

May 13th, 2025 | 1:30-3:30pm

Boston Avenue United Methodist Church 1301 S Boston Ave, Tulsa, OK 74119

Meeting Agenda

- 1. Leadership Council Meeting Introduction
 - a. Welcome & Call to Order, Beth Edwards-Svetlic
 - b. Roll Call, Amy Olsen
- 2. Discussion & Approval
 - a. April Minutes*
 - b. AWH4T ODOC ESG Standards of Operation*
 - c. NOFO --> Funding Task Group*
 - i. LC Sponsor: Claudia Brierre
 - d. Partner Agency Application**
 - i. Parent Child Center of Tulsa, Jenny Weber & Jennifer Buck
- 3. Lead Agency Updates
 - a. Data & Analytics Report, Olivia Denton Koopman
 - b. Legislative/Policy Report, Mark Smith
- 4. City of Tulsa Update, Emily Hall
- 5. Meeting Topics
 - a. Oklahoma Access to Justice Foundation, Katie Dilks
- 6. Meeting Wrap-Up
 - a. Public Comments
 - b. Next Meeting: ALL MEMBER Tuesday, June 10, 2025 (1-4pm at OSU-Tulsa)
- 7. Adjourn

^{*} Items to be voted on by Leadership Council in-person

^{**} Items to be voted on by Leadership Council electronically



May 13th, 2025 | 1:30-3:30pm

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Attendance

NAME	REPRESENTING	CATEGORY	
Ginny Hensley	Tulsa Housing Authority	Fixed Position, Appointed	
Emily Hall	City of Tulsa	Fixed Position, Appointed	
Mark Vancuren	Tulsa County	Fixed Position, Appointed	
Noe Rodriguez, Vice Chair	Tulsa Day Center	Provider Representative, Elected	
Claudia Brierre	INCOG	Fixed Position, Appointed	
Shay Stanfill	Cherokee Nation	Tribal Representative, Appointed	
vacant	Muscogee Creek Nation	Tribal Representative, Appointed	
Sarah Grounds	City Lights Foundation	Provider Representative, Elected	
Beth Edwards-Svetlic, Chair	Youth Services of Tulsa	Provider Representative, Elected	
Ben Naifeh	Participant Advisory Group	Consumer Representative, Elected	
vacant	Youth Advisory Board	Consumer Representative, Elected	
Lauren Sherry	QuikTrip Corporation	Business/Commerce Representative, Invited	
Elizabeth Hall	Burnstein Family Foundation	Funder Representative, Invited	
Jesse Guardiola	Tulsa Area United Way	At-Large Representative, Invited	
vacant		At-Large Representative, Invited	
Stephanie Horten	JusticeLink	At-Large Representative, Invited	
Richard Alexander	Tulsa Police Department	At-Large Representative, Invited	

^{*}Signifies 2nd term



April 8th, 2025 | 1:30pm

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Meeting Minutes

- 1. Leadership Council Meeting Introduction
 - a. Beth Edwards-Svetlic called the meeting to order
 - b. Amy Olsen, Roll Call
 - c. Board Update, Rhonda Clemons (Cherokee Nation) is stepping down and Shay Stanfill has been appointed in her place.
- 2. Discussion & Approval of:
 - a. Approval of March Minutes
 - i. Beth Edwards-Svetlic called for a motion to approve March minutes. James Rea moved to approve. Jessie Guardiola seconded the motion. Motion carried.
 - b. Partner Application**
 - i. Healthy Minds Policy Initiative Zack Stoycoff
 - 1. Founded in 2019 by the Zarrow Foundation to transform mental health policy in the state of Oklahoma through offering sound policy guidance and support to legislators, lawmakers, and local officials, specifically in Tulsa.
 - 2. Beth Edwards-Svetlic called for a motion to approve the Partner Agency Application with an electronic vote. James Rea moved to approve. Noe Rodriguez seconded that motion. Motion carried.
- 3. Lead Agency Updates
 - a. Data & Analytics report (Oliva Denton Koopman)
 - i. Notable increases in evictions and first-time homelessness. Efforts are underway with community partners to prevent first-time homelessness through diversion programs.
 - ii. The average wait time on the by-name list is about 250 days, with 2025 seeing an increase to 270 days.
 - iii. 3,000 individuals reported homelessness experienced in the last three months, with 1,300 qualifying as chronically homeless needing permanent supportive housing.
 - iv. Most exits from homelessness are rapid rehousing (about one-third), rental subsidies (20%), permanent supportive housing (15%), family reunification (15%), and exits without subsidy (12%).
 - b. Legislative/Policy Report (Mark Smith)
 - i. Senate Bill 128, Eviction Timeline Extension
 - 1. This bill passed the Senate, now in the House Committee on Local Judiciary extending the hearing timeline from 5 days to 10 days.
 - 2. This bill provides tenants more time to respond, encourages landlords to work with tenants, and helps courts manage high eviction volumes.
 - ii. House Bill 1764, Encampment Ban Expansion



