachments. A few areas would be improved with more details or clearer language.	3-5
Does not meet expectations. The application does not clearly provide a description to understand the impact of project in serving eligible populations or filling community needs to quickly house persons experiencing homelessness. Late or incomplete applications may receive additional deduction of points by the Rank and Review Panel for incomplete applications.	0-2

1B. Housing Stability²: Successful Placement & Retention (5 Points)

Based on: Narrative response submitted as part of the RFI Application proposal

Criteria: Provide a narrative on how the project will improve the CoC's System Performance Measures – Successful Placement and Retention into Permanent Housing. The agency has a plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs, and the plan will support people with diverse racial, ethnic, and gender identities

Scale: Up to 5 points

1B Housing Stability narrative is complete and includes all of the following information: <ul style="list-style-type: none"> - The narrative includes which staff positions will be responsible for outreaching unhoused persons and navigating them into housing successfully. - The narrative addresses 2 specific housing barriers experienced by BIPOC community members that the program will eliminate through services and funding. 	5 Points
Somewhat meets expectations: Program entry includes barriers based on eligibility, participants are required to engage in services, programs are not able to rehouse participants following eviction. Programs do not clearly provide a response for how they ensure equitable outcomes and reduce barriers to housing through services.	Up to 3
1B Housing Stability narrative is NOT complete and DOES NOT include all of the following information:	0 Points

² HUD System Performance Measures 1, 3, 7

<ul style="list-style-type: none"> - The narrative includes which staff positions will be responsible for outreaching unhoused persons and navigating them into housing successfully. - The narrative addresses 2 specific housing barriers experienced by BIPOC community members that the program will eliminate through services and funding. 	
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1C. Gained/Increased Income and Independence³ (5 Points)

Based on:

- For expansion projects: APR data for relevant renewal project
- For all other new projects: narrative response submitted as part of the proposal

Criteria: Provide a narrative on how the project will improve the CoC's System Performance Measures – Employment and Income Growth. The agency has a plan to assist clients to increase employment and/or income and to maximize their ability to live independently and graduate from the program (move-on) and the plan will support people with diverse racial, ethnic, and gender identities.

Scale: Up to 5 points

<p>1C Narrative is complete includes all of the following information:</p> <ul style="list-style-type: none"> • Identifies program/agency staff who will be responsible for supporting participants in obtaining employment. • Narrative addresses how the project will support people with diverse racial, ethnic and gender identities • If applicable, CoC-funded agencies include data from other projects related to increasing income and/or move-on outcomes. • 	5 Points
<p>Meets expectations: supportive services are provided by agency, subrecipient, or other partner and/or agency provides warm handoff. Data shows indication of agency connecting households to income/services.</p>	1-4
<p>1C Narrative is NOT complete – did NOT include all of the following information:</p> <ul style="list-style-type: none"> • Identifies program/agency staff who will be responsible for supporting participants in obtaining employment. • Narrative addresses how the project will support people with diverse racial, ethnic and gender identities • If applicable, CoC-funded agencies include data from other projects related to increasing income and/or move-on outcomes. 	0 Points

³ HUD System Performance Measure 4

1D. Project Outcomes⁴ (Up to 15)

Based on: Narrative response submitted as part of the RFI application proposal and Resiliency and Equity Checklist

Criteria: Has the agency demonstrated, through past performance, the ability to successfully carry out the work proposed and effectively and equitably provide services to people experiencing housing crises with diverse racial, ethnic, and gender identities?⁵ Consider:

9 points: The agency's experience and outcomes related to the following or comparable measures of housing stability and increased income in any similar current or prior housing projects:

- **For permanent supportive housing:** The percentage of persons who formerly experienced homelessness and are now housed remain housed in the permanent supportive housing project or exited to other permanent housing, excluding participants who passed away.
- **For rapid rehousing/transitional housing/supportive services only:** The percentage of persons who experienced homelessness before being housed in the program who successfully exited the project to a permanent housing destination, excluding participants who passed away.
- **For all projects:** The percentage of participants that increase cash income from entry to latest status/exit.
- **For all projects:** The percentage of participants with non-cash benefit sources.

If available, agencies are encouraged to also share disaggregated data reflecting outcomes by race, ethnicity, and gender.

If the agency is applying to expand an existing CoC-funded project, these points should be awarded based on that project's performance.

If the agency has not operated a similar project, they should describe their strategy for ensuring strong outcomes for the proposed project type and include specific interventions and practices used to support outcomes.

3 points: How the agency has analyzed the outcomes and improved project design and service delivery, including as it relates to disparate outcomes based on race, ethnicity, and gender.

3 points (Permanent Housing – RRH, PSH, TH-RRH): The extent to which the agency has taken proactive steps to minimize barriers to housing placement and retention and actively support highly vulnerable and high-needs clients to obtain and maintain housing in prior housing projects. Such populations include refugees or immigrants, individuals with current or past substance use or serious mental illness, a history of victimization (e.g., domestic violence, dating violence, sexual assault, stalking, human trafficking), criminal histories, and chronic homelessness.

3 points (Supportive Services Only, Transitional Housing): The extent to which the agency has taken proactive steps to assist participants in addressing barriers to housing placement and retention and actively support highly vulnerable and high-needs clients to obtain and maintain housing in prior projects. Such populations include refugees or immigrants, individuals with current or past substance use or serious mental illness, a history of victimization (e.g., domestic violence, dating violence, sexual assault, stalking, human trafficking), criminal histories, and chronic homelessness.

1.E. Alignment with Housing First Principles⁶ (Up to 10)

⁴ HUD System Performance Measures 2, 3, 4, 7

⁵ For projects dedicated to serving survivors of domestic violence, dating violence, sexual assault, stalking, and/or human trafficking, the agency should provide examples of outcomes and project operations for existing or prior housing projects that serve(d) a similar population.

⁶ HUD System Performance Measures 1, 3, 7

Based on: Narrative and Housing First Matrix (item 1E) responses submitted as part of the RFI Application proposal

Criteria: The agency will enroll individuals or households referred through coordinated entry regardless of the following circumstances. Panelists should consider any legal requirements explained by the applicant. Based on the Housing First Chart completed in the RFI, to what extent does the program provide low barrier Housing First services through eligibility at program entry and ongoing eligibility of services throughout duration of program participation – including ensuring persons are not exited based on specific criteria listed in the chart (e.g., zero income, justice involvement, past evictions, mental and health conditions, length of time experiencing homelessness, substance use, unsheltered).

Review panel may provide exceptions to scoring based on narrative response indicating that the qualifications are outside of the program policies and control.

Up to 5 points: The agency will enroll individuals or households regardless of the circumstances listed in the housing first matrix indicating use of housing first principles:

- Would not disqualify is marked for all items 5 points
- Might disqualify is marked for 2 or less items 3 points
- Would disqualify is marked for any items 0 points

5 Points: Provide a narrative of how the agency will improve System Performance Measures – Successful Placement and Retention of Permanent Housing. The agency will work with participants to avoid involuntary project exit, in compliance with the CoC's Policy for Participant Termination, through client-centered case management, robust support and resources, and a no-fail approach.

Meets expectations: Project improves System Performance Measure of Successful Placement and Retention of Permanent Housing and demonstrates clear understanding and procedures regarding housing first principles and only disqualifies, terminates, or exits people in severe cases. The program works with clients to rehouse them and reduce the number of returns to homelessness.	4-5
Somewhat meets expectations: Housing First items in RFI were completed but any discrepancies for persons being screened out, terminated, or re-housed through program were not clearly addressed.	1-3
Does not meet expectations: The agency did not provide a complete response or response to questions in the RFI regarding termination and ensuring a housing first approach through eligibility and service provisions indicate lack of housing first approach.	0

Agency/Collaborative Capacity – 55 points

2A. Timeliness (Up to 10 Points)

Based on: Narrative response submitted as part of the RFI Application proposal (2A).

Criteria: The agency has a plan for rapid implementation of the project documenting how the project will be ready to begin enrolling the first project participant and including a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award.

