



OK-501 Tulsa City & County 2025 Continuum of Care Program Competition Request for Proposals

Funding Available: [\\$10,862,261](#)

Grant Term: [1-5 years](#)

Location: Tulsa City and County, Oklahoma ([OK-501](#))

Applications Due: December 12th, 2025 @ 5:00pm Central Time via [Application Form](#)

Contact: nofo@housingsolutionstulsa.org

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Overview

Introduction

The CoC Program funding opportunity is a two (2)-part competition process, with a local competition administered by A Way Home for Tulsa (AWH4T), and a federal competition administered by the U.S. Department of Housing & Urban Development (HUD) and detailed in the [FY25 HUD CoC Program Notice of Funding Opportunity \(NOFO\)](#). The local competition will be administered in accordance with all applicable requirements issued by the U.S. Department of Housing and Urban Development and the procedures outlined in the [AWH4T CoC Program Competition Standards of Operation](#). This Request for Proposals (RFP) is open to any legally constituted non-profit, governmental, or Tribal entity that meets the minimum eligibility requirements (see Eligible Applicants section for more information).

Funding awarded through this AWH4T CoC Program Competition must be used to serve those within the CoC geographic area of [OK-501](#), which is primarily—but not exclusively—comprised of Tulsa City & County, Oklahoma.

All applicants should thoroughly review this document, the Standards of Operation, and the NOFO regarding eligibility, project design, application requirements, and federal funding process details.

Continuum of Care Program

Description

The Continuum of Care (CoC) program is a project of the U.S. Department of Housing & Urban Development (HUD); the CoC Program funds collaborative efforts across the country, each coordinated by a local Lead Agency, and supports municipal, state-wide, and regional coalitions in the development and implementation of a community approach to preventing and ending homelessness.

Authorized by subtitle C of title IV of the McKinney-Vento Homeless Assistance Act ([42 U.S.C. 11381-11389](#)), the Continuum of Care program's scope is outlined in [24 CFR Part 578](#). In summary, the CoC Program requires participating communities to:

- Bring together a wide variety of partners and systems (housing, child welfare, education, workforce development, criminal justice, behavioral and mental health, among others) to coordinate the community's homelessness response;
- Designate a HUD-approved organization to serve as Lead Agency, which coordinates CoC initiatives and serves as Collaborative Applicant in the CoC Program funding competition;
- Monitor program progress and community-wide data trends in order to direct resources appropriately and right-size the homelessness response system to community needs;
- Assess and address the needs of special populations at higher risk of homelessness, youth and young adults and survivors of domestic violence and human trafficking; and
- Develop and maintain a Strategic Plan for the community that assesses the needs of individuals and families experiencing homelessness, and targets programming to address those needs.

The CoC program competition is highly competitive, with communities funded based on adherence to

HUD priorities, performance, and outcome expectations.

See the [HUD Exchange CoC Program Binder](#) for more information.

Youth Homelessness Demonstration Program

The Youth Homelessness Demonstration Program (YHDP) is an initiative designed to reduce the number of youth and youth adults (YYA) experiencing homelessness. Key requirements of YHDP communities include: (1) form and support a Youth Action Board (YAB) comprised of local young people with experiences of homelessness and housing insecurity to lead the YHDP effort; (2) develop a Coordinated Community Plan (CCP) that outlines the community need, vision, and goals; (3) conduct a local funding competition to identify and accept new projects to serve youth and young adults; (4) implement new projects in alignment with CCP and YAB expectations; and (5) monitor projects throughout the initial two-year demonstration period to ensure alliance to community-determined goals. At the end of the initial demonstration period, YHDP projects and their funding renewals cycle into the CoC program.

After selection in 2022, AWH4T participated as a Round 6 community in YHDP. As a result of the 2023 AWH4T YHDP funding competition, five (5) new projects were selected and began operating in November of that year. In the sections that follow, instructions related to the YHDP program within the CoC Competition process apply **only** to these projects.

See the [HUD Exchange YHDP Information Hub](#) for more information.