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- 1. This will expand the ban on encampments to county and municipal lands across the state. Currently, this bill is referred to the Senate Committee on Local and County Government.
- The concern is the Opt-out provision puts pressure on local communities, and a blanket ban without support services is not effective in addressing homelessness.
- iii. Senate Bill 484, Shelter Spacing Restrictions
 - 1. Initially banned new shelters in municipalities with less than 300,000 people; now restricts new shelters within 3,000 feet of schools. This bill passed the Senate by one vote, now in the House Committee on Local Government.
 - 2. The concern is that this will limit local communities' ability to provide shelter, impact families and children needing shelter access, and could lead to unsafe conditions for homeless individuals.
- iv. Senate Bill 740, Mental Health Detention
 - Adjust the definition of a person requiring treatment for mental health issues, allowing law enforcement or mental health practitioners to issue emergency detention orders for homeless individuals.
 - 2. The concern here is that this bill could lead to the detention of homeless individuals simply for being homeless, potentially impacting federal grant eligibility and increasing strain on community resources.

4. City of Tulsa Update

- a. Emily Hall, Senior Advisor Homelessness
 - City departments are collecting data on encampment locations and working closely
 with organizations and outreach teams to ensure a coordinated approach, emphasizing
 intensive outreach and access to shelter.
 - ii. The Mayor's Executive Order focuses on increasing shelter space, while efforts are underway to bring more affordable and permanent supportive housing units online to ensure individuals receive the necessary support to stay housed.
- b. Gene Bulmash, Senior Advisor- Housing
 - The city is working on implementing the \$75 million Improve Our Tulsa initiative to address the housing crisis. This includes collecting developer input to prioritize funding categories and potentially bonding forward some of the funds to accelerate housing development.
 - ii. Efforts are underway to finalize the process for new shelter operations and complete construction, intending to have facilities ready by late summer.
- 5. Meeting Topic, Stefanie Menting & Catrice Brantley (ConnectFirst)



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- a. The initiative aims to disrupt intergenerational poverty through four main goal areas: healthy births, positive child development by age three, kindergarten readiness, and third-grade success. Collaboration with various partners is essential to achieve these goals.
- Connect First focuses on enabling access to programs and services that nurture strong brain development and adult-child experiences, helping children and families achieve successful life outcomes.
- c. The Tulsa Health Department and Connect First programs have bilingual Spanish-speaking family advocates and nurses to ensure Spanish-speaking families receive adequate support. They also collaborate with organizations like El Centro and Mental Health Association to provide services to undocumented immigrants.

6. Meeting Wrap up

- a. Public Comments Update, Beth Edwards-Svetlic
 - i. Starting next month, a new process for signing up for public comments at A Way Home for Tulsa Leadership Council meetings will be implemented. Attendees can sign up using a QR code, with requests due by 5 p.m. the Monday before the meeting to ensure time is allotted for everyone to share their comments.
- b. Public Comments
- c. Next Meeting-May 13th, 2024, 1:30-3:00 PM
- 7. Adjourn



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Attendance

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\boxtimes	Ginny Hensley	Tulsa Housing Authority	Fixed Position, Appointed	
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OK-501 Tulsa City and County Emergency Solutions Grant Program Funding (Oklahoma Department of Commerce) Standards of Operation

Revised May 6, 2025

Pending Approval

Purpose

In this document, AWH4T outlines the process to facilitate a coordinated, equitable, and outcomeoriented community process for the solicitation, review, rank, selection of project applications with the aim of ending homelessness in Tulsa City and County utilizing funds made available through the U.S. Department of Housing & Urban Development (HUD) Emergency Solutions Grant (ESG) Program, as administered by the Oklahoma Department of Commerce (ODOC).

