

FY 2023 Tulsa City and County Continuum of Care NEW & DV BONUS • TRANSITION GRANTS • EXPANSION PROJECTS Scoring Tool

Summary of Factors

Threshold Requirements – not scored

- 1. Project Ability to Enhance System Performance¹ **45 points**
- 2. Agency/Collaborative Capacity 55 points

TOTAL: 100 points

Threshold Requirements

The Continuum of Care Program is designed to promote communitywide commitment to the goal of ending homelessness; provide funding for efforts by nonprofit providers; and State and local governments to quickly rehouse households experiencing homelessness, while minimizing the trauma and dislocation caused during a housing crisis. The Tulsa Continuum of Care, A Way Home for Tulsa (AWH4T) uses local standards and HUD standards to evaluate and select program applications which meet the community's needs to end and prevent homelessness.

FY 2023 CoC Program NOFO Competition

Threshold factors are required, but not scored. If the project indicates "no" and is unable to meet threshold requirements by the dates and deadlines included in the local competition timeline for any threshold criteria, it is ineligible for CoC funding.

Services Standards

- New applicants. Applicant has submitted a completed AWH4T Services Standards fidelity self-assessment and action plan.
- Applicants with existing renewal projects. Applicant participated in any required AWH4T Services Standards fidelity assessments and action planning processes.
- HMIS Implementation. Projects do/will participate in HMIS, unless the project is operated by a
 victim services provider. Victim service providers do/will use a comparable database that
 complies with the federal HMIS data and technical standards and meet all reporting requirements
 as a recipient of CoC Program funding.

¹ All of the scoring factors in this tool measure projects' contribution to improving Tulsa City and County's System Performance by strengthening the overall system of care through data collection, coordination, prioritization and increasing resources available to end homelessness in Tulsa City and County. Certain scoring factors relate to specific Performance Measures, as enumerated in each factor. Projects will be scored based on data in the CoC's HMIS, except for projects operated by victim services providers which will be scored based on data from the victim service provider's comparable database.

- Coordinated Entry. Projects do/will participate in Coordinated Entry (when it is available for the
 project type) in compliance with the CoC's Coordinated Entry standards and HUD's Coordinated
 Entry Notice.
- **Eligible Applicant.** Applicants and subrecipients (if any) are eligible to receive CoC funding, including nonprofit organizations, states, local governments, instrumentalities of state and local governments, and tribal nations.
 - Section III. Eligibility Information (page 33-52)
 - Eligible New Project Type. If the project is a new project in 2023 it is an eligible new project type authorized by the FY 2023 CoC Program Notice of Funding Availability (NOFO): Permanent Supportive Housing (PSH), Rapid Re-Housing (RRH), or Joint Transitional Housing-Rapid Re-Housing (TH-RRH) serving eligible populations; Homeless Management Information System (HMIS); or Supportive Services Only for Coordinated Entry (CE).
 - New CoC Bonus
 - New DV Bonus
 - Transition Grant
 - Expansion
- HUD Threshold. Projects comply with the eligibility requirements of the CoC Interim Rule and Subsequent Notices and must meet the threshold requirements outlined in the 2023 Notice of Funding Opportunity.
- HUD Policies. Projects are required to have policies regarding termination of assistance, client grievances, Equal Access, ADA and fair housing requirements, VAWA protection, and confidentiality that are compliant with HUD CoC Program requirements.
 - o CoC Program Grants Administration User Guide
 - o CoC and ESG Virtual Binders
- Renewable Activities. Projects do/will utilize the grant funds for renewable activities (e.g., leasing rental subsidies, and housing operations) as opposed to non-renewable ones (e.g., acquisition, construction, and rehabilitation).

Project Ability to Enhance System Performance - 45 points

Consider the overall design of the project in light of its outcome objectives, and the CoC's goal that permanent housing projects for people experiencing homelessness result in stable housing and increased income (through benefits or employment).