Scale: Up to 10 points

Meets expectations: Applicant provides a clear understanding and description of being able to begin timely operations based on agency information and project type needs.	5-10
Somewhat meets expectations: Provides a description of timeline and/or there is some concern that the project may take too long to begin, may not meet HUD expectations for obligating funds, or timeline appears unrealistic based on supplemental information.	2-4
Unclear or does not meet expectations: Information provided confirms that the project is not able to begin within the required timeframes and will not meet spending deadlines to meet HUD expectations.	0-1

2B. Administrative Capacity (Up to 15 Points)

Based on: Project budget (including all sources of funding and in-kind match as well as expected expenditures), agency organizational chart, and narrative response submitted as part of the proposal

Criteria: Does the agency have the expertise, staff, and the procedural and administrative structure needed to meet all administrative requirements?

Has the agency successfully handled at least one other government grant or other major grant of this size and complexity, either in or out of the CoC? If the agency is new to the CoC or government grants of this size and complexity, does the application offer robust and specific strategies for managing the administrative responsibility of the specified project?	3 Points
The agency has a clear staffing plan and a project budget that covers grant management and service needs.	3 Points
The staffing plan and budget shows that the project will have enough resources to provide high-quality, reliable services to the target population for the full term of the grant (caseload size, staff qualifications, service interventions)	3 Points
The budget shows that the project will leverage outside resources (funding, staff, building space, volunteers, etc.) rather than rely entirely on CoC funds. See match information in budget.	3 Points
The budget shows that the project is taking appropriate measures to promote cost effectiveness	3 Points

Scale: Up to 15 points

2C. Compliance (Up to 5 points)

Based on: Any financial audit, HUD monitoring report and correspondence, and supplemental information submitted as part of the RFI Application proposal

Criteria: To what extent does the agency have:

- Has a history and/or capacity to comply with Part 200 of Title 2 of the Code of Federal Regulations (2 CFR Part 200).

- Any outstanding financial audit findings or concerns related to HUD-funded programs?
- Any outstanding HUD monitoring findings or concerns and/or any history of HUD-imposed sanctions, including but not limited to suspension of disbursements, required repayment of grant funds, or de-obligation of grant funds due to performance issues?

If yes, what steps is the agency taking to resolve the findings or concerns and to what extent has the project advised the Collaborative Applicant of issues identified by HUD?

If an agency has no outstanding audit or monitoring findings or concerns and no history of sanctions imposed by HUD or has not had a financial audit or HUD monitoring, the agency should receive full points

Meets Compliance Expectations – no findings or concerns. Agency has not had a monitoring visit with HUD. Agency has the capacity to operate a CoC-funded project and improve system performance through program implementation.	5 Points
Meets expectations with some minor issues and/or can demonstrate ability to quickly resolve compliance issues. Some concerns regarding agency capacity and ability to operate CoC-funded project.	3-4 Points
Does not meet expectations but is proactive at addressing challenges and improving performance. Strong concerns with agency capacity to operate a CoC-funded project (e.g., no history of having an audit)	1-2 Points
Does not meet expectations and is not engaged in performance improvement strategies. Application indicates that the agency does not currently have the capacity to operate a CoC-funded project required to support the CoC in improving system performance to end and prevent homelessness.	0 Points

Scale: Up to 5 points

2D. Alignment with CoC Priorities (Up to 15 Points)

Based on: Completed Resilience and Equity Checklist

Criteria:

Applicant completed all sections of the Resiliency and Equity Checklist	5 Points
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Criteria:

The Resiliency and Equity Checklist narrative includes how the agency will ensure equitable outcomes related to improving and measuring System Performance Measure – Reducing Returns to Homelessness.	5 Points
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Criteria:

Resilience and Equity Checklist indicates agency and program staff use a continuous quality improvement approach that includes identifying barriers and uses data to plan and tailor services to ensure equitable outcomes. They engage and collaborate with diverse community-based services and have a clear understanding of how to create equitable outcomes and improve system performance measures (increase in income, increase in housing retention and exits to positive destinations, reduce length of time homeless)	4-5 Points
Resilience and Equity Checklist indicates agency has identified barriers and has a plan. The agency has taken or is working towards using a continuous quality improvement approach to eliminate identified or potential barriers and increase equitable outcomes. Agency has ideas and is planning on engaging and collaborating with diverse community-based services and has implemented strategies.	2-3 Points
Resilience and Equity Checklist does not include the use of data to evaluate progress in equitable outcomes, but the agency includes steps they will take to continue to eliminate disparities. Responses indicate an unclear plan, lack of plan or no place for continuous quality improvement. Responses are not realistic or aligned with the population and level of response needed to increase equitable outcomes. Project does not include clear use of data and program outcomes that will improve System Performance Measures.	0-1 Points

2E. Client Participation in Project Design and Policymaking (Up to 10 Points)

Based on: Narrative submitted as part of the RFI Application proposal

Criteria: Does the agency engage unhoused and formerly unhoused participants and staff in program design and policymaking?

5 Points: Agency commits to one or more of the following strategies for gathering participant input and/or building participant leadership.

- High-Priority Strategies (eligible for max 5 points)

The applicant will engage AWH4T lived experience boards (Participant Advisory Group and/or Youth Action Board) on matters of organizational policy/decision-making. This could include the development/revision of policies and procedures, creation/implementation of new programs, determination of hiring/retention strategies, etc.	1 Point
At least 15% of the applicant's board of directors and/or leadership will have lived experience of homelessness;	1 Point
At least 25% of the applicant's staff OR 25% of staff of this CoC-funded project will have lived experience of homelessness (not including temporary, contract, or stipend-based roles);	1 Point
The applicant will dedicate resources to support community advocacy by participants (e.g., stipends for participant advocacy work, public speaking skills development, etc.);	1 Point

The applicant's hiring policies and approaches (e.g., job descriptions and/or qualifications, peers support positions, on-the-job-training, outreach/recruitment strategies, etc.) will be designed to prioritize hiring and retention of people with lived experience of homelessness, including equitable compensation for peer/lived experience work.	1 Point
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- Additional Strategies (eligible for max 2 points)

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The applicant will administer satisfaction or feedback surveys to participants in this project.	1 Point
The applicant will use client focus groups which include participants in this project.	1 Point

3 Points: The applicant must describe how they will respond to the feedback, which may include but is not limited to any of the following:

- Exploring feasibility of changes in response to the feedback,
- Communicating with agency leadership and/or board of directors about the feedback,
- Communicating with participants about follow-up efforts in a feedback loop, and/or
- How decisions will be made to make changes or not make changes based on the feedback.

<p>Question 23 is complete in providing a response on how they will respond to feedback and includes at least one of the following:</p> <ul style="list-style-type: none"> • Exploring feasibility of changes in response to the feedback, • Communicating with agency leadership and/or board of directors about the feedback, • Communicating with participants about follow-up efforts in a feedback loop, and/or • How decisions will be made to make changes or not make changes based on the feedback. 	3 Points
<p>Question 23 is not complete and does not include one of the following:</p> <ul style="list-style-type: none"> • Exploring feasibility of changes in response to the feedback, • Communicating with agency leadership and/or board of directors about the feedback, • Communicating with participants about follow-up efforts in a feedback loop, and/or • How decisions will be made to make changes or not make changes based on the feedback. 	0 Points

HUD Criteria for New Project Scoring	
Establish maximum points for each project type.	Permanent Housing (Joint TH-RRH, RRH, PSH) <ul style="list-style-type: none"> • 100 out of 100 maximum points (100%) Other New Project Types: <ul style="list-style-type: none"> • 100 out of 100 maximum points (100%)
Maximum points available for objective criteria – 33% are based on objective criteria for the project application	Permanent Housing (Joint TH-RRH, RRH, PSH) <ul style="list-style-type: none"> • ___45 Points out of 100 (45%) Other New Project Types: <ul style="list-style-type: none"> • ___45 Points out of 100 (45%)
Maximum points for system performance criteria with at least 20% of total points based on system performance criteria	Permanent Housing (Joint TH-RRH, RRH, PSH) <ul style="list-style-type: none"> • 29 out of 100 (29%) Other New Project Types: <ul style="list-style-type: none"> • 29 out of 100 (29%)

<p>Provided points for addressing specific severe barriers to housing and services</p>	<p>Permanent Housing (Joint TH-RRH, RRH, PSH)</p> <ul style="list-style-type: none"> • 15 Points (24%) <p>Other New Project Types:</p> <ul style="list-style-type: none"> • 15 Points (25%)
<p>Data used from comparable database to score projects submitted by Victim Service Providers</p>	<p>Renewal Project Scoring Tool Chart</p> <ul style="list-style-type: none"> • Items indicated with ** in scoring tool includes Annual Performance Report (APR) data entered into Sage and generated from the local HMIS database or a Victim Service Provider comparable database.