Statutory Basis & Regulatory Oversight

The McKinney Vento Homeless Assistance Act, as modified by the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act in 2011, authorized the consolidation and expansion of several HUD homeless assistance programs under the Continuum of Care (CoC) program ([The HUD Homeless Assistance Grants: Summary, Congress.gov](#)).

The program is administered by HUD's Office of Community Planning & Development (CPD), with direct coordination by the Office of Special Needs Assistance Programs (SNAPS).

The CoC Program Interim Rule at [24 CFR Part 578](#) outlines the requirements with which projects awarded funds through the competition must comply. To be eligible for funding under this NOFO, applicants and projects must meet all statutory and regulatory requirements in the CoC Program Interim Rule, statute, and NOFO. Applicants can obtain a copy of the Act and the CoC Program Interim Rule on the HUD Exchange website (<https://www.hudexchange.info/>) or by contacting the NOFO Information Center at 1-800-HUD-8929 (483-8929).

See the [HUD Exchange CoC Program Toolkit: Law, Regulations, and Federal Register Notices](#) for more information.

Funding Competition

Annually, HUD is required to conduct a competition for the allocation of CoC Program funding. The CoC Program Competition is a two (2)-part process, with a local competition facilitated by each CoC, and then a national competition wherein CoCs are competitively assessed by HUD.

Key Changes

HUD has made several changes to the NOFO process from the previous cycle. Please see the Understanding the FY25 NOFO section of the Housing Solutions website for more information.

Community Context

A Way Home for Tulsa (AWH4T) is a coalition of over 60 member organizations who systematically plan and implement strategies to make homelessness within Tulsa City & County rare, brief, and non-recurring. The AWH4T governing body, Leadership Council, oversees these coordinated efforts across the community and is representative of the geography and composition of the Continuum of Care (CoC). The Leadership Council must approve one entity as the designated Collaborative Applicant (also known as the Lead Agency) for the CoC Program Competition. The Center for Housing Solutions, Inc. (Housing Solutions), as the designated Lead Agency and Collaborative Applicant, is responsible for coordinating local competitive funding competitions on behalf of the community to receive HUD awarded federal funds dedicated to ending homelessness.

In 2011, Congress authorized HUD to implement the CoC Program to support communities in ending homelessness through a collaborative, coordinated approach. Tulsa was first awarded CoC Program funds soon after that initial authorization, and the community has gradually increased its CoC Program supported services since that time. In 2022, HUD selected AWH4T to participate in the Youth Homelessness Demonstration Program (YHDP), which expanded housing and services to unaccompanied youth and young adults under the age of 25 who are experiencing or at imminent risk of homelessness.

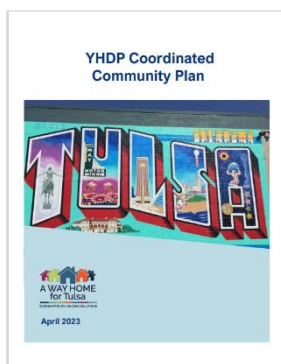
AWH4T Strategic Vision

Applicants, new and returning, must be familiar with goals and concepts included in the AWH4T Strategic Plan and CCP (for YHDP projects) when designing, submitting, and executing projects through the CoC program:



The 2025-2029 Strategic Plan is AWH4T’s comprehensive vision for addressing homelessness in Tulsa. Following on the work of the 2020-2024 Strategic Plan, this collaboratively developed document outlines progress made, current community needs, goals for addressing homelessness, and action steps to be taken in the coming years.

Access the AWH4T 2025-2029 Strategic Plan [HERE](#)



As part of the YHDP opportunity, AWH4T developed a Coordinated Community Plan (CCP), which provides important information regarding the needs of local young people experiencing homelessness, the goals and necessary action steps identified by our planning coalition, and how YHDP-designated funds are to be used to support our community’s efforts to end youth homelessness.

Access the AWH4T 2023 Coordinated Community Plan [HERE](#)

Competition Details

Full details on the structure, key figures, and procedures for the operation and oversight of the AWH4T CoC Program Competition can be found in the [AWH4T CoC Program Competition Standards of Operation](#).