Background

The Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act was signed in 2009, consolidating many of HUD's homelessness assistance programming and reauthorizing the Emergency Solutions Grant (ESG) Program and codifying the Continuum of Care process. Per HUD, the ESG program is designed to assist people with quickly regaining stability in permanent housing after experiencing a housing crisis and/or homelessness (HUD, ESG Program). In Oklahoma, the state ESG program is administered by the Oklahoma Department of Commerce (ODOC) Office of Community Development. Since 2019, A Way Home for Tulsa (AWH4T) has been the HUD-recognized CoC for Tulsa City and County, coordinating homelessness service.

Statutes & Regulatory Requirements

• ESG Program Interim Rule: 24 CFR Part 576

CoC Program Interim Rule: 24 CFR Part 578

 State of Oklahoma Department of Commerce Emergency Solutions Grant (ESG) Implementation Manual (2024-10-01)

ODOC Standards

AWH4T will adhere to all requirements of participating CoCs, set by ODOC in the ESG Implementation Manual 2024, section II.E.

Roles & Responsibilities

Role	Responsibility		
Oklahoma Department of Commerce (ODOC)	The Oklahoma state government agency responsible for administering and monitoring state-wide ESG funding.		
Leadership Council (LC)	The CoC's governing board for the AWH4T. Leadership Council is responsible for designating the entity to serve as the CoC Lead Agency and Collaborative Applicant, creating task groups and approving the Consolidated Application and Final Project Ranking before it is submitted to HUD by the Collaborative Applicant entity.		
Housing Solutions (HS)	The CoC Collaborative Applicant and Lead Agency designated by the Leadership Council. The agency responsible for facilitating the activities needed to submit a complete and successful application to HUD as a part of the nation-wide competitive funding competition.		
Funding Task Group (FTG)	A standing body of the AWH4T LC, which considers funding opportunities, sets priorities, determines strategy, and approves materials related to funding competitions.		
Reviewers	Volunteers from each CoC who will consider applications, reviewing and scoring each based on the application's adherence to state and federal criteria.		
Appeal Panel (AP)	Three nonconflicted members selected from the CoC Leadership Council who are responsible for determining the results of an appeal during the funding competition. One of the three members selected must represent the YAB or PAG voting seat.		

Allocation of Funding

Funding Determination

The amount of funding made available for this competition will be announced by ODOC, in accordance with HUD determinations of need for the geographic area, calculated using the criteria outlined in ODOC ESG Implementation Manual 2024, Section II.I.1.

Funds must meet at minimum the 60% (Shelter) / 40% (Housing) spending regulations of the ESG Program, with at least forty percent (40%) of the ESG total awarded amount in Housing-related components (Rapid Rehousing and Prevention together).

Strategy & Priorities

AWH4T will rank projects competitively based on their alignment with the strategic goals and priorities of federal, state, and local authorities.

HUD Strategic Priorities

- Identification/prioritization of community needs and assessments
- Clients' successful movement towards self-sufficiency
- Development of Continuum of Care Participation
- Performance Measure Results and Reporting

Statewide Performance Measures

- Number of persons that exit ESG programs that are not Homeless Prevention into permanent housing.
- Number of persons in Homeless Prevention exiting to permanent housing.
- Total number of persons served.
- Total number of persons with income at exit or end of grant year.

Performance Measures must be recorded and tracked in accordance with standards outlined by ODOC (ODOC ESG Implementation Manual 2024, II.G.2.)

AWH4T Strategic Priorities

- Alignment with AWH4T 2025-2029 Strategic Plan goals
- Ability to enhance local system performance:
 - The extent to which programs are running at capacity based on occupied units/served persons;
 - The extent to which programs are able to spend down their grant amount; and
 - The extent to which participants achieve housing stability, i.e., retain or exit to permanent housing for permanent supportive housing and exit to permanent housing for rapid rehousing and transitional housing.

Eligible Applicants & Activities

Eligibility for application and activities included in the scope of this funding is determined by ODOC/HUD and detailed in the ODOC ESG Implementation Manual 2024, section II.B-F. Funds may only be used to serve households within Tulsa County geographic area but outside of the City of Tulsa ESG Entitlement area, as defined on this map, INCOG ARCGIS. Applicants must either be a current CoC-member, or actively in the application process, and adhere to AWH4T Service & Outcome Standards, including the utilization of the Homelessness Management Information System (HMIS).