Based on: Narrative response submitted as part of the proposal

Criteria: The extent to which the agency:

 Narrative in application (Section 1A Question 2) includes the type, scale, and location of the services and housing which fit the needs of the clients to be served and address racial, ethnic, and gender-based disparities The applicant must include how services will support the CoC in improving System Performance Measures related to decreasing the amount of time people experience homelessness and how performance measure will be monitored.

RFI narrative (Section 1A, Question 2) has a complete response that includes: the type, scale, and location of the services.	2 Points
AND	
Narrative in RFI Application (Section 1A, Question 2) states how the project will improve System Performance Measure of reducing length of time homeless by ensuring	

households are rapidly housed and how performance measure will be monitored.	
RFI narrative (Section 1A, Question 2) does not have a complete response – does not include the type, scale, and location of the services	0 Points
AND	
Narrative in RFI Application (Section 1A, Question 2) DOES NOT state how the project will improve System Performance Measure of reducing length of time homeless by ensuring households are rapidly housed and how performance measure will be monitored.	

Demonstrate how the project will develop a strategy for providing supportive services to those
with the highest service needs by selecting at least one of the following client populations
(Section 1A, Question 1): Chronic Homelessness, Unsheltered Homelessness, Domestic
Violence.

Applicant indicated the project will serve one of the following client populations in Section 1A, Question1: Chronic Homelessness, Unsheltered Homelessness, Domestic Violence.	2 Points
Applicant did NOT indicate the project will serve one of the following client populations in Section 1A, Question1: Chronic Homelessness, Unsheltered Homelessness, Domestic Violence.	0 Points

• Demonstrates how the project will improve safety for survivors of domestic violence, dating violence, sexual assault, stalking, and/or human trafficking. See section I.B.2.b.(8) of the NOFO for additional information and requirements.

Ap	plication includes one of the following:	2 Points
 1. 2. 3. 	Selected Domestic Violence as client population in Section A, Question 1. The budget includes costs for Emergency Transfers under VAWA. And/or If the agency is not a Victim Service Provider, the response in Section 1A, Question 5 states which internal staff positions that will be responsible for coordinating with property managers to ensure all VAWA Housing Rights are followed during VAWA Emergency Transfers (Section 1A, Question 5).	
	e Application does NOT include at least one of the owing:	0 Points
1.	Selected Domestic Violence as client population in Section A, Question 1.	

- The budget includes costs for Emergency Transfers under VAWA. And/or
 If the agency is not a Victim Service Provider, the response in Section 1A, Question 5 states which internal staff positions that will be responsible for coordinating with property managers to ensure all VAWA Housing Rights are followed during VAWA Emergency Transfers. (Section 1A, Question 5)
- Demonstrates how clients will be assisted in obtaining and coordinating the provision of mainstream benefits and obtain housing.

The narrative for Section 1A, Question 6 indicates services that will ensure participants obtain benefits by including at least one of the following:	2 Points
 Identifies 1 staff position at the agency (or subrecipient agency) who will serve program participants and is or will be required to be trained in applying for mainstream benefits. Has a formal agreement with a partner agency to serve program participants. Budget or match source includes staff positions that are dedicated to supporting households in obtaining benefits (e.g., SOAR staff, Community Health Worker, Navigator, Peer Support Specialist) 	
The narrative for Section 1A, Question 6 DOES NOT indicate at least one of the following:	0 Points
 Identifies 1 staff position at the agency or subrecipient agency) who will serve program participants and is or will be required to be trained in applying for mainstream benefits. Has a formal agreement with a partner agency to serve program participants. Budget or match source includes staff positions that are dedicated to supporting households in obtaining benefits (e.g., SOAR staff, Community Health Worker, Navigator, Peer Support Specialist) 	

Section 1A, Question 7 establishes performance measures for housing and income that are
objective, measurable, trackable, and meet or exceed any established HUD, HEARTH or CoC
benchmarks. Projects must identify how the project will measure outcomes with at least 2 System
Performance Measures.