Funding Scope

Funding Available

Annual Renewal Demand (ARD): \$8,562,705

Tier 1: \$2,568,812

Tier 2: \$3,694,337

Permanent Housing Maximum: \$2,568,812

Funding available for new projects includes:

- CoC Bonus (new projects, including expansion): \$1,712,541
- DV Bonus (new DV projects, including expansion): \$587,015
- Current Reallocation* (unrestricted): \$704,293

Grant Term

Each selected project will be awarded for a term that adheres to the requirements in sections IV.D.2-3, typically a one-year (12 month) term[†] and execute annual grant agreements directly with HUD. The project award timeline is defined by HUD and is subject to change.

Unless an extension request is filed and granted by HUD, all CoC Program grant funds must be spent down by the end of the executed grant agreement. Unspent funds cannot “rollover” to the next grant term but will instead be recaptured by HUD for re-distribution at its discretion.

Requirements

Eligible Applicants

Eligible applicants for CoC Program funds include nonprofit housing and/or supportive services organizations, public housing authorities (PHAs), Tribes and Tribally Designated Housing Entities (TDHEs)[‡], and other public agencies. Individuals and for-profit entities are ineligible to apply or receive funds. Applicants must meet all eligibility standards for CoC Program funding applicants, as outlined in section II.A of the NOFO.

* Reallocation amount may increase after the opening of the competition if renewing applicants choose to reallocate some part of their existing projects. In that event, notification of the change will be posted to the Housing Solutions website.

[†] Projects may have shorter or longer grant terms, depending on the project type, size, and structure. Grant terms other than 12 months must be approved by the Collaborative Applicant and HUD.

[‡] Tribes and Tribally Designated Housing Entities (TDHEs) are eligible to participate in the CoC Program, but cannot administer rental assistance funds, per the Consolidated Appropriations Act of 2021.

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Federal Eligibility Criteria:

- Must be an eligible entity type:
 - State Government;
 - County Government;
 - City Government;
 - Special District Governments;
 - Native American tribal governments (Federally recognized);
 - Public Housing Authorities (PHAs)/Indian Housing Authorities;
 - Native American tribal organizations (other than Federally recognized tribal governments);
 - Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education; or
 - Faith-based Organizations (in compliance with Appendix A to Subpart A of Part 5, Title 24).
- Satisfy all [General Statutory and Regulatory Requirements Affecting Eligibility for HUD's Financial Assistance Programs](#), including an active SAM.gov registration.

Local Eligibility Criteria:

- Adhere to the policies and procedures of the AWH4T Service Standards and Data Standards;
- Adhere to applicable Fair Housing law and Equal Access Rule requirements;
- Utilize recommendations from the Lead Agency, Task Groups, Committees, and/or Leadership Council to improve the project and overall impact;
- Involve people with lived experience (PLE) in the design, implementation, and evaluation of project services. Including adding PLE into leadership roles;
- Have experience or capacity serving people of varied backgrounds and experiences, including individuals with disabilities, unaccompanied youth, and families;
- Provide (directly or through partnership with training providers) initial and ongoing training to ensure staff competency and qualifications to effectively serve people experiencing homelessness; and
- Maintain membership in AWH4T per the standards outlined in the [AWH4T Membership Charter](#), including participation in continuous quality improvement processes, special initiatives, and AWH4T sub-groups, as needed.

Financial Management

Applicants must have processes in place which are compliant with [2 CFR Part 200](#) to ensure spenddown of grant funding is responsible, thoroughly documented, and complete by the end of the grant term. All projects and applicants will be evaluated for risk as part of the competition process using the criteria outlined in [HUD CPD Notice 2023-08 – CoC Program](#). Applicants, or subrecipients, who are debarred from doing business with the federal government are ineligible to apply for these funds.

Funds will be distributed as reimbursements via HUD's [eLOCCS system](#). Recipients must draw down funds at least once per quarter, with monthly draws preferred. Payments are usually processed within

1-3 business days.

Eligible Costs

Funding received through the CoC Program Competition is to be used in accordance with the CoC Program Interim Rule, NOFO, and all applicable local policies including the AWH4T Service Standards, HUD Homeless Management Information System (HMIS) Data Standards, and any other policies and procedures affirmed by the AWH4T Leadership Council.