FY 2023 CoC NOFO Request for Information (RFI) Renewal Project Application

Application Deadline: Friday, August 25, 2023 by Noon (central standard time)

Email all application materials before the deadline to nofo@housingsolutionstulsa.org and tulsacocnofa@homebaseccc.org.

Submission Instructions

Applicants are encouraged to review the [FY2023 Notice of Funding Opportunity \(NOFO\) Continuum of Care \(CoC\) Program Competition](#)

Renewal projects must complete the local application by responding to the RFI by the deadline outlined in the FY 23 CoC NOFO Timeline. All application items, supplemental materials and attachments must be submitted and completed to be considered for the rank and review process. See NOFO Standards of Operating for more details surrounding late applications and/or penalties for incomplete applications. Renewal projects must indicate what type of renewal application they are requesting below. **First-Time & Auto-Ranked Renewal projects are not required to submit a local application. First-time & Auto-Ranked renewal projects must submit a Letter of Intent to confirm the applicant meets all HUD threshold criteria.** Projects that meet threshold criteria will be auto-ranked at the top of Tier 1 in the Final Project Rank List.

See the **AWH4T CoC NOFO Standards of Operating** for more details surrounding late applications and/or penalties for incomplete applications.

IMPORTANT:

The local application materials do not require submission of a copy of the e-snaps application for the Rank and Review process. All applicants **MUST** and will be **REQUIRED** to submit complete and accurate e-snaps applications by the deadlines listed on the FY23 CoC NOFO Timeline posted on the Housing Solutions NOFO page at [NOFO | Housing Solutions Tulsa](#). For more information about e-snaps, see the resources listed below:

- <https://esnaps.hud.gov/grantium/frontOffice.jsf>
- <https://www.hudexchange.info/programs/e-snaps/>

Agency Info & Application Type

Please provide information below regarding agency and staff information:

Applicant Agency Name: Click or tap here to enter text.

Project Name & Grant #: Click or tap here to enter text.

Contact Name: Click or tap here to enter text.

Email & Phone Number: Click or tap here to enter text.

Secondary Contact: Click or tap here to enter text.

Email & Phone Number: Click or tap here to enter text.

Other Contact Name and Info (if applicable): Click or tap here to enter text.

SAM ID and Expiration Date: Click or tap here to enter text.

Unique Entity Identifier (UEI): Click or tap here to enter text.

To be eligible as a renewal project, the application must (1) be for the same amount of funding before any adjustments described in this NOFO (e.g. FMR adjustments), or the amount reduced due to reallocation of a CoC; (2) be for the same program component; (3) in the case of CoC renewal projects, must continue to serve program participants who are enrolled in the project under the project's current grant agreement; and (4) in the case of DV Bonus renewal projects, must continue to serve the same subpopulation.

Select one of the boxes below that best matches your project application type:

- ☐ Renewal (no changes)
- ☐ Renewal Expansion**
- ☐ Renewal w/ Changes (reduced award, budget amendment) **
 - ☐ Voluntary Reallocation (reduced award)
 - ☐ Request to add eligible activities to a project
 - ☐ Shift of up to 10% of funds from one approved eligible activity to another
 - ☐ Change in population served
- ☐ Renewal Consolidation**

See sections I.B.3.e and III.B.4.b.(8) of the NOFO

Important: ** marked items must provide a narrative response in the Program Overview (question 2) describing the changes and reason for needed changes.

Expansion Project: Submit a renewal application for the current/existing project. The applicant must also submit an application using the NEW RFI Application forms to describe the details of the expansion portion of the new project that will be added to the existing project if selected (not the combined project). Provide a brief summary in Program Overview (question 2) of how the expansion will be used to increase the number of persons served and/or provide more robust services.

Consolidation Projects: provide the name and grant numbers of the projects and the name of the surviving project and the expected timeline of the consolidation based on the guidance in the NOFO.

VAWA Eligible Cost Line Item:

Will the agency either request an expansion to increase the budget or shift existing funds from the current budget to add eligible costs for the emergency transfer facilitation under the VAWA costs line item?

Provide a response by selecting one of the boxes below:

- ☐ Yes ☐ No

Required Documents

Please submit the following documents to nofo@housingstulsa.org AND TulsaCoCNOFA@homebaseccc.org in PDF format:

Required Attachments

Please check the boxes on the left side of the table to indicate that the applicant has completed the required attachment (check yes), has or will not complete or submit the attachment (check no), or the attachment is not applicable (check N/A) which will be included as a part of the application packet submitted.

<input type="checkbox"/>	Responses to Supplemental Questions in this Request for Information (RFI) Application
<input type="checkbox"/>	HUD monitoring documents (letter, monitoring report and final closeout letter) – if applicable. If the project has not been monitored, please provide a cover page titled “ HUD Monitoring Records Not Applicable ”.
<input type="checkbox"/>	Agency's most recent financial audit and management letter
<input type="checkbox"/>	Data – Annual Performance Reporting (APR) Most recent PDF printout of Annual Performance Report (APR) submitted in Sage and/or report generated from HMIS database
<input type="checkbox"/>	ElocCs: Quarterly drawdowns: Proof of meeting quarterly drawdown requirements (screenshots from elocCs or other documents) verifying drawdowns have been completed on a quarterly basis for the current and past year of program operating.
<input type="checkbox"/>	Award Spenddown: Documentation showing the final spending amount of the three most recently completed operating periods. Source documentation may include screenshot from Sage or elocCs and/or closeout letter from HUD verifying whether the project deobligated funds or expended all CoC Program funds awarded during the operating periods.
<input type="checkbox"/>	Completed Resilience and Equity Checklist Completed attachment with all questions having a complete response. See the Renewal Project Scoring Tool for scoring criteria.
<input type="checkbox"/>	Verification of PRESTO submission of performance data Applicants must submit the most recently completed APR data as a csv file or other format approved by Homebase to Homebase (TulsaCoCNOFA@homebaseccc.org) before the RFP application deadline. Data submitted will be uploaded into PRESTO and used to calculate performance-based scores using the scoring rubric outlined in the FY23 NOFO Renewal Scoring Tool. Submissions are used to review performance and scaled scores for Renewal Project Factors 1A-E and 2A-D. Note: there is a question included at the end of the RFI application where you can provide a response to preliminary and anticipated scores.

If your response is *No or N/A* – indicating that required attachments may not be included as a part of the complete application, please provide an **explanation**.

Limit: 3,000 characters (spaces included)

Supplemental Questions

Program Overview

Project Type: Please select the type of Project the applicant will be renewing (check box):

- ☐ Permanent Supportive Housing (PSH)
- ☐ Rapid Re-Housing (RRH)
- ☐ Joint Component Transitional Housing to Rapid Rehousing (TH-RRH)
- ☐ Transitional Housing (TH)
- ☐ Homeless Management Information System (HMIS)
- ☐ Supportive Services Only – Coordinated Entry (SSO-CE)

1. Please provide a **description** that addresses the entire scope of the project. This narrative will be used in your evaluation report to introduce your program to the Project Review Panel – it will not be scored. Applicants may copy narrative used in e-snaps.
 - a) Target population (please review eligible populations under NOFO)
 - b) # of households served at a single point in time and annually
 - c) Services provided to participants and plans for addressing housing and supportive service needs.
 - d) Anticipated project outcomes
 - e) Coordination with other organizations and how the CoC program Funding will be used.

Limit: 2,000 characters (spaces included)

2. Renewal with Changes:

If the applicant provided a response under the Application Type section indicating that the project is requesting a change through an expansion, consolidation, and/or amendment – a description of the changes being requested and how it will improve the program operations, outcomes, and overall service delivery to participants.

Required: If the renewal project will be adjusting the budget through an expansion or budget amendment to include the new VAWA eligible cost category, please provide details below (e.g., budget line items that will be reduced and the amount increased for VAWA emergency transfer costs).

- ☐ Renewal Expansion
- ☐ Renewal w/ Changes (reduced award, budget amendment)
 - ☐ Voluntary Reallocation (reduced award)
 - ☐ Request to add eligible activities to a [project](#)
 - ☐ Shift of up to 10% of funds from one approved eligible activity to another
 - ☐ Change in population [served](#)
- ☐ Renewal Consolidation

Limit: 2,000 characters (spaces included)

Threshold Requirements

3. These factors are required, but not scored. If the project indicates *No* for any threshold criteria, it is ineligible for CoC funding. To confirm this project complies with each component of the Threshold Requirements as listed in this table, please provide an applicable response by checking the box for each item on the right side of the table.