Release of Funding Information

Information regarding the opportunity will be published on the Housing Solutions/AWH4T website, distributed to the AWH4T community via email, and presented at one or more AWH4T Leadership Council meetings during the competition timeline.

Redistribution of Funds

In the event that no applications are received, or no applications meet threshold requirements, the FTG will convene to discuss and return the funds to ODOC for redistribution to another CoC. In the event that ODOC decides to re-solicit applications for the funds, AWH4T will participate in compliance with procedures set by ODOC.

Housing Solutions will compile a Funding Recommendation letter outlining this determination in accordance with the procedures for Application Process listed below.

Application Process

Submission for Review

1. All grant applications must be submitted electronically through ODOC's OKGrants.gov.

Review & Ranking

- 2. After applications are submitted into OKGrants, ODOC will train selected Reviewers in accordance with ODOC procedures. The Scoring criteria will not be released to the Reviewers until after the application deadline.
- 3. There will be three (3) Reviewers assigned to every eligible application. The two (2) highest scores will be averaged for the CoC Governing Board to use to make final funding recommendations.
- 4. ODOC will provide reviewers with a deadline to score applications.
- Once Housing Solutions has received applications and their scores from ODOC, representatives from the agency will conduct a review of the applications and compile information to present to the FTG.

Selection

- 6. Once the applications have been reviewed, Housing Solutions will convene the FTG to evaluate projects for adherence to local priorities and performance goals. If multiple projects have been submitted, exceeding the amount of funding available, the FTG will rank projects based on:
 - a. Score determined by ODOC;
 - b. Satisfaction of the threshold requirements, as determined by Housing Solutions' review of applications; and/or
 - c. Furtherance of AWH4T strategic goals and system performance.

7. Housing Solutions will draft a Funding Recommendation letter indicating the determination made by the FTG. Applicants will be notified of this initial determination and offered an opportunity to appeal, if applicable.

Appeals

The AWH4T FTG Funding Recommendation will be presented to Leadership Council for approval. Appeals may be submitted as outlined below. If an appeal is filed and accepted, the Appeal Panel will adjust the Preliminary Priority Ranking Listing based on the results.

Who May Appeal

An agency may appeal the AWH4T FTG Funding Recommendation if the Panel determination results in the project not being funded, in whole or in part.

Basis for Appeal

An appeal must relate to specific criteria mentioned throughout the Standards of Operation document. All appeals must be based on the information submitted by the application due date. No new or additional information will be considered. Responses or data not included with the application are not a valid basis for appeal.

Appeal Submission

Any agency desiring to appeal must contact Housing Solutions to submit its formal appeal to the decision regarding their exclusion from (or the terms of their inclusion in) the ESG Funding Recommendation.

The formal appeal must consist of a short, clear, written statement (no longer than one page) of the agency's appeal of the FTG decision. The statement can be in the form of a letter, a memo, or email.

8. The Formal Appeal must be emailed (nofo@housingsolutionstulsa.org).

Appeal Consideration

- 9. If an appeal is filed, the Appeal Panel will meet (by telephone, video conference, or in person) with an executive-level representative(s) of the agency to discuss the issue(s) at an appeal hearing within 2 business days of the appeal being received.
- 10. The Appeal Panel will inform appealing agencies of its decision within 1 business day.
- 11. If an appellant agency is not satisfied with the determination of the Appeals panel, the agency may submit an appeal directly to ODOC, per provided instructions.

Final Approval

12. The FTG will submit the Funding Recommendation letter to the AWH4T LC for consideration and approval. If an appeal is filed and accepted, this recommendation will reflect the appeal determination.