HUD outlines eligible costs in 24 CFR 578.43 through 578.63 used to establish and operate projects under the following program components established at 24 CFR 578.37. Applicants are encouraged to carefully review the NOFO, particularly section IV.B. and the relevant section for their project type for details on eligible costs.

CoC Program funds must only be used to serve individuals and families who meet the eligibility criteria for the project type, as outlined by HUD in the CoC Program Interim Rule and detailed in this resource from HUD Exchange: [HUD Homelessness Definition and Recordkeeping Requirements](#). See the following Project Types & Design-Population & Service Delivery section for more information on participant eligibility by project type.

Projects may allocate no more than 10% of their funds for administrative expenses.

Renewing YHDP projects should also review section IV.B.1. YHDP projects will retain previously approved special activities (initially detailed in the [FY21 HUD YHDP NOFO Appendix A](#)) as noted in their existing grant agreements, and/or may apply to select previously unapplied for/selected special activities in compliance with the terms of the NOFO.

Matching Funds

Per CoC Program regulations, all project applicants must demonstrate the availability of matching funds for at least 25% of the requested amount, unless explicitly exempted under YHDP. Match may be documented as either [cash](#) or [in-kind](#). In-kind match must be comprised entirely of services, goods, or other expenses that are considered eligible costs under the CoC Program. [Program income](#) may, in limited circumstances, be used as cash match.

System Participation

Projects funded under the CoC Program must utilize key collaborative systems, administered by the local CoC. In order to better understand the CoC systems and processes, all staff for the funded projects must complete an AWH4T Continuum of Care 101 training and regularly meet with Housing Solutions to review data and compliance with CoC standards.

Homeless Management Information System

Projects must utilize the local Homelessness Management Information System (HMIS) database, or—if a Victim Service Provider (VSP)—a comparable database, to collect and report on all required project data per HUD definitions, following HUD mandated data entry standards for the CoC Program and specific project type. All staff must complete the AWH4T HMIS New User training and comply with any data quality standards.

Additional Information and Resources:

- HMIS Data Standards: [HMIS Data Standards - HUD Exchange](#)
- Understanding HMIS
 - [HMIS Requirements - HUD Exchange](#)

- [HMIS 101: Understanding the Interconnectedness of HMIS Data \(HUD Exchange\)](#)
- AWH4T Resources
 - [Data gathered from current AWH4T providers](#)

Coordinated Entry System

All projects must participate in coordinated entry, and the selection of program participants must be consistent with the CoC's coordinated entry process, as detailed in the [Service Standards](#). All project staff will complete the AWH4T Coordinated Entry System 101 training.

Policy Priorities

Federally, HUD is focused on providing funding to projects that increase housing availability and exceed federal performance standards. See the NOFO for more information.

Federal Priorities

All projects funded by the HUD CoC Program should align with HUD's homelessness policy priorities (NOFO III.B.):

- Ending the Crisis of Homelessness on Our Streets;
- Advancing Public Safety;
- Promoting Self-Sufficiency;
- Improving Outcomes;
- Minimizing Trauma;

Local Priorities

- Build permanent housing capacity
- Increase outcomes for System Performance Measures (SPMs):
 - Minimize returns to homelessness
 - Ensure fair and consistent program placement/retention, regardless of participant circumstance or background
 - Increase/maintain income and benefits
- High fidelity to core principles and best practices
- Collaboration with PHAs/utilization of vouchers and health care partners

Project Types & Design

Population & Service Delivery

Eligible Populations

Per section III.G.10. of the NOFO, CoC Program funding can serve individuals and families who meet the criteria of HUD's homelessness definition, in accordance with the requirements of their project and funding type. The primary definitions of homelessness covered by this Program are:

- **Category 1, Literal Homelessness:** Individuals and families who live in a place not meant for human habitation (including the streets or in their car), emergency shelter, transitional housing for people experiencing homelessness, and hotels paid for by a government or charitable organization.