Requirement	Definition	Yes/No
Services Standards	Applicant participated in the A Way Home for Tulsa Services Standards fidelity assessment and action planning process during the spring TA meetings with Homebase and Housing Solutions.	<input type="checkbox"/> Yes <input type="checkbox"/> No
HMIS Implementation	Projects are required to participate in HMIS, unless the project is operated by a victim services provider. Victim service providers must use a comparable database that complies with the federal HMIS data and technical standards.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Coordinated Entry	Projects are required to participate in Coordinated Entry (when it is available for the project type) in compliance with the CoC's Coordinated Entry standards and HUD's Coordinated Entry Notice (Notice CPD-17-01).	<input type="checkbox"/> Yes <input type="checkbox"/> No
HUD Threshold	Projects will be reviewed for compliance with the eligibility requirements of the CoC Interim Rule and Subsequent Notices and must meet the	<input type="checkbox"/> Yes

	<p>threshold requirements outlined in the 2023 Notice of Funding Opportunity (pg. 33-52).</p> <p>IMPORTANT ELIGIBILITY INFORMATION & RESOURCES:</p> <p><u>Part 200 of Title 2 of the Code of Federal Regulations (2 CFR Part 200)</u></p> <p><u>Eligibility Requirements for Applicants of HUD's Grants Programs - 2023</u></p>	<input type="checkbox"/> No
HUD Policies	<p>CoC & ESG funded projects are required to have policies and meet compliance standards including:</p> <ul style="list-style-type: none"> ▪ Termination of assistance and grievance procedures, ▪ Equal Access, ▪ Fair Housing, nondiscrimination requirements, ▪ VAWA protections, and ▪ Confidentiality and privacy <p>Additional Resources:</p> <ul style="list-style-type: none"> • <u>CoC Program Grants Administration User Guide</u> • <u>CoC and ESG Virtual Binders</u> 	<input type="checkbox"/> Yes <input type="checkbox"/> No

4. If your response is *No* to any of the Threshold Requirements, please provide an **explanation**.
Limit: 3,000 characters (spaces included)

1. Outcomes Supporting System Performance Measures

1F. Alignment with Housing First Principles

5. **Please check the boxes** for each situation that would *always* disqualify a person from enrollment or participation in the project, each situation that *might* disqualify a participant depending on circumstances, and each situation that *would not* disqualify a person at program entry and/or from continuing to be enrolled in services based on program expectations and/or eligibility criteria.

	Would <i>Always</i> Disqualify from Enrollment/ Participation	<i>Might</i> Disqualify from Enrollment/ Participation	<i>Would Not</i> Disqualify from Enrollment/ Participation
Person is actively using substances (including alcohol or illegal drugs)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Person has chronic substance use issues	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Person has a mental health condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Person has a mental health condition that is currently untreated	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Person has a felony conviction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Person has an arson conviction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Person appears on the Oklahoma Sex Offense Registry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Person has a conviction related to domestic violence, intimate partner violence, or sexual assault	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Person has another type of conviction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Person has no current source of income	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Person has poor credit and/or history of eviction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Person has been terminated and/or evicted from the program in the past	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Person is a survivor of domestic violence or intimate partner violence and has not separated from their abuser and/or does not plan to obtain a protection order	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Person refuses to participate in services Note: RRH project participants must make contact with program staff once a month but are not required to participate in services (goal planning, case management sessions)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. If you checked any of the boxes stating a condition *would always* or *might* disqualify a person from enrollment, please explain why. (limit 500 characters per box checked)

7. Describe all of the ways the agency and/or CoC-funded project works with participants to avoid involuntary project exit, in compliance with the [CoC's Policy for Participant Termination](#) (starting at p. 25), including: client-centered case management, providing additional support and/or resources, and/or any other strategies. If any of your CoC-funded projects have exited a participant involuntarily in the past four years, how many have been exited in the past operating period and choose one example and describe all the steps the CoC-funded project took to prevent or avoid the involuntary exit. Please change or do not include details that would allow a member of the community to identify the former participant. (limit 3,500 characters)

8. What services are provided (financial assistance, staffing, partnerships, and interventions) are used to minimize barriers and time to housing placement and maximize housing? To what extent did your program use data to monitor return to homelessness rates and strategies your agency and program uses to reduce and prevent returns to homelessness? Applicants are recommended to provide past and/or current program data with future performance improvement goals the agency is wanting to accomplish and/or reach. (limit 2000 characters)

1.G Improving Safety

9. **Domestic Violence Bonus Renewal Projects Only:**
Please provide a narrative responding to the following items.

- a) Provide the date range of the agency's most recent HUD APR and how many survivors (persons and households) were served under this project during the period.
- b) The number of households that were offered assistance with completing a safety plan, that successfully completed safety plans, and that declined to complete a safety plan during the project period.
- c) Provide a description of victim-centered practices used to increase safety outcomes.

Limit: 1,000 characters (spaces included)

10. All Other Renewal Projects:

- a) Does the agency have a process in place to assess individuals for risk of domestic violence, dating violence, sexual assault, stalking, and/or human trafficking? Provide a response by selecting one of the boxes below:

☐ Yes ☐ No

- b) Does the agency have a process in place to provide a warm hand-off to a victim services provider for individuals determined to be experiencing or at risk of experiencing domestic violence?

Provide a response by selecting one of the boxes below:

☐ Yes ☐ No

Provide a brief description of victim-centered practices the agency/project uses and offering Violence Against Women Act (VAWA) housing protections, if any.

Limit: 1,000 characters (spaces included)

3. Agency/Collaborative Capacity

3A. Compliance

11. Has your agency had a **financial audit**?

Provide a response by selecting one of the boxes below:

☐ Yes ☐ No ☐ Not applicable

If no or not applicable, please provide an **explanation**.

Limit: 1,000 characters (spaces included)

12. Are there any **outstanding financial audit findings or concerns**?

Provide a response by selecting one of the boxes below:

☐ Yes ☐ No ☐ Not applicable

If yes, please specify and **describe the issue and status**, including any steps your agency is taking to resolve the findings or concerns. If N/A provide an explanation.

Limit: 3,000 characters (spaces included)

13. Are there any **unresolved HUD monitoring findings or concerns and/or any history of HUD-imposed sanctions** (including but not limited to suspension of disbursements, required repayment of grant funds, or de-obligation of grant funds due to performance issues) related to any of your agency's HUD-funded projects?

Provide a response by selecting one of the boxes below:

☐ Yes ☐ No ☐ Not applicable

If yes, please specify which project(s) and **describe the issue and status**, including any steps your agency is taking to resolve the findings or concerns and the extent to which your agency has advised the Collaborative Applicant of the outstanding findings or concerns.

Limit: 3,000 characters (spaces included)

3B. Grant Spend-Down

14. Over the past three CoC-funded renewal operating periods that have been closed out (operation period has ended) did the grant deobligate funds? Applicants must provide attachments to support response. Provide an attachment for the two most recent operating periods of the renewal grant showing the expenditure amounts (e.g., eloccs, APR submission from Sage, and/or HUD letter or communication stating deobligated amount). Projects that have completed two years of program operations must provide attachments for both operating periods.

Provide a response by selecting one of the boxes below:

<input type="checkbox"/>	Yes, the renewal project did not spend all grant funds for at least one of the most recent grant periods
<input type="checkbox"/>	No, the renewal project fully spent our awarded amount and did not deobligate funds over the past three most recent grant operating periods
<input type="checkbox"/>	Not applicable, the renewal project has not completed a full operating period.
<input type="checkbox"/>	If yes or no, attachment is included as a part of application (see instructions above)

If yes, please provide a description of how much was deobligated, the reason for not spending all awarded funds, and the past and current strategies/actions that have been implemented to prevent future unspent funds.

Limit: 1,000 characters (spaces included)

3D. Client Participation in Project Design and Policymaking

15. Please describe at least one strategy your agency uses for gathering participant input and/or building participant leadership. Factor 3D. on the Renewal Project Scoring Tool lists "High Priority Strategies" and "Additional Strategies". The strategies provided are non-exhaustive -- we welcome other strategies!