- 13. Once approved, Housing Solutions, on behalf of AWH4T, will submit the Funding Recommendation letter to ODOC listing the applicants that are being recommended for funds and the dollar amount being awarded equaling the dollar amount allocated to the CoC.
- 14. ODOC will then conduct a Pre-Award Risk Assessment. The results of this survey will determine if an applicant is a Low, Medium or High Risk and will help determine any additional special conditions that will be added to the Applicant's contract. First time applicants that are awarded funds will be automatically scored as a "High Risk" and will have special conditions added to their contract, including additional Technical Assistance, monitoring and submitted source documentation with every expense report.
- 15. ODOC will either approve the CoC's recommendation for funds or amend/refuse funding to applicants for, but not limited to:
 - a. Receiving less than 50% of the total points available for the application from at least two (2) of the three (3) application reviewers;
 - b. Scoring 100 or more on an ESG Risk Assessment (Scores of 0-29 is Low Risk, 30-59 is Medium Risk, and 60 and above is High Risk);
 - c. Receiving a High-Risk assessment score more than two consecutive ESG funding years in a row (not including the first application year);
 - d. Not meeting all ESG threshold requirements; and/or
 - e. Requesting ineligible expenses in their budget not found by the Reviewers.
- 16. ODOC will send award letters to subrecipients with final instructions regarding how contracts are initiated in OKGrants.

AWH4T Partner Agency Application

Agency Information

Name: The Parent Child Center of Tulsa

Address: 1421 S. Boston Ave., Tulsa, OK 74119

Website: https://www.parentchildcenter.org/

Phone: 918-599-7999

Type: Non-Profit (501c3)

Faith-Based?:

Mission/Vision: To prevent child abuse and neglect through

education, treatment, and advocacy.

Reason for Joining AWH4T: As a Family Resource Center, we work closely with

clients and the community to ensure needs are met in order to prevent child abuse and neglect. We help clients and the community navigate to needed resources and through becoming a partner with A Way Home for Tulsa, we will have additional access to services and partners to assist clients and community

members who present with housing needs and

instability.

of LC Meetings Attended: 2

Services Provided: Advocacy (client); Advocacy (policy); Education;

Family & Protective Services; Harm Reduction; Housing Navigation Services; Mental and/or Behavioral Health Services; Transportation Assistance; Concrete Supports - diapers, wipes, formula, hygiene and safety items; Youth and Young

Adult Specific Services

Subpopulation focus?: BIPOC; Child Welfare-Involved; Families; Mental and

Behavioral Health; Youth and Young Adults; We specialize in working with families with young

children, ages 0-5; Justice Involved

Relationship to homelessness

services:

Agency serves people experiencing homelessness,

but it is not primary function.

Scope & Structure

Agency Operation Area(s): Oklahoma (state-wide), including Tulsa City/County

> (Some programs can work with families outside of Tulsa County, ie. Fatherhood Today program is

statewide.)

CoC Program Funding: Agency does not receive and has never received HUD

CoC Program funds.

Other Government Funding: ARPA, maybe others, unsure

Leadership team reflects the racial, ethnic, and linguistic diversity of the clients

served?:

Organization's board reflects the racial, ethnic, and

linguistic diversity of the clients served?:

Organization has a diversity, equity, and inclusion policy?

homelessness?

Yes

Yes

Yes

Organization employs people

with lived experience of

Unsure

Anyone in the leadership identifies as Black/African

American or

Indigenous/Native American?

Anyone in leadership of your organization identifies as

LGBTQIA+?

Prefer not to answer

Prefer not to answer

Agency Contacts

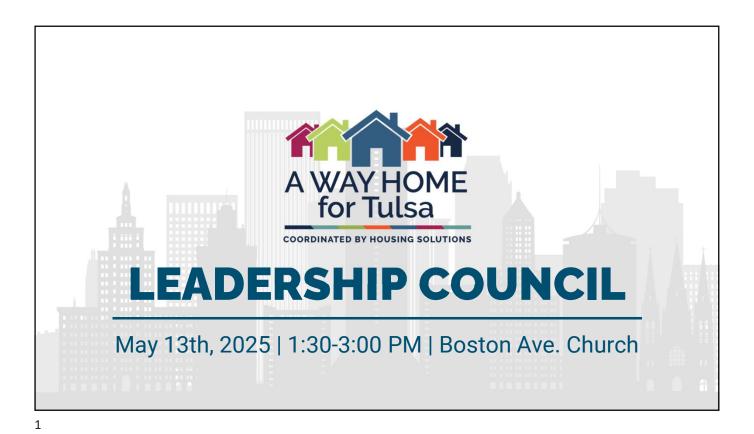
Agency Leader Name Melanie Anderegg Agency Leader Title President & CEO