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- **Category 2, Imminent Risk of Homelessness:** Individuals or families who will lose their primary night-time residence within 14 days and have no other resources or support networks to obtain other permanent housing.
- **Category 4, Fleeing Domestic Violence:** Individuals or families who are fleeing or attempting to flee their housing or the place they are staying because of domestic violence, dating violence, sexual assault, stalking, or other dangerous or life threatening conditions related to violence that has taken place in the house or has made them afraid to return to the house, including trading sex for housing, trafficking, physical abuse, violence (or perceived threat of violence) because of the individual's sexual orientation, and who lack resources or support networks to maintain or obtain permanent housing.

| Project Type | Project Status | Eligibility Criteria |
|---|--|--|
| Permanent Supportive Housing (PSH) | Renewal | Category 1 or 4 + Chronic Homelessness |
| Rapid Re-Housing (RRH) | YHDP/Youth | Category 1, 2, or 4 |
| | Renewal, DV Bonus/Reallocation | Category 1 or 4 |
| Joint Transitional + Rapid Re-Housing (TH-RRH) | YHDP/Youth | Category 1, 2, or 4 |
| | Renewal, DV Bonus/Reallocation | Category 1 or 4 |
| Supportive Services Only-Coordinated Entry (SSO-CE) | New, YHDP/Youth | Category 1, 2, or 4 |
| | Renewal, DV Bonus/Reallocation | Category 1 or 4 |
| Supportive Services Only (SSO) – Street Outreach | New, YHDP Replacement | Category 1 or 4 |
| Supportive Services Only (SSO) - General | New, YHDP Replacement | Category 1, 2, or 4 |
| Supportive Services Only (SSO) - Host Home/Kinship Care | YHDP Replacement | Category 1, 2, or 4 |
| Transitional Housing (TH) | New, DV Bonus/Reallocation, YHDP Replacement | Category 1, 2, or 4 |

Table 1: Participant Eligibility

Chronic Homelessness

Chronic homelessness is defined as living in a place not meant for human habitation or other Category 1 situation for at least 12 months, either consecutively or on 4 separate occasions over the last 3 years, and having a disabling condition ([24 CFR 578.3](#)).

Sub-Populations

In addition to these project-level eligibility criteria, all projects must adhere to special “target population” eligibility requirements, if applicable; for example, YHDP projects may only serve unaccompanied young people under the age of 25. Projects may only limit eligibility to statutorily allowable target populations.

Per NOFO section III.G.10. youth-serving providers funded through this NOFO—whether a YHDP project, new, or renewal—may serve unaccompanied youth under 25 years of age (including households where a young person is the head of household) who are “living in unsafe situations” (see the NOFO for more details).

Project Structure & Case Management

Applicants must design projects to be cost-effective, sustainable, and able to serve as many participants as possible.

| Project Type | Avg. Case Worker / Participant Ratio | Max. Cost / Participant [§] |
|--|--------------------------------------|--------------------------------------|
| Permanent Supportive Housing (PSH) | 1:12 | \$27,000 |
| Rapid Re-Housing (RRH) | 1:15 | \$25,000 |
| Joint Transitional + Rapid Re-Housing (TH-RRH) | 1:15 | \$25,000 |
| Supportive Services Only-Coordinated Entry (SSO-CE) | 1:50 or N/A | \$2,000 |
| Supportive Services Only-Street Outreach (SSO-SO) | 1:30 | \$1,800 |
| Supportive Services Only-General (SSO) w/ Housing Focus | 1:30 | \$2,000 |
| Supportive Services Only-Host Home/Kinship Care (SSO-HH) | 1:25 | \$2,000 |
| Transitional Housing (TH) | 1:15 | \$24,000 |

Table 2: Project Structure

Staff Sustainability

A stable, supported workforce is key to successful implementation of housing programs. Organizations should have a strategy to ensure that program staff are equipped and supported in their work on this project, including how staff sustainability will be monitored, efforts to engage community stakeholders to improve pay/support, etc. Resources for building staff sustainability:

- [National Low Income Housing Coalition | Out of Reach Report/Calculator](#)
- [National Alliance to End Homelessness | Working in Homeless Services: A Survey of the Field](#)
- [National Alliance to End Homelessness | \\$4.8 Billion is Needed to Bring Homeless Services Salaries into the Modern Era](#)

Local Best Practices

The following evidence-based practices and topics are expected to be incorporated and utilized across all projects and ensure that services are following national best practices. Applicants must include how they will train staff and implement best practices throughout the application narratives and in other attachments or resources submitted as a part of the application process.