The applicant includes at least 2 HUD System Performance Measures in the narrative for Section 1A, Question 7.	2 Points
The applicant does NOT include at least 2 HUD System Performance Measures in the narrative for Section 1A, Question 7,	0 Points

1B. Housing Stability2: Successful Placement & Retention (5 Points)

Based on: Narrative response submitted as part of the RFI Application proposal

Criteria: Provide a narrative on how the project will improve the CoC's System Performance Measures – Successful Placement and Retention into Permanent Housing. The agency has a plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs, and the plan will support people with diverse racial, ethnic, and gender identities.

Scale: Up to 5 points

1B Housing Stability narrative is complete and includes all of the following information:	5 Points
 The narrative includes which staff positions will be responsible for outreaching unhoused persons and navigating them into housing successfully. The narrative addresses 2 specific housing barriers experienced by BIPOC community members that the program will eliminate through services and funding. 	
1B Housing Stability narrative is NOT complete and DOES NOT include all of the following information:	0 Points
 The narrative includes which staff positions will be responsible for outreaching unhoused persons and navigating them into housing successfully. The narrative addresses 2 specific housing barriers experienced by BIPOC community members that the program will eliminate through services and funding. 	

1C. Gained/Increased Income and Independence3 (5 Points)

Based on:

- For expansion projects: APR data for relevant renewal project
- For all other new projects: narrative response submitted as part of the proposal.

Criteria: Provide a narrative on how the project will improve the CoC's System Performance Measures – Employment and Income Growth. The agency has a plan to assist clients to increase employment and/or income and to maximize their ability to live independently and graduate from the program (move-on) and the plan will support people with diverse racial, ethnic, and gender identities.

Scale: Up to 5 points

1C Narrative is complete includes all of the following information:	5 Points
Identifies program/agency staff who will be responsible for supporting participants in obtaining employment.	

² HUD System Performance Measures 1, 3, 7

³ HUD System Performance Measure 4

 Narrative addresses how the project will support people with diverse racial, ethnic and gender identities. If applicable, CoC-funded agencies include data from other projects related to increasing income and/or move-on outcomes. 	
1C Narrative is NOT complete – did NOT include all of the following information:	0 Points
 Identifies program/agency staff who will be responsible for supporting participants in obtaining employment. Narrative addresses how the project will support people with diverse racial, ethnic and gender identities. If applicable, CoC-funded agencies include data from other projects related to increasing income and/or move-on outcomes. 	

1D. Project Outcomes4 (Up to 15)

Based on: Narrative response submitted as part of the RFI application proposal and Resiliency and **Equity Checklist**

Criteria: Has the agency demonstrated, through past performance, the ability to successfully carry out the work proposed and effectively and equitably provide services to people experiencing housing crises with diverse racial, ethnic, and gender identities?⁵ Consider:

9 points: The agency's experience and outcomes related to the following or comparable measures of housing stability and increased income in any similar current or prior housing projects:

- For permanent supportive housing: The percentage of persons who formerly experienced homelessness and are now housed remain housed in the permanent supportive housing project or exited to other permanent housing, excluding participants who passed away.
- For rapid rehousing/transitional housing/supportive services only: The percentage of persons who experienced homelessness before being housed in the program who successfully exited the project to a permanent housing destination, excluding participants who passed away.
- For all projects: The percentage of participants that increase cash income from entry to latest status/exit.
- For all projects: The percentage of participants with non-cash benefit sources.

If available, agencies are encouraged to also share disaggregated data reflecting outcomes by race, ethnicity, and gender.

If the agency is applying to expand an existing CoC-funded project, these points should be awarded based on that project's performance.

If the agency has not operated a similar project, they should describe their strategy for ensuring strong outcomes for the proposed project type and include specific interventions and practices used to support outcomes.

3 points: How the agency has analyzed the outcomes and improved project design and service delivery, including as it relates to disparate outcomes based on race, ethnicity, and gender.