Agency Leader Email <u>manderegg@parentchildcenter.org</u>

Secondary Contact Name: Jennifer Buck

Secondary Contact Title: Community Alignment Manager

Secondary Contact Email: jbuck@parentchildcenter.org

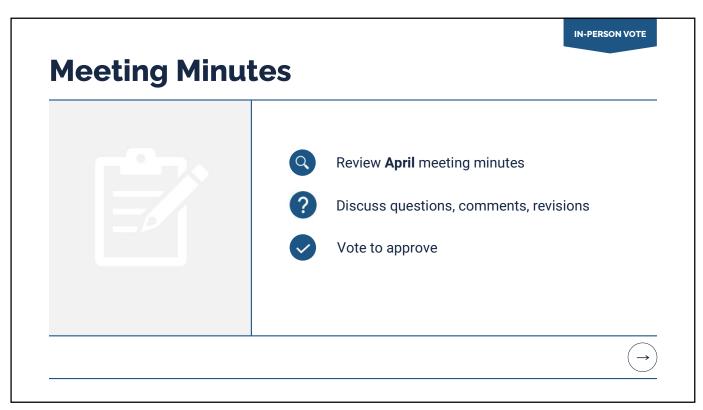


Agenda

- Meeting Introduction
 - Welcome & Call to Order, Beth Edwards-Svetlic
 - o Roll Call, Amy Olsen
- Discussion/Approval of:
 - April Minutes
 - ESG Standards of Operation
 - NOFO/Funding Task Group
 - Partner Agency Application

PLEASE SCAN HERE TO SIGN IN





IN-PERSON VOTE

ODOC ESG Standards of Operation

Drafted to meet **Oklahoma Department of Commerce (ODOC) standards** for participating CoCs, should anyone apply for the available funds.

These Standards of Operation:

- Are based on structure of the AWH4T HUD CoC Program Funding Competition Standards of Operation
- Include process for considering applications and returning results to ODOC
- Need to be approved in order to consider/accept applications via ODOC

IN-PERSON VOTE

Task Group Updates

NOFO

Proposed changes:

- Make standing task group, rather than tied to CoC Program Funding Competition
- Change name to "Funding Task Group"
- Scope to include all funding opportunities regarding homelessness system of care initiatives (ESG, YHSI, etc.)

Sponsor: Claudia Brierre

Champions: Len Dittmeier, Amy Olsen

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DIGITAL VOTE

Partner Agency Applications

Parent Child Center of Tulsa

Mission

To prevent child abuse and neglect through education, treatment, and advocacy.

Reason for Joining AWH4T

As a Family Resource Center, we work closely with clients and the community to ensure needs are met in order to prevent child abuse and neglect. We help clients and the community navigate to needed resources and through becoming a partner with A Way Home for Tulsa, we will have additional access to services and partners to assist clients and community members who present with housing needs and instability.

Lead Agency Updates



- Data & Analytics Report, Olivia Denton Koopman
- Legislative/Policy Report, Mark Smith



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System Performance Measures (SPMs)



The McKinney-Vento Act emphasizes treating homeless services as a coordinated system, not as isolated programs or funding streams.



Communities must now measure how well their entire homeless response system performs, not just individual programs.



HUD uses specific criteria to evaluate and fund CoCs based on their system-level performance.



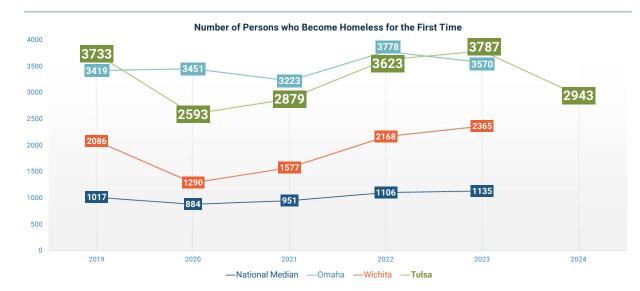
CoCs must work with local stakeholders to track progress and report results to HUD regularly.