- Trauma-informed Care,
- Rapid Access to Housing,
- Participant Choice & Agency,

[§] Per twelve (12) month period; annually.

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- Recovery Orientation,
- Individualized, Person-Centered Approach,
- Social & Community Integration,
- Cultural Responsiveness & Humility,
- Fairness & Transparency,
- Multi-system Approaches,
- Motivational Interviewing, and
- Critical Time Intervention.

Priority Project Types

The Collaborative Applicant and Funding Committee approved local funding priorities to be used as a part of the CoC funding competition. Priorities were developed based on the unique service and housing needs of individuals and families in Tulsa experiencing homelessness and/or housing instability.

AWH4T will accept new project applications for:

- Transitional Housing,
- Supportive Services Only (SSO) Coordinated Entry,
- Supportive Services Only (SSO) Street Outreach, or
- Supportive Services Only (SSO) General, including, but not limited to housing search and placement services, and case management.

For information on eligible project types by funding source and population, applicants should refer to the NOFO section IV.D. and consult with Housing Solutions and Homebase.

AWH4T encourages renewing project applicants considering a new project application to consider consolidation, transition, or expansion, rather than an entirely new project, to ensure the CoC is effectively and efficiently utilizing administrative/supervisory resources.

Competition Process

Timelines and deadlines for the AWH4T competition are outlined in the Local Process Timeline available on the [AWH4T CoC NOFO webpage](#). Applicants must adhere to all deadlines specified.

Application Planning & Support

Applicants are encouraged to avail themselves of the resources and technical assistance offered by Housing Solutions and Homebase (contracted Technical Assistance) ahead of application deadline. Updates will be posted on the Housing Solutions website and publicized via the AWH4T newsletter.

All applicants are required to have a representative in attendance for the Applicant Orientation training offered by Housing Solutions and Homebase, as publicized on the Housing Solutions website/email notification(s).

SAM Registration

If you intend to apply as a new organization, you must [register with SAM.gov](#) as soon as possible to receive a Unique Entity Identifier (UEI) number. You will need the UEI number to create an account in [e-snaps](#), the platform through which applications are approved and sent to HUD. Please ensure you

register prior to working on your application materials as the registration can take up to 10 business days to complete.

Project Application Submission

All project applications are required to be submitted via the AWH4T CoC Program Competition Application Form (JotForm) online found on the [AWH4T NOFO Page](#) by the deadline detailed in the timeline.

After the close of the competition, selected projects will need to enter application information via e-snaps for consideration by HUD. New applicants should establish an e-snaps account and organization profile as soon as possible so as not to delay the submission process if selected. Information on how to establish an organizational profile and corresponding user account(s) can be found on the HUD Exchange [e-snaps landing page](#).

Applicants should review the Standards of Operation for project submission rules and limitations.

Application Form

All applicants must submit their application for consideration in the AWH4T CoC Program Competition by completing the FY25 [AWH4T CoC Competition Application form](#).

New Projects

Applicants submitting an entirely new project must use either the New-Bonus or New-DV Bonus process. See NOFO sections IV.D.1.c/g. and IV.D.1.e-f., respectively.

Transition, Expansion, & Replacement

Applicants with an eligible renewal project may submit a New-Transition application to replace an existing project with a new project type. The project to be replaced must be fully eliminated through the process, the ARA for the project to be replaced must match the total amount requested for the New-Transition project, and the recipient on both projects must be the same. Applicants submitting a New-Transition application are not required to, but may if they choose, submit a renewal application for the project to be eliminated by the proposed New-Transition project, however only one can be selected for funding. See NOFO section IV.D.1.l. for more information.

Applicants submitting a New-Expansion application are required to submit a corresponding renewal application. See section NOFO IV.D.1.j. for more information.

Applicants submitting a YHDP New-Replacement application must follow the processes outlined in the NOFO section IV.D.1.h.

Applicants with an eligible DV renewal project may apply to replace its project(s) through the DV Reallocation process. See the NOFO section IV.D.1.e-f.