⁴ HUD System Performance Measures 2, 3, 4, 7

⁵ For projects dedicated to serving survivors of domestic violence, dating violence, sexual assault, stalking, and/or human trafficking, the agency should provide examples of outcomes and project operations for existing or prior housing projects that serve(d) a similar population.

3 points (Permanent Housing – RRH, PSH, TH-RRH): The extent to which the agency has taken proactive steps to minimize barriers to housing placement and retention and actively support highly vulnerable and high-needs clients to obtain and maintain housing in prior housing projects. Such populations include refugees or immigrants, individuals with current or past substance use or serious mental illness, a history of victimization (e.g., domestic violence, dating violence, sexual assault, stalking, human trafficking), criminal histories, and chronic homelessness.

3 points (Supportive Services Only, Transitional Housing): The extent to which the agency has taken proactive steps to assist participants in addressing barriers to housing placement and retention and actively support highly vulnerable and high-needs clients to obtain and maintain housing in prior projects. Such populations include refugees or immigrants, individuals with current or past substance use or serious mental illness, a history of victimization (e.g., domestic violence, dating violence, sexual assault, stalking, human trafficking), criminal histories, and chronic homelessness.

1.E. Alignment with Housing First Principles 6 (Up to 10)

Based on: Narrative and Housing First Matrix (item 1E) responses submitted as part of the RFI Application proposal

Criteria: The agency will enroll individuals or households referred through coordinated entry regardless of the following circumstances. Panelists should consider any legal requirements explained by the applicant. Based on the Housing First Chart completed in the RFI, to what extent does the program provide low barrier Housing First services through eligibility at program entry and ongoing eligibility of services throughout duration of program participation – including ensuring persons are not exited based on specific criteria listed in the chart (e.g., zero income, justice involvement, past evictions, mental and health conditions, length of time experiencing homelessness, substance use, unsheltered).

Review panel may provide exceptions to scoring based on narrative response indicating that the qualifications are outside of the program policies and control.

Up to 5 points: The agency will enroll individuals or households regardless of the circumstances listed in the housing first matrix indicating use of housing first principles:

Would not disqualify is marked for all items
 Might disqualify is marked for 2 or less items
 Would disqualify is marked for any items
 points

5 Points: Provide a narrative of how the agency will improve System Performance Measures – Successful Placement and Retention of Permanent Housing. The agency will work with participants to avoid involuntary project exit, in compliance with the CoC's Policy for Participant Termination, through client-centered case management, robust support and resources, and a no-fail approach.

Meets expectations: Project improves System Performance Measure of Successful Placement and Retention of Permanent Housing and demonstrates clear understanding and procedures regarding housing first principles and only disqualifies, terminates, or exits people in severe cases. The program works with clients to rehouse them and reduce the number of returns to homelessness.	4-5
Somewhat meets expectations: Housing First items in RFI were completed but any discrepancies for persons being screened out, terminated, or re-housed through program were not clearly addressed.	1-3
Does not meet expectations: The agency did not provide a complete response or response to questions in the RFI regarding termination	0

⁶ HUD System Performance Measures 1, 3, 7

and ensuring a housing first approach through eligibility and service	
provisions indicate lack of housing first approach.	

Agency/Collaborative Capacity - 55 points

2A. Timeliness (Up to 10 Points)

Based on: Narrative response submitted as part of the RFI Application proposal (2A).

Criteria: The agency has a plan for rapid implementation of the project documenting how the project will be ready to begin enrolling the first project participant and including a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award.

Scale: Up to 10 points

Meets expectations: Applicant provides a clear understanding and description of being able to begin timely operations based on agency information and project type needs.	5-10
Somewhat meets expectations: Provides a description of timeline and/or there is some concern that the project may take too long to begin, may not meet HUD expectations for obligating funds, or timeline appears unrealistic based on supplemental information.	2-4
Unclear or does not meet expectations: Information provided confirms that the project is not able to begin within the required timeframes and will not meet spending deadlines to meet HUD expectations.	0-1

2B. Administrative Capacity (Up to 15 Points)

Based on: Project budget (including all sources of funding and in-kind match as well as expected expenditures), agency organizational chart, and narrative response submitted as part of the proposal

Criteria: Does the agency have the expertise, staff, and the procedural and administrative structure needed to meet all administrative requirements?