Strategies can be agency-wide or project-specific, but they **must cover or be available to the project named in this application**. E.g., DO tell us if you have a consumer board that advises on agency-wide policy; DO NOT tell us if you have a consumer board that only advises on a specific non-CoC funded program.

If you have an agency-wide strategy, or multiple projects that employ the same strategy, provide one narrative that applies to this project.

Limit: 1,000 characters (spaces included)

16. Please provide an example of feedback or input received from participants in the past four years. Feedback can be from participants in this CoC-funded project or in another project operated by the agency, if the feedback impacted this CoC-funded project. **Describe how the agency or project responded to the feedback, which may include but is not limited to any of the following:**

- Exploring the feasibility of changes in response to the feedback,
- Communicating with agency leadership and/or board of directors about the feedback,
- Communicating with participants about follow-up efforts in a feedback loop, and/or
- How the decision was made to make changes or not make changes based on the feedback, and/or any changes that were made to the project or services.

Limit: 3,000 characters (spaces included)

4. Priority Programs and Populations

17. Please respond by checking the box on the right side of the chart enter Yes, No, N/A.

	Yes/No
Project provides 100% Chronically Homeless Dedicated or DedicatedPLUS permanent supportive housing	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Project provides rapid rehousing or other permanent housing	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Project is dedicated to serving veterans	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Project is dedicated to serving survivors of domestic violence	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Project is dedicated to serving youth and young adults	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Project leverages funding by partnering with a local public housing authority (MOU or agreement is established between entities)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Project leverages funding by partnering with a healthcare system provider (MOU or agreement is established between entities)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A

Narrative Response to Preliminary and Anticipated Scores

18. You may provide a narrative to supplement the information contained in your APR Data/Project Evaluation Report regarding your program's performance in the past operating year. Applicants may use this opportunity to direct the Project Review Panel to **explanatory or qualifying information** regarding those scoring factors on which their project may not score perfectly and **to encourage Panelists to exercise discretion in changing the scores** for those factors.

Projects will be provided preliminary scores *only* for those scoring factors that are pre-scored or scaled based on APR data. Projects are encouraged to provide explanatory information **for any scoring factors** they believe may not accurately reflect performance, including those for which they did not receive preliminary scores.

Please refer to the Renewal Project Scoring tool and limit your response to the specific factors that the Panel may take into consideration when exercising discretion.

Limit: 3,000 characters

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FY 2023 CoC NOFO

Request for Information (RFI) Application

New Project Application

Application Deadline: Friday, August 25, 2023 by Noon (cst)

Email all application materials before the deadline to nofo@housingsolutionstulsa.org and tulsacocnofa@homebaseccc.org.

Submission Instructions

Applicants are encouraged to review the [FY2023 Notice of Funding Opportunity \(NOFO\) Continuum of Care \(CoC\) Program Competition](#).

New projects applications include CoC Bonus, DV Bonus, Transition Grants, and Expansion grants. New projects will be scored using the **New Project Scoring Tool**. Projects must complete the local application by responding to the RFI by the deadline outlined in the FY 23 CoC NOFO Timeline. All application items, supplemental materials and attachments must be submitted and completed to be considered for the rank and review process. See the **AWH4T CoC NOFO Standards of Operating** for more details surrounding late applications and/or penalties for incomplete applications.

IMPORTANT:

The local application materials do not require submission of a copy of the e-snaps application for the Rank and Review process. All applicants **MUST** and will be **REQUIRED** to submit complete and accurate e-snaps applications by the deadlines listed on the FY23 CoC NOFO Timeline posted on the Housing Solutions NOFO page at [NOFO | Housing Solutions Tulsa](#). For more information about e-snaps, see the resources listed below:

- <https://esnaps.hud.gov/grantium/frontOffice.jsf>
- <https://www.hudexchange.info/programs/e-snaps/>

Agency Info & New Application Type

Please provide information below regarding agency and staff information:

Applicant Agency Name: Click or tap here to enter text.

Project Name & Grant #: Click or tap here to enter text.

Contact Name: Click or tap here to enter text.

Email & Phone Number: Click or tap here to enter text.

Secondary Contact: Click or tap here to enter text.

Email & Phone Number: Click or tap here to enter text.

Other Contact Name and Info (if applicable): Click or tap here to enter text.

SAM ID and Expiration Date: Click or tap here to enter text.

Unique Entity Identifier (UEI): Click or tap here to enter text.

To be eligible as a new project, the application must meet all eligibility requirements outlined in the CoC NOFO. **Check the boxes below to indicate the project type the applicant is applying for.**

- Renewal projects applying to expand an existing project through CoC Bonus funds, may select **both** New CoC Bonus Project AND Expansion Project.
- DV Bonus projects may select **both** DV Bonus and Expansion if the applicant intends to use the DV bonus award to expand an existing renewal project that has been awarded a DV bonus project under a past competition.
- Transition Grants **must only select one type of project**

☐ **New CoC Bonus Project**

New projects created through the CoC Bonus must meet the project eligibility and project quality threshold requirements established by HUD in sections III.C.5.b. and c. of the NOFO.

☐ **New Domestic Violence, Dating Violence, Sexual Assault, and Stalking (DV) Bonus**

New DV Bonus projects are subject to the limitation on new projects in section I.B.3.a.(1) of the NOFO, and a CoC may apply for up to 10 percent of its Preliminary Pro Rata Need (PPRN).

☐ **Transition Grant Project**

See section I.B.2.b.(30) of this NOFO. CoC approval required

☐ **Expansion Project**

Renewal projects w/ new expansion information – see section I.B.3.1 of NOFO

Project Type: Please select the type of Project the applicant will be applying for (check box):

- ☐ Permanent Supportive Housing (PSH)
- ☐ Rapid Re-Housing (RRH)
- ☐ Joint Component Transitional Housing to Rapid Rehousing (TH-RRH)
- ☐ Homeless Management Information System (HMIS)
- ☐ Supportive Services Only – Coordinated Entry (SSO-CE)

Important: Applications must be submitted for each individual project. Projects must be scored and ranked individually to be included on the Priority Listing following the CoC NOFO requirements.

Required Documents

Please submit the following documents to nofo@housingsolutionstulsa.org and TulsaCoCNOFA@homebaseccc.org in **PDF format**:

Required Attachments

Please check the boxes on the left side of the table to indicate that the applicant has completed the required attachment (check yes), has or will not complete or submit the attachment (check no), or the attachment is not applicable (check N/A) which will be included as a part of the application packet submitted.

<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Responses to Supplemental Questions in this Request for Information (RFI) Application .
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Agency's most recent financial audit and management letter
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Organizational Chart – Updated organizational chart of the agency and the proposed project
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	CoC Program Budget Template completed with details and description of the eligible costs the agency is requesting and total award amount. See the CoC Program Budget Template and Instructions located in the Application Materials sections at <u>NOFO Housing Solutions Tulsa</u> . Budget narratives will be accepted from new applicants but are not required.
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Any HUD Monitoring Letters relating to any of your agency's projects and correspondence about any findings or concerns (if applicable).
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Completed Resilience and Equity Checklist , Completed attachment with all questions having a complete response. See the New Project Scoring Tool for scoring criteria.
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	A completed <u>A Way Home for Tulsa Services Standards Fidelity Self-Assessment and Action Plan (New Agencies/Applicants)</u> If your agency is a <u>returning applicant</u> and has already completed the self-assessment form (i.e., the agency has an existing CoC-funded project), there is no need to submit this document and check the N/A box.

If your response is *No* or *N/A*– indicating that required attachments may not be included as a part of the complete application, please provide an **explanation**.

Limit: 3,000 characters (spaces included)

Supplemental Questions

New Project Applications

Program Overview

1. Please provide the project model and funding source. This information will be used by the Project Review Panel to determine funding source and confirm eligibility of project model – it will not be scored.

<u>Project Model (Choose 1)</u>	<u>Funding Source (may choose multiple if applicable)</u>		
	<u>Domestic Violence (DV) Bonus</u>	<u>Annual CoC NOFO Bonus (including expansion)</u>	<u>Transition Grant</u>
Permanent Supportive Housing (PSH)			
Rapid Rehousing (RRH)			
Joint Component Transitional Housing/Permanent Housing-Rapid Rehousing (Joint TH/PH-RRH)			
Supportive Services Only- Coordinated Entry (SSO-CE)			
Homeless Management Information System (HMIS)			

2. Please provide a **description** that addresses the entire scope of the project. This narrative will be used in your evaluation report to introduce your program to the Project Review Panel – it will not be scored.
 - Target population (please review eligible populations under NOFO)
 - # of households served at a single point in time and annually
 - Services provided to participants and plans for addressing housing and supportive service needs.
 - Anticipated project outcomes
 - Coordination with other organizations and how the CoC program Funding will be used.