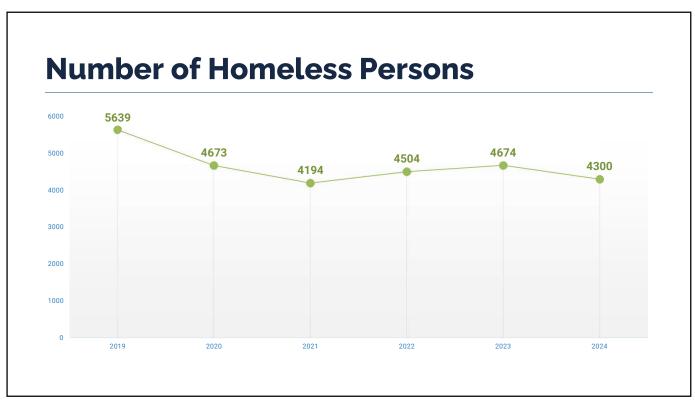


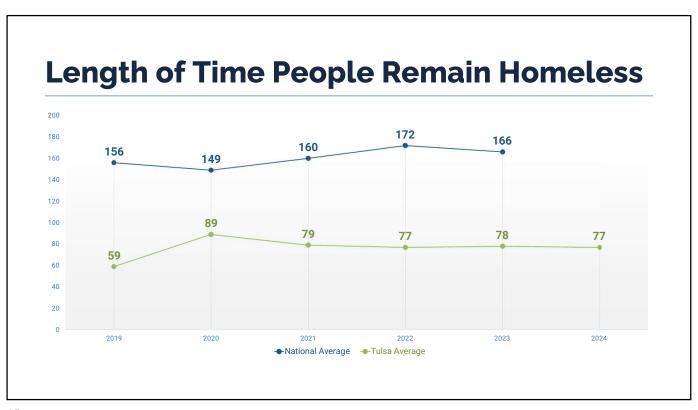
CoCs also support local governments in completing required homeless planning documents (Consolidated Plans), and HUD uses this data in funding decisions and national assessments.

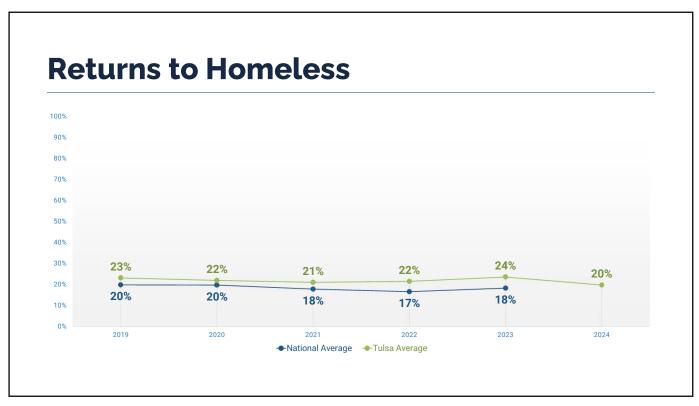
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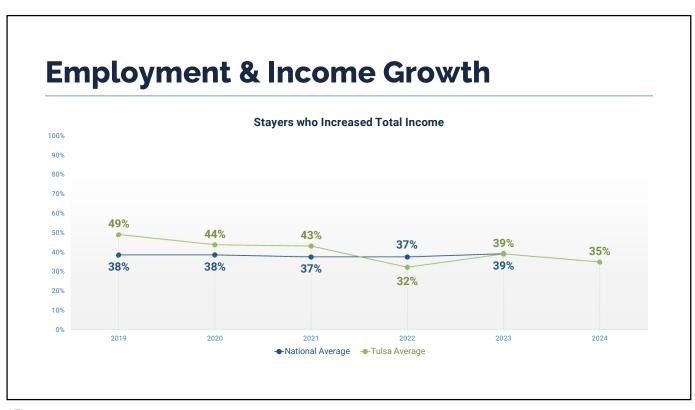
First Time Homelessness