Has the agency successfully handled at least one other government grant or other major grant of this size and complexity, either in or out of the CoC? If the agency is new to the CoC or government grants of this size and complexity, does the application offer robust and specific strategies for managing the administrative responsibility of the specified project?	3 Points
The agency has a clear staffing plan and a project budget that covers grant management and service needs.	3 Points
The staffing plan and budget shows that the project will have enough resources to provide high-quality, reliable services to the target population for the full term of the grant (caseload size, staff qualifications, service interventions)	3 Points
The budget shows that the project will leverage outside resources (funding, staff, building space, volunteers, etc.) rather than rely entirely on CoC funds. See match information in budget.	

The budget shows that the project is taking appropriate measures to promote cost effectiveness	3 Points
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Scale: Up to 15 points

2C. Compliance (Up to 5 points)

Based on: Any financial audit, HUD monitoring report and correspondence, and supplemental information submitted as part of the RFI Application proposal

Criteria: To what extent does the agency have:

- Has a history and/or capacity to comply with Part 200 of Title 2 of the Code of Federal Regulations (2 CFR Part 200).
- Any outstanding financial audit findings or concerns related to HUD-funded programs?
- Any outstanding HUD monitoring findings or concerns and/or any history of HUD-imposed sanctions, including but not limited to suspension of disbursements, required repayment of grant funds, or de-obligation of grant funds due to performance issues?

If yes, what steps is the agency taking to resolve the findings or concerns and to what extent has the project advised the Collaborative Applicant of issues identified by HUD?

If an agency has no outstanding audit or monitoring findings or concerns and no history of sanctions imposed by HUD or has not had a financial audit or HUD monitoring, the agency should receive full points

Meets Compliance Expectations – no findings or concerns. Agency has not had a monitoring visit with HUD. Agency has the capacity to operate a CoC-funded project and improve system performance through program implementation.	5 Points
Meets expectations with some minor issues and/or can demonstrate ability to quickly resolve compliance issues. Some concerns regarding agency capacity and ability to operate CoC-funded project.	3-4 Points
Does not meet expectations but is proactive at addressing challenges and improving performance. Strong concerns with agency capacity to operate a CoC-funded project (e.g., no history of having an audit)	1-2 Points
Does not meet expectations and is not engaged in performance improvement strategies. Application indicates that the agency does not currently have the capacity to operate a CoC-funded project required to support the CoC in improving system performance to end and prevent homelessness.	0 Points

Scale: Up to 5 points

2D. Alignment with CoC Priorities (Up to 15 Points)

Based on: Completed Resilience and Equity Checklist

Criteria:

Applicant completed all sections of the Resiliency and Equity Checklist 5 Points	
Criteria:	
The Resiliency and Equity Checklist narrative includes how the agency will ensure equitable outcomes related to improving and measuring System Performance Measure – Reducing Returns to Homelessness.	5 Points

Criteria:

Resilience and Equity Checklist indicates agency and program staff use a continuous quality improvement approach that includes identifying barriers and uses data to plan and tailor services to ensure equitable outcomes. They engage and collaborate with diverse community-based services and have a clear understanding of how to create equitable outcomes and improve system performance measures (increase in income, increase in housing retention and exits to positive destinations, reduce length of time homeless)	4-5 Points
Resilience and Equity Checklist indicates agency has identified barriers and has a plan. The agency has taken or is working towards using a continuous quality improvement approach to eliminate identified or potential barriers and increase equitable outcomes. Agency has ideas and is planning on engaging and collaborating with diverse community-based services and has implemented strategies.	2-3 Points
Resilience and Equity Checklist does not include the use of data to evaluate progress in equitable outcomes, but the agency includes steps they will take to continue to eliminate disparities. Responses indicate an unclear plan, lack of plan or no place for continuous quality improvement. Responses are not realistic or aligned with the population and level of response needed to increase equitable outcomes. Project does not include clear use of data and program outcomes that will improve System Performance Measures.	0-1 Points

2E. Client Participation in Project Design and Policymaking (Up to 10 Points)

Based on: Narrative submitted as part of the RFI Application proposal

Criteria: Does the agency engage unhoused and formerly unhoused participants and staff in program design and policymaking?