Limit: 2,000 characters (spaces included)

Click or tap here to enter text.

Threshold Requirements

These factors are required, but not scored. If the project indicates *No* for any threshold criteria, it is ineligible for CoC funding. To confirm this project complies with each component of the Threshold Requirements as listed in this table, please provide an applicable response **by checking the box** for each item on the right side of the table.

Requirement	Definition	Yes/No
Services Standards	New applicants: Applicant has submitted a completed A Way Home for Tulsa Services Standards fidelity self-assessment and action plan. <i>(Enter N/A for applicants with existing renewal projects)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
	Applicants with existing renewal projects: Agency participated in any required A Way Home for Tulsa Service Standards fidelity assessments and action planning processes. <i>(Enter N/A for new agencies)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
HMIS Implementation	Project does/will participate in HMIS, unless the project is operated by a victim services provider. Victim service providers do/will use a comparable database that complies with the federal HMIS data and technical standards.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Coordinated Entry	Project does/will participate in Coordinated Entry in compliance with the CoC's Coordinated Entry standards and HUD's Coordinated Entry Notice (Notice CPD-17-01).	<input type="checkbox"/> Yes <input type="checkbox"/> No
Eligible Applicant	Applicants and subrecipients (if any) are eligible to receive CoC funding, including nonprofit organizations, states, local governments, and instrumentalities of state and local governments. <ul style="list-style-type: none"> Section III. Eligibility Information (page 33-52) 	<input type="checkbox"/> Yes <input type="checkbox"/> No
Eligible New Project Type	The project type is eligible as a new application and authorized by the FY 2023 CoC Program Notice of Funding Opportunity (NOFO).	<input type="checkbox"/> Yes <input type="checkbox"/> No
HUD Threshold	Projects are in compliance with the eligibility requirements of the CoC Interim Rule and Subsequent Notices and meet the threshold requirements outlined in the 2023 Notice of Funding Opportunity: See Section III.C., Threshold Eligibility Requirements; and eligibility requirements under Section III.C., Statutory and Regulatory Requirements Affecting Eligibility. IMPORTANT ELIGIBILITY INFORMATION & RESOURCES: Part 200 of Title 2 of the Code of Federal Regulations (2 CFR Part 200) Eligibility Requirements for Applicants of HUD's Grants Programs - 2023	<input type="checkbox"/> Yes <input type="checkbox"/> No
HUD Policies	Projects are required to have policies regarding termination of assistance, client grievances, Equal Access, ADA and fair housing	<input type="checkbox"/> Yes

	<p>requirements, VAWA protection, and confidentiality that are compliant with HUD CoC Program requirements.</p> <ul style="list-style-type: none"> ▪ Termination of assistance and grievance procedures, ▪ Equal Access, ▪ Fair Housing, nondiscrimination requirements, ▪ VAWA protections, and ▪ Confidentiality and privacy <p>Additional Resources:</p> <ul style="list-style-type: none"> • CoC Program Grants Administration User Guide • CoC and ESG Virtual Binders 	<input type="checkbox"/> No
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1. If your response is *No* to any of the Threshold Requirements, please provide an **explanation**. Otherwise, please write *N/A*.

Limit: 3,000 characters (spaces included)

1. Project Ability to Enhance System Performance

1A. Project Design

1. What **client population** is the project intended to serve, and what are the **particular needs** of that population generally and as they relate to race, ethnicity, and gender?. **Please select all that apply by checking the box(es) next to the populations your project will serve.**

<input type="checkbox"/>	Chronic Homelessness 100% Dedicated
<input type="checkbox"/>	Chronic Homelessness DedicatedPLUS
<input type="checkbox"/>	Unsheltered Homelessness
<input type="checkbox"/>	HIV/AIDS
<input type="checkbox"/>	Serious Mental Illness/Substance Abuse
<input type="checkbox"/>	Domestic Violence
<input type="checkbox"/>	Physical Disability
<input type="checkbox"/>	Developmental Disability
<input type="checkbox"/>	Youth and Young Adults
<input type="checkbox"/>	Persons Not Represented by a Listed Subpopulation
<input type="checkbox"/>	N/A

Population: Provide any additional information regarding the population your program will serves/will serve.

Limit: 1,000 characters (spaces included)

2. How will the **type, scale, and location of the services and housing** meet the needs of the clients to be served and address racial, ethnic, and gender-based disparities? Include estimated demographic numbers. Include how the services will support the CoC in improving System Performance Measures related to decreasing the amount of time people experience homelessness and how performance will be monitored.

Limit: 3,000 characters (spaces included)

3. How will the **type and scale of supportive services**, regardless of funding source, meet the needs of program participants to be served and address racial, ethnic, and gender-based disparities?

Limit: 3,000 characters (spaces included)

4. How will the **project develop a strategy** for providing supportive services to those who are less likely to access and have significant housing and service barriers - including those with histories

of unsheltered homelessness, persons who may not trust traditional services/service settings, and those who do not traditionally engage with supportive services?

Limit: 3,000 characters (spaces included)

5. How will supportive services **improve safety** for survivors of domestic violence, dating violence, sexual assault, stalking, and/or human trafficking – including the use of victim-centered practices and offering Violence Against Women Act (VAWA) housing protections. If the applicant is not a Victim Service Provider (VSP), include the internal staff positions that will be responsible for coordinating with property managers to ensure all VAWA Housing Rights are following during a VAWA Emergency Transfer.

Limit: 3,000 characters (spaces included).

6. How will clients be assisted in obtaining and coordinating the provision of **mainstream benefits**?

Limit: 1,000 characters (spaces included)

7. Please describe **performance measures** the project will use related to obtaining and maintain housing and increasing financial stability (e.g., income). Measures and Outcomes should be

objective, measurable, trackable, and meet or exceed any established HUD, HEARTH or CoC benchmarks. This response does not need to state specific goals (i.e. 90% of participants maintain housing), but rather should specify what System Performance Measures will be observed and tracked.

a. [System Performance Measures Introductory Guide](#)

Limit: 1,000 characters (spaces included)

1B. Housing Stability: Successful Placement & Retention

8. Provide a narrative on how the project will improve the CoC's System Performance Measures – Successful Placement and Retention into Permanent Housing. Please describe the plan to assist clients with diverse racial, ethnic, and gender identities to **rapidly secure and maintain permanent housing** that is safe, affordable, accessible, and acceptable to their needs.

Limit: 3,000 characters (spaces included)

1C. Gained/Increased Income and Independence

9. Provide a narrative on how the project will improve the CoC's System Performance Measures – Employment and Income Growth. Please describe how clients with diverse racial, ethnic, and gender identities will be assisted to **increase employment and/or income** and to maximize their **ability to live independently, exit to a positive housing destination, and/or graduate from the program (move-on)**.

Limit: 3,000 characters (spaces included)

1D. Project Outcomes

10. Please describe the agency's **experience and outcomes** related to housing stability and increased income for the **most recent measurement period**, utilizing the agency's current or former **project most similar to the proposed program**. If you choose to provide examples from two different programs, please explain why both are relevant. If you are applying to expand an existing CoC-funded project, you may skip this question – points will be awarded based on that project's performance.

If the proposed project is designed to serve survivors of domestic violence, dating violence, sexual assault, stalking, and/or human trafficking, please provide examples of outcomes and program operations for existing or prior housing projects that serve(d) a similar population.

If the agency has not operated a similar project, please describe the agency's strategy for ensuring strong outcomes for the proposed project type.

- **For permanent supportive housing:** The percentage of formerly homeless participants who remain housed in the permanent supportive housing project or exited to other permanent housing, excluding participants who passed away;
- **For rapid rehousing/transitional housing/supportive services only:** The percentage of formerly homeless participants who exited the project to/in a form of permanent housing, excluding participants who passed away;
- **For all projects:** The percentage of participants that increase cash income from entry to latest status/exit;
- **For all projects:** The percentage of participants with non-cash benefit sources.

If available, agencies are encouraged to also share **disaggregated data** reflecting outcomes by race, ethnicity, and gender.

Limit: 3,000 characters (spaces included)

11. Please describe how the agency has analyzed the outcomes and **improved project design and service delivery**, including as it relates to disparate outcomes based on race, ethnicity, and gender.

Limit: 3,000 characters (spaces included)

12. **For Permanent Housing Projects (TH-RRH, RRH, PSH):** Please describe the proactive steps the program will take to **minimize barriers to housing placement and retention** and **actively support** highly vulnerable and high-needs clients to obtain and maintain housing in prior housing projects.

Such populations include refugees or immigrants, individuals with current or past substance use or serious mental illness, a history of victimization (e.g., domestic violence, dating violence, sexual assault, stalking, human trafficking), justice and legal system involvement, and chronic homelessness.

Limit: 3,000 characters (spaces included)

13. **For Supportive Services Only Projects:** Please describe the proactive steps the program will take to **assist participants in addressing barriers to housing placement and**

retention and **actively support** highly vulnerable and high-needs clients to obtain and maintain housing in prior housing projects.
Such populations include refugees or immigrants, individuals with current or past substance use or serious mental illness, a history of victimization (e.g., domestic violence, dating violence, sexual assault, stalking, human trafficking), justice and legal system involvement, and chronic homelessness.

Limit: 3,000 characters (spaces included)

1E. Alignment with Housing First Principles

14. **Please check the box** for each situation that would *always* disqualify a person from enrollment or participation in the project, each situation that *might* disqualify a participant depending on circumstances, and each situation that *would not* disqualify a person at program entry and/or from continuing to be enrolled in services based on program expectations and/or eligibility criteria.

	Would Always Disqualify from Enrollment/ Participation	Might Disqualify from Enrollment/ Participation	Would Not Disqualify from Enrollment/ Participation
Person is actively using substances (including alcohol or illegal drugs)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Person has chronic substance use issues	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Person has a mental health condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Person has a mental health condition that is currently untreated	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Person has a felony conviction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Person has an arson conviction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Person appears on the Oklahoma Sex Offense Registry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Person has a conviction related to domestic violence, intimate partner violence, or sexual assault	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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	Would <i>Always</i> Disqualify from Enrollment/ Participation	<i>Might</i> Disqualify from Enrollment/ Participation	<i>Would Not</i> Disqualify from Enrollment/ Participation
Person has another type of conviction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Person has no current source of income	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Person has poor credit and/or history of eviction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Person has been terminated and/or evicted from the program in the past	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Person is a survivor of domestic violence or intimate partner violence and has not separated from their abuser and/or does not plan to obtain a protection order	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Person refuses to agree to participate in services Note: RRH project participants must make contact with program staff once a month but are not required to participate in services (goal planning, case management sessions)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

15. If you checked **any** of the boxes stating a condition *would always* or *might* disqualify a person from enrollment, please explain why. (limit 500 characters per box checked)

2. Agency/Collaborative Capacity

2A. Timeliness

16. Please describe the **plan for rapid implementation** of the program, documenting how the project will be ready to begin enrolling the first program participant.

Please provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days before and/or after grant award.

Limit: 1,000 characters (spaces included)

2B. Administrative Capacity

17. Has the agency successfully handled at least one **other government grant or other major grant of this size and complexity**, either in or out of the CoC or homelessness services?

Please respond to the question by checking the box below and providing a narrative description based on your response.

☐ Yes ☐ No

If YES, please provide details, including but not limited to:

- Source, type, duration, and size of the grant;
- Grant-funded activities;
- Compliance or monitoring issues; and
- Grant outcomes.

If NO, please describe the agency's experiences that are most similar and any actions the agency will take to learn and prepare for funding under the CoC Program.

Narrative Description: Limit: 3,000 characters (spaces included)

18. Please describe **how the project will be staffed**. How many persons will be providing direct services, managing and/or otherwise supporting the project? How will their time be allocated among their responsibilities? Provide any information that may not be reflected or would provide additional clarification about project operations based on info in the required attachment - CoC Program Budget.

Limit: 1,000 characters (spaces included)

2C. Compliance

19. Has your agency had a **financial audit**? **Respond by checking one of the boxes below.**

☐ Yes ☐ No ☐ Unsure

If NO or UNSURE is selected, please provide an **explanation below**.

Limit: 1,000 characters (spaces included)

20. Are there any **outstanding financial audit findings or concerns** related to any of your agency's HUD-funded projects?

Provide a response by selecting one of the boxes below:

☐ Yes ☐ No

If yes, please specify which project(s) and **describe the issue and status**, including any steps your agency is taking to resolve the findings or concerns.

Limit: 3,000 characters (spaces included)

21. Are there any **unresolved HUD monitoring findings or concerns and/or any history of HUD-imposed sanctions** (including but not limited to suspension of disbursements, required repayment of grant funds, or de-obligation of grant funds due to performance issues) related to any of your agency's HUD-funded projects?

Provide a response by selecting one of the boxes below:

☐ Yes ☐ No ☐ N/A

If yes, please specify which project(s) and **describe the issue and status**, including any steps your agency is taking to resolve the findings or concerns and the extent to which your agency has advised the Collaborative Applicant of the outstanding findings or concerns.

If your agency has not had a HUD monitoring, please check N/A

Limit: 3,000 characters (spaces included)

2E. Client Participation in Project Design and Policymaking

22. Please describe at least one strategy your agency will use for gathering participant input and/or building participant leadership from project participants. Factor 2E. on the New Project Scoring

Tool lists “High Priority Strategies” (eligible for max 5 points) and “Additional Strategies” (eligible for max 3 points). The strategies provided are non-exhaustive - we welcome other strategies!

Strategies can be agency-wide or project-specific, but they **must cover or be available to the project named in this application**. E.g., DO tell us if you have a consumer board that advises on agency-wide policy; DO NOT tell us if you have a consumer board that only advises on a specific non-CoC funded program.

If you have an agency-wide strategy, or multiple projects that employ the same strategy, provide one narrative and name all projects to which it applies.

Limit: 1,000 characters (spaces included)

23. Describe how the agency will respond to client feedback, which may include but is not limited to any of the following:

- Exploring the feasibility of changes in response to the feedback,
- Communicating with agency leadership and/or board of directors about the feedback,
- Communicating with participants about follow-up efforts in a feedback loop, and/or
- How decisions will be made to make changes or not make changes based on the feedback.

Limit: 3,000 characters (spaces included)

Resilience and Equity Checklist and Resource Toolkit for the CoC Program NOFO Competition 2023

Instructions: Applicants must review and respond to the questions listed in column A. Responses must include checking the boxes in Column D and providing a narrative response in both column D and E.

In column D, please indicate what steps the agency/project has taken to continue progress in this area. In column E, please indicate which steps the agency/project plans to take to continue to progress in the area and provide future goals the agency/project is aiming to accomplish.

Please see the Scoring Tool for more details on the scoring rubric and responses that will result in full points on the Resilience and Equity Checklist. Applicants are expected to provide narrative responses that include data, numbers/amounts, and/or detailed actions for each item. Responses can provide information that is collected from HMIS, reported in APRs, other system reports, agency data; and/or actions and contributions made toward improving equitable outcomes for the project, agency, or AWH4T. The agency may submit one form for each project application or may submit one form that includes information about each project (including referencing the name of each project in the narrative).

- For new project applications, please provide information indicating how the agency will use data in the future for planning and implementing - including evaluation timelines. New projects will be scored based on the New Project Scoring Tool criteria.


Applicant Information: Complete the following fields about your agency.

Agency Name: [Click or tap here to enter text.](#)

If the agency is completing one form for multiple CoC-funded projects (new and renewal) please list the project names below.