Limitations

Applicants may not apply to combine any new project actions (Transition, Expansion, Replacement, etc.) in the same funding cycle.

Attachments

Project applications must either submit or have on file (from previous competitions) all the required attachments.

| | Title | Format | Required (New) | Required (Renewal) |
|-------|---|-------------|---|--------------------|
| i. | Project Budget | XLS or XLXS | x | x |
| ii. | Match Documentation | PDF | x | x** |
| iii. | Relevant Partnership Agreement(s) or Memoranda of Understanding (MOU) | PDF | x | |
| iv. | Documentation of Non-Profit or Eligible Entity Status | PDF | x | |
| v. | Organizational Chart , including project | PDF | x | |
| vi. | Organization Board of Directors | PDF | x | |
| vii. | Most recent Financial Audit(s) , or relevant Reviewed Financial Statements (if no audit is available) | PDF | x | x |
| viii. | Proof of Ownership or Lease (i.e. Site Control; if housing will be provided at a site-based location or construction/rehabilitation costs are requested) | PDF | Required at time of e-snaps submission to HUD | |
| ix. | Project Policies and Procedures, including Code of Conduct | PDF | Required at time of e-snaps submission to HUD | |

Table 3: Application Attachments

Attachment Naming Conventions

Attachments should be named consistently, include the applicant organization name, attachment type (bolded in the list above), and attachment detail, if there are more than one of that attachment type or it is otherwise relevant: i.e. “**Organization Name_Attachment Title_Detailed Title**”.

Example: a partnership agreement might be titled “Housing Solutions_Partnership Agreement_City of Tulsa” indicating the applicant name (Housing Solutions), type of attachment (Partnership Agreement) and with whom the agreement is executed (City of Tulsa).

Renewal Applications with New Information

Applicants with renewal projects should submit supporting documentation if any significant changes have been made to the attachments/information listed even if they are not explicitly required (i.e. major changes in organization structure, new location, etc.).

Project Evaluation

Threshold Review

Projects will need to meet the threshold requirements outlined in the NOFO Section V.A. All submissions will undergo a threshold review for completion and accuracy prior to being considered by the Rank & Review Panel.

New and renewing applicants are encouraged to seek technical assistance if they are unsure of their

** For YHDP projects with an accepted match exemption, match documentation is not required.

ability to meet any of these expectations.

Review & Ranking

Application materials will be scored and ranked by the AWH4T Rank & Review Panel. Scoring criteria and scoring tools have been developed to measure performance and capacity. The scoring criteria can be found in the Scoring Tool on the Housing Solutions website; applicants should review this tool for details how the Panel members shall evaluate projects for the initial ranking. HUD will have the final determination of CoC Program funding awards.

See the AWH4T CoC Program Competition Standards of Operation for review and ranking procedures.

Notification of Results

Project applicants will be notified via email if their applications have passed threshold review and if they will be included as part of the Preliminary Priority Listing. Applicants that submitted project applications which were rejected shall be notified of the reason for the rejection and have an opportunity to appeal the decision before the Final Project Ranking List is approved and submitted to HUD, in accordance with the Local Process Timeline and Standards of Operation.

Appeals

Rejected applicants will have an opportunity to submit an appeal in writing before the final Project Ranking is presented to Leadership Council and approved. The Appeal Panel will consider any valid appeals. If an appeal results in changes to the Initial Project Ranking, Housing Solutions will notify all ranked applicants of the change.

Approval & Publication

The AWH4T Leadership Council will approve the Final Priority Listing. Applicants will be notified of this final determination, and the Priority Listing will be posted to the Housing Solutions website.

Submission to HUD

Quality Review

After the local review process has been finalized, all projects accepted for inclusion in the AWH4T's Final Project Ranking must complete their application online in e-snaps. Housing Solutions and Homebase will review applications in e-snaps for accuracy/quality and request corrections or revisions before final submission to HUD.

Submission in e-snaps

Once project applications have been finalized and the Collaborative Application completed in e-snaps, all materials will be submitted to HUD, per the Competition Timeline.