5 Points: Agency commits to one or more of the following strategies for gathering participant input and/or building participant leadership.

High-Priority Strategies (eligible for max 5 points)

The applicant will engage AWH4T lived experience boards (Participant Advisory	1 Point
Group and/or Youth Action Board) on matters of organizational policy/decision-	
making. This could include the development/revision of policies and procedures,	

creation/implementation of new programs, determination of hiring/retention strategies, etc.	
At least 15% of the applicant's board of directors and/or leadership will have lived experience of homelessness;	1 Point
At least 25% of the applicant's staff OR 25% of staff of this CoC-funded project will have lived experience of homelessness (not including temporary, contract, or stipend-based roles);	1 Point
The applicant will dedicate resources to support community advocacy by participants (e.g., stipends for participant advocacy work, public speaking skills development, etc.);	1 Point
The applicant's hiring policies and approaches (e.g., job descriptions and/or qualifications, peers support positions, on-the-job-training, outreach/recruitment strategies, etc.) will be designed to prioritize hiring and retention of people with lived experience of homelessness, including equitable compensation for peer/lived experience work.	1 Point

• Additional Strategies (eligible for max 2 points)

The applicant will administer satisfaction or feedback surveys to participants in this project.	1 Point
The applicant will use client focus groups which include participants in this project.	1 Point

3 Points: The applicant must describe how they will respond to the feedback, which may include but is not limited to any of the following:

- Exploring feasibility of changes in response to the feedback,
- Communicating with agency leadership and/or board of directors about the feedback,
- Communicating with participants about follow-up efforts in a feedback loop, and/or
- How decisions will be made to make changes or not make changes based on the feedback.

	THE TECHNICAL THE
Question 23 is complete in providing a response on how they will respond to feedback and includes at least one of the following:	3 Points
 Exploring feasibility of changes in response to the feedback, Communicating with agency leadership and/or board of directors about the feedback, Communicating with participants about follow-up efforts in a feedback loop, and/or How decisions will be made to make changes or not make changes based on the feedback. 	
Question 23 is not complete and does not include one of the following:	0 Points
 Exploring feasibility of changes in response to the feedback, Communicating with agency leadership and/or board of directors about the feedback, Communicating with participants about follow-up efforts in a feedback loop, and/or How decisions will be made to make changes or not make changes based on the feedback. 	

HUD Criteria for New Project Scoring	
Establish maximum points for each project type.	Permanent Housing (Joint TH-RRH, RRH, PSH) • 100 out of 100 maximum points (100%) Other New Project Types: • 100 out of 100 maximum points (100%)
Maximum points available for objective criteria – 33% are based on objective criteria for the project application	Permanent Housing (Joint TH-RRH, RRH, PSH) • 45 Points out of 100 (45%) Other New Project Types: • 45 Points out of 100 (45%)
Maximum points for system performance criteria with at least 20% of total points based on system performance criteria	Permanent Housing (Joint TH-RRH, RRH, PSH) • 29 out of 100 (29%) Other New Project Types: • 29 out of 100 (29%)
Provided points for addressing specific severe barriers to housing and services	Permanent Housing (Joint TH-RRH, RRH, PSH) • 15 Points (24%) Other New Project Types: • 15 Points (25%)
Data used from comparable database to score projects submitted by Victim Service Providers	Renewal Project Scoring Tool Chart Items indicated with ** in scoring tool includes Annual Performance Report (APR) data entered into Sage and generated from the local HMIS database or a Victim Service Provider comparable database.