Provide the Name of Each Project and Type of Project

Name of Project	Project Type (PSH, RRH, Joint TH-RRH, TH, SSO-CE, HMIS)	Applicant Type: New, Renewal, Transition, Expansion, Consolidation

(A) Item	(B) Resources and Ideas to Consider in Identifying Next Actions	(C) Additional Resources and Ideas	(D) Actions taken to progress in this area	(E) Planned next steps and goals
1. <i>Have you created or reviewed your proposed/current CoC project(s) with an equity and justice lens and to what extent?</i>	<p>Use Race Forward's Racial Equity Impact Assessment to use a racial equity lens in planning.</p> <p>HUD Equal Access Agency Assessment Tool</p>	<p>The Department of Housing and Urban Development's (HUD) Equity as the Foundation</p> <p>National Alliance to End Homelessness' (NAEH) Racial Equity Network Action Steps</p> <p>HUD Equal Access for Transgender People Supportive Inclusive Housing and Shelters </p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure</p> <p>Narrative Description:</p>	<p>Narrative Description:</p>
2. <i>Are individuals or communities who have been disparately impacted by homelessness involved in the creation or review of the equitableness of your proposed/current CoC project(s) and to what extent?</i>	<p>Identify individuals or organizations to work with.</p> <p>Identify ways you can build relationships with these individuals / this community.</p> <p>Who is missing from planning and how can you engage them?</p> <p>Avoid using <i>community</i> as a blanket term in your plans or documents – instead, be explicit in naming the racial disparities and the communities for which you are aiming to improve outcomes.</p> <p>Complete a stakeholder analysis to identify communities and to map their power and interest.</p>	<p>The Lived Experience Advisory Council's Seven principles for leadership & inclusion of people with lived experience of homelessness</p> <p>Homebase's Promising Practices for Engaging Clients Through Feedback Loops</p> <p>HUD SNAPS In Focus: Integrating Persons with Lived Experiences in our Efforts to Prevent and End Homelessness</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure</p> <p>Narrative Description:</p>	<p>Narrative Description:</p>

(A) Item	(B) Resources and Ideas to Consider in Identifying Next Actions	(C) Additional Resources and Ideas	(D) Actions taken to progress in this area	(E) Planned next steps and goals
3. <i>Have you identified potential drivers of inequity in your proposed/current CoC project(s) and system? What tools and information are used? Provide information about the identified inequities and possible solutions.</i>	Conduct a root cause analysis to identify systemic and structural causes and move beyond individual and surface-level solutions (see video). One activity to identify root causes involves asking “the 5 whys” and identifying countermeasures/solutions (see video).	<p>The United States Interagency Council on Homelessness (USICH)'s How to Start Addressing Racial Disparities in Your Community</p> <p>Changing the Conversations' podcast on Race Equity and Homelessness</p> <p>NAEH's Centering Racial Equity in Homeless System Design and The Racial Equity Dialogue Series</p> <p>The-Prism-Project-Report-Final.pdf - Google Drive</p> <p>Expanding Access to and Use of Behavioral Health Services for People Experiencing Homelessness (samhsa.gov)</p> <p>National League of Cities: Contributing factors to homelessness among Native/Indigenous Americans</p> <p>White Dominant Culture</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure</p> <p>Narrative Description:</p>	Narrative Description:

(A) Item	(B) Resources and Ideas to Consider in Identifying Next Actions	(C) Additional Resources and Ideas	(D) Actions taken to progress in this area	(E) Planned next steps and goals
4. <i>Have you reviewed Tulsa's equity data tools? To what extent? Provide information surrounding insights identified and how data is used for future goals and planning to create equitable outcomes.</i>	<p>Find relevant data in the most recent Equality Indicators Report, Child Equity Index, and Gallup Citivoice Index.</p> <p>Review Tulsa's most recent Point-in-Time (PIT) Count and A Way Home for Tulsa's Data Dashboard</p> <p>Identify other data sources, including qualitative data.</p>	<p>HUD's CoC Analysis Tool: Race and Ethnicity for Tulsa (OK-501)</p> <p>Internal agency data review</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure</p> <p>Narrative Description:</p>	<p>Narrative Description:</p>
5. <i>Do you have a neighborhood and local community engagement strategy? Provide a description of engagement strategies taken or planning on taking.</i>	<p>Review the Community Engagement Continuum and select methods to increase level of neighborhood and local community involvement, impact, trust, and communication flow that are meaningful and you for which you have resources to implement.</p>	<p>PolicyLink's Community Engagement Guide for Sustainable Communities (especially starting at page 8)</p> <p>HUD Citizen Participation & Equitable Engagement (CPEE) Toolkit</p> <p>Movement Strategies: The Spectrum of Community Engagement to Ownership</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure</p> <p>Narrative Description:</p>	<p>Narrative Description:</p>

(A) Item	(B) Resources and Ideas to Consider in Identifying Next Actions	(C) Additional Resources and Ideas	(D) Actions taken to progress in this area	(E) Planned next steps and goals
6. <i>Have you engaged internal colleagues in developing strategies to improve equity and inclusion within your agency? Are you including staff directly involved with or impacted by this issue? Are you building staff capacity and agency culture through mentorship, updates, and information sharing? Provide detailed description.</i>	Review NAEH's Racial Equity Network Action Steps (especially Organizational Next Steps on page 5).	Organizational Readiness for Community Engagement (determining organizational alignment with goals and values) Team Dynamics' Developing a DEI Strategy for your organization: Definitions & Distinctions + Roadmap Sources of Power guide for organizational/programmatic power mapping	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure Narrative Description:	Narrative Description:
7. <i>Are you incorporating feedback from neighborhood and local community and internal colleagues in the design and implementation of your proposed/current CoC project(s) and to what extent?</i>	Use a community engagement questionnaire (example) to ask your partners to assess how you are incorporating them meaningfully in the project.	HUD Creating Culturally Competent Housing Projects for Native/Indigenous Communities: Case Study + Case Study	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure Narrative Description:	Narrative Description:
8. <i>Is/are your proposed/current CoC project(s) resilient? Check all that apply in column D and provide narrative responses.</i>	Refer to this resilience checklist to assess your project's resilience qualities: <div><div>1.</div><div>Reflective</div><div>2.</div><div>Resourceful</div><div>3.</div><div>Redundant</div><div>4.</div><div>Robust</div><div>5.</div><div>Flexible</div><div>6.</div><div>Integrated</div><div>7.</div><div>Inclusive</div></div>		Check all that apply: <input type="checkbox"/> Reflective <input type="checkbox"/> Resourceful <input type="checkbox"/> Redundant <input type="checkbox"/> Robust <input type="checkbox"/> Flexible <input type="checkbox"/> Integrated <input type="checkbox"/> Inclusive Narrative Description:	Narrative Description:

(A) Item	(B) Resources and Ideas to Consider in Identifying Next Actions	(C) Additional Resources and Ideas	(D) Actions taken to progress in this area	(E) Planned next steps and goals
9. <i>Do you have a results-based accountability framework for improvements related to equity, and how do/will you measure success?</i>	See page 16 of GARE's Getting to Results for an overview of three measures: 1. How much did we do? 2. How well did we do it? 3. Is anyone better off?	HUD's Using the Data You Have	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure Narrative Description:	Narrative Description:
10. <i>Have you considered offering colleagues MOCHA roles (manager, owner, consulted, helper, approver) in your proposed/current CoC project(s) to build their professional development or provide leadership opportunities? To what extent?</i>	In projects involving multiple people across many teams, it is helpful to have a common language for roles and responsibilities. Read The Management's Center's overview on MOCHA for more details on each of the following roles: manager, owner, consulted, helper, approver.	HUD's Equity Capacity Building: Hiring, Supervision, Training Racial Equity Tools' Leadership for Racial Equity resources Sample Job Description with Equity in Mind — Team Dynamics (teamdynamicsmn.com) AskEARN Creating an Accessible and Welcoming Workplace	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure Narrative Description:	Narrative Description:

Racial Trauma and Trauma-Informed Services | Spanish Version

<https://files.hudexchange.info/resources/documents/COVID-19-Homeless-System-Response-Racial-Trauma-and-Trauma-Informed-Services.pdf>

Equity Capacity Building: Hiring, Supervision, Training | Spanish Version

<https://files.hudexchange.info/resources/documents/COVID-19-Homeless-System-Response-Equity-Capacity-Building-Hiring-Supervision-Training.pdf>

Creating a Cultural Equity Plan: Organizational Policies and Procedures | Spanish Version

<https://files.hudexchange.info/resources/documents/COVID-19-Homeless-System-Response-Creating-a-Cultural-Equity-Plan-Organizational-Policies-and-Procedures.pdf>

Staff Orientation to Racial Equity

<https://files.hudexchange.info/resources/documents/COVID-19-Homeless-System-Response-Staff-Orientation-to-Racial-Equity.pdf>

Tribal TAA Center - Healing Informed Care Handout (samhsa.gov)