Results & Grant Execution

HUD will announce which projects will be funded in the competition Funding Report. Recipient organizations will then complete an [Environmental Review](#) and address any issues or conditions raised by HUD, with assistance from Housing Solutions. As the grant agreement and application specify the terms under which the project may operate, recipients must be sure to incorporate the full scope and detail of the project that will be funded through the opportunity. Once all matters are settled, recipient organizations will execute their grant agreements directly with HUD.

Resources

CoC Program

Continuum of Care Virtual Binder

This website includes information about the Continuum of Care (CoC) program, including CoC regulations, program requirements, other federal regulations that are relevant to CoC programming, and much more! Agencies that currently receive, or are interested in receiving, CoC funding, are encouraged to review these materials from HUD. <https://www.hudexchange.info/homelessness-assistance/coc-esg-virtual-binders/>

Approach & Best Practice

Lived Experience Collaboration & Engagement

PLE Advocacy & Empowerment

- [Centering Lived Experience - HUD Exchange](#)
- [Expanding Peer Support Roles in Homeless Services Delivery: A Toolkit for Service Providers | HHRC \(hhrctraining.org\)](#)
- [Change from Within: PB for Organizations: Part 1: Advocating & Planning for PB - Participatory Budgeting Project + Part 2: Implementing PB - Participatory Budgeting Project](#)
- [Co-Production Toolkit | Homeless Link](#)

Youth & Young Adults

- [True Colors United - Toolkits](#)
- BRIDGES Youth Center – Intergenerational Partnership:
https://drive.google.com/drive/folders/1i8B3zftyCAHsD7Tj0Zm_C6lRWZxHSb7L?usp=share_link

Project Development & Capacity

Project Design & Initialization

- [AWH4T Service Standards](#) & Documentation of Eligibility
- [HUD CPD Monitoring Handbook, Chapter 29:](#)
 - Exhibit 29-1: Homelessness Documentation/Record-Keeping
 - Exhibit 29-3: Overall Grant Management
- [HUD Exchange CoC Eligible Activities](#)

Project-Specific Resources

Rapid Re-Housing

- [Rapid Re-Housing Works - National Alliance to End Homelessness](#)
- [Rapid Re-housing: What the Research Says \(urban.org\)](#)
- [National Alliance to End Homelessness Rapid Rehousing Toolkit](#)

Permanent Supportive Housing

- [CoC Program Components - Permanent Supportive Housing \(PSH\) - HUD Exchange](#)
- [Permanent Supportive Housing Evidence-Based Practices \(EBP KIT\) | SAMHSA](#)
- [Housing First in Permanent Supportive Housing - USICH](#)

Joint Transitional + Rapid Re-Housing

- [CoC Program Components - Joint TH/PH-RRH - HUD Exchange](#)
- [CoC Program Joint Component Funding: Project Setup and Reporting in HMIS \(hudexchange.info\)](#)

Youth Homelessness/YHDP

- [HUD Youth Homelessness Resources Page](#)
- [HUD Youth Homelessness Demonstration Program \(YHDP\) Information Hub](#)

Financial Management & Responsibility

- [CoC & ESG Binder: Financial Management](#)
- [Financial Management Curriculum - HUD Exchange](#)
- [HUD CPD Monitoring Handbook, Chapter 29:](#)
 - Exhibit 29-11: Match
 - Exhibit 29-12: Financial Management and Cost Availability
 - Exhibit 29-13: Procurement
 - Exhibit 29-14: Equipment and Equipment Disposition
- [HUD Exchange Integrity Bulletins](#)

Policies & Procedures

- [Code of Conduct](#)
- Participant Rights ([24 CFR 578.93\(c\)](#))
- Termination of Services ([24 CFR 578.91](#))
- Occupancy Agreements vs. Program Guidelines
 - [Summary-of-Lease-Occupancy-Agreement-Requirements.pdf](#)
- [Rental Assistance](#) & [Leasing](#)
 - [Lease Structure](#)
 - [Rental Payment Contribution](#)
 - [Rent Reasonableness/Fair Market Rent \(FMR\)](#)
 - [Housing Quality Standards \(HQS\)/NSPIRE](#)
 - VAWA Protections ([24 CFR Part 5 Subpart L](#)) & Emergency Transfer ([24 CFR 578.99\(j\)\(5\)\(iii\)](#))