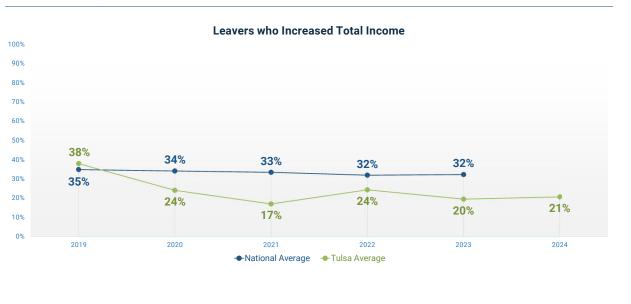




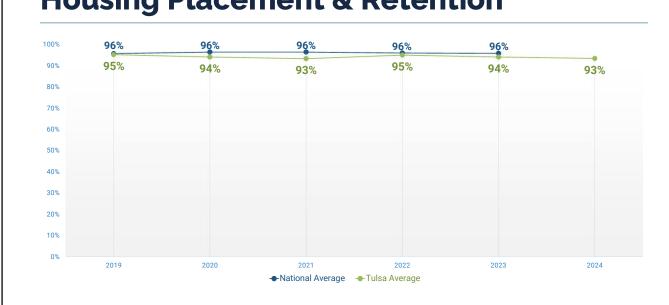








Housing Placement & Retention



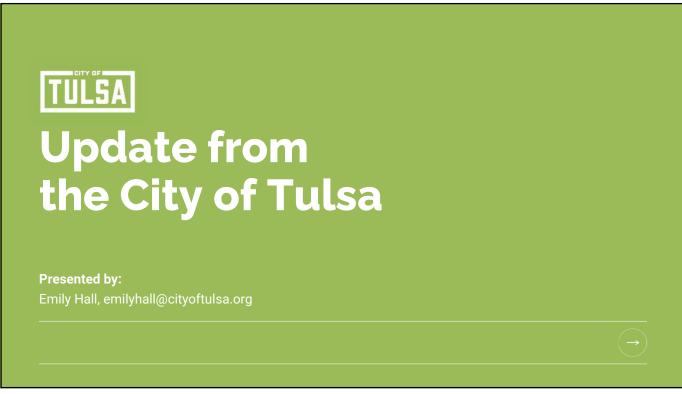
Policy Report

- State bills/policies
- Federal bills/policies

Contacting Your Lawmakers

- Find your district/representatives here: OK Voter Portal
- Contact information:
 - State Senators / State Reps
 - US Senators: Mullin + Lankford
 - US Representatives
- Keep it brief, relevant, and note how it will affect you and the people you serve
- Calling is always better, but email is fine too! (Check out 5 Calls)

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Agency Mission

The Oklahoma Access to Justice Foundation serves as a convener, collaborator, and advocate to *increase* meaningful participation in a civil justice system that is fair and accessible to all.

In pursuit of our mission, ATJ focuses our work on the areas of research, advocacy, community engagement, and *public legal information education*.



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The Problem

Our eviction system is built to be fast and easy for landlords, and legal resources are only available in complicated "legalese" English, so it's easy for people to feel overwhelmed and disempowered.



The Project

Make It Plain: Tenant Rights and Responsibilities Education

Educate

Five-part video series that covers essential topics about tenant rights and responsibilities.

Empower

Translating the content into five additional languages, ensuring that more Tulsans can access this vital information.

Enhance

Distribute the videos through multiple channels and partner organizations, ensuring the widest possible reach.

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Project Goals

Outcomes

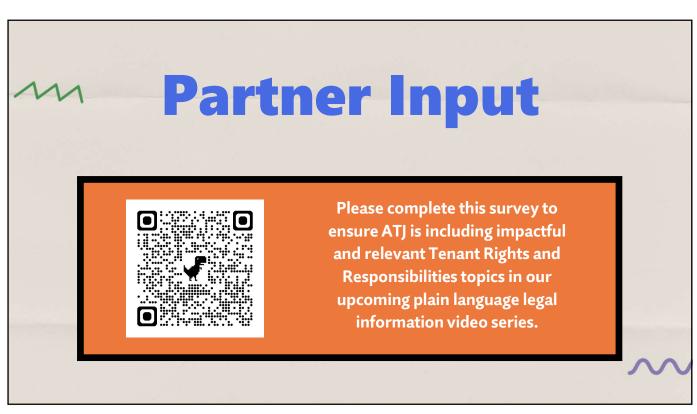
- Improved housing stability.
- Reduced legal risks.
- Increased tenant self-advocacy.

Deliverables

 5-part video series translated into 5 additional languages.

Process

- Subject matter experts.
- Plain language.
- Accessibility.
- Equity in delivery.





Meeting Wrap-Up

- Public Comments
- Adjourn

31

Public Comment



SCAN HERE TO SIGN UP

Comments:

• Evan Taylor, Pause4Paws

Adjourn

Next Meeting

- All-Member Meeting: Point in Time Count Release
- Tuesday, June 10th, 1-4pm
- OSU Tulsa Conference Center
- Please <u>register</u>! Space is limited.

PLEASE SCAN HERE TO SIGN